

# LYDNEY TOWN COUNCIL

## AMENITIES COMMITTEE MEETING – 2020/10/05 – 01

**MINUTES OF THE AMENITIES COMMITTEE MEETING** held by Zoom on Monday 05 October 2020 at 7.30pm

**PRESENT:** Cllrs A Harley (Chairman), R Holmes, S Holmes  
and W Leach (who left at 8.20pm)

Mr S Holley – Town Clerk  
Mrs C Whittington – Finance Assistant (Minute Taker)

---

1. **APOLOGIES**

Apologies for absence were received and noted from Cllrs J Carr and R Kemsley.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES OF PREVIOUS MEETING**

The minutes of the meeting of the Committee held on 20<sup>th</sup> January 2020 were confirmed as a true record. Proposed by Cllr A Harley, seconded by Cllr S Holmes. Vote carried.

4. **OPEN FORUM**

None.

5. **APPOINTMENT OF VICE CHAIR**

Cllr S Holmes was Proposed by Cllr R Holmes and Seconded by Cllr W Leach. Vote carried.

6. **BUDGET PERFORMANCE**

The Committee noted the Income and Expenditure Report for month 6 (i.e. to 30<sup>th</sup> September 2020), the first such report the Committee had received from the new RBS Omega accounting software. The Town Clerk responded to members questions thereon and the process of handling unspent funds at year end. Due to unprecedented circumstances from both COVID and the changes in the office the Committee appreciated the budget was underspent for this time of year. The Committee identified new grit bins and dog bins could be purchased this financial year for new areas in Lydney.

**Action by – the Clerk**

7. **CHRISTMAS LIGHTS SWITCH-ON AND OTHER ARRANGEMENTS**

The Town Clerk advised the Committee of the current restrictions and advised that other local Councils had been contacted with regard to their arrangements.

The Committee had a lengthy discussion as to possibilities and were also aware the regular contractor had been contacted to provide suggestions and prices for enhancing the lights for this year only, due to the current circumstances. It was requested that all additional lights purchased be LEDs due to climate change emergency. The Committee agreed to make a decision at the next Ordinary meeting on 19<sup>th</sup> October when the contractor would have provided suggestions and expenditure and the Committee themselves could research other discussed suggestions prior to the next meeting.

# LYDNEY TOWN COUNCIL

## AMENITIES COMMITTEE MEETING – 2020/10/05 – 02

8. **COUNCIL BUDGET FOR 2021/22**

The Committee discussed the work of the Environment Working Party, which was in the process of creating a plan with ideas and costings of Wildflower Areas/Meadows and Green spaces which can be costed into next year's budget.

The Committee was aware that two contracts (Grass Cutting and Litter Picking) were up for renewal.

The Committee considered how the Council could involve the town's businesses and community in any enhancement to the Town Centre, which would also feed into any regeneration ideas waiting to be discussed/agreed by the Council.

The Town Clerk would provide details of the last three years Actual Expenditure to enable the Committee to make a full decision to budget costings at the next meeting.

**Action by – the Clerk**

9. **COUNCILLORS' REPORTS**

There were no urgent reports.

10. **DATE OF NEXT MEETING**

Monday 19<sup>th</sup> October 2020.

The meeting closed at 8.45 pm.

**Chairman .....**

**Date .....**