

LYDNEY TOWN COUNCIL

BURIAL COMMITTEE MEETING – 2019/11/25 – 03

MINUTES OF THE BURIAL COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Monday 25 November 2019 at 6.34 pm.

PRESENT: Cllrs A Harley (Chairman), L Arnold, R Holmes and W Leach

Mr D Kent

Mr A Maliphant – Town Clerk

Miss C Wheeler – Assistant Clerk

Cllr Harley informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APPOINTMENT OF VICE CHAIR**

Cllr L Arnold proposed Cllr Holmes for the position of Vice Chairman. **Seconded by Cllr Leach.** There being no other nominations the proposal was put to a vote.

Unanimous.

2. **APOLOGIES**

Apologies for absence were received and noted from Cllr Z Arnold.

3. **DECLARATIONS OF INTEREST**

None.

4. **MINUTES OF PREVIOUS MEETING**

The minutes of the Amenities meeting held on 30 September 2019 were confirmed as a true record. **Proposed by Cllr Leach, seconded by Cllr L Arnold.** Unanimous.

5. **OPEN FORUM**

None.

6. **FEES**

Members were reminded that they had previously resolved that it would no longer increase the annual charge levied against Aylburton Parish Council by a blanket 10%, but would instead consider the amount of increase to be levied when the Committee considered its budget later in the year. Accordingly, Members were asked to determine the amount of increase it wished to levy.

During discussion Members were informed of the formal process which was utilised by both the Bathurst Park and Recreation Trust and Lydney Recreation Trust and linked to the RPI “all items” figure as part of their formal leases, when conducting a rent review. Members were asked if they wished to adopt a similar procedure.

It was **proposed by Cllr Harley** that the Council would follow the same process as utilised by both the Bathurst Park and Recreation Trust and Lydney Recreation Trust and linked to the RPI “all items” figure. Furthermore, that the March RPI figure would be used, as the charge was effective from 1 April. Unanimous.

Action by – the Clerk

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7. **2020/21 DRAFT BUDGET**

Members were provided with a copy of the draft 2020/21 budget for their consideration. The Clerk advised that the Cemetery maintenance/litter, rates and St Mary's wall repair budgetary headings had reduced from 2019/20 budget which had resulted in an overall reduction in the draft 2020/21 budget. Furthermore, that a sum was held in Earmarked Reserves in respect of Memorial Testing and attention was drawn to the Earmarked Reserves which were also held in respect of additional Cemetery provision.

After a short discussion it was **proposed by Cllr Harley**, that the Committee would approve a Committee budget for 2020-2021 of £9,200.00. Unanimous.

The meeting closed at 6.53 pm.

Chairman

Date

Draft minutes subject to confirmation