

LYDNEY TOWN COUNCIL

AMENITIES COMMITTEE MEETING – 2019/09/30 – 01

MINUTES OF THE EXTRA ORDINARY AMENITIES COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Monday 30 September 2019 at 6.02 pm.

PRESENT: Cllrs T Tremlett (Chairman), L Arnold, J Carr, A Harley, R Holmes, R Kemsley, W Leach, C Vaughan

Mr A Maliphant – Town Clerk

Miss C Wheeler – Assistant Clerk

Cllr Tremlett informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **ELECTION OF VICE CHAIRMAN**

Cllr Holmes proposed Cllr Harley for the position. **Seconded by Cllr Tremlett.** There being no other nominations the proposal was put to the vote. Unanimous.

2. **APOLOGIES**

No apologies for absence were received.

3. **DECLARATIONS OF INTEREST**

None.

4. **MINUTES OF PREVIOUS MEETING**

Members noted that a copy of the “approved” Amenities Committee meeting minutes in respect of the meeting held on 15 October 2018 were circulated in advance of the meeting. *(The meeting which had been due to be convened in January 2019 was not quorate; agenda items were instead discussed at the February Full Council meeting. The planned meeting on 15 July 2019 did not take place).*

5. **OPEN FORUM**

None.

6. **WINTER PLANTING**

Members were asked to consider if they wished to hire winter planted barrier baskets for this year; were informed of the hire cost (£1,674.00 including VAT) and that sufficient provision remained in the budget to cover said cost. Members were advised that the summer contract had now ended for the streetlight baskets/barrier baskets.

It was **proposed by Cllr Leach, seconded by Cllr Tremlett,** that the Council would hire winter planted barrier baskets for 2019 and that the Head Groundsman would be requested to submit costings for providing additional summer floral displays/winter displays for 2020 for future consideration by Members. Unanimous.

Action by – the Clerk

7. **CHRISTMAS LIGHTS SWITCH ON 2019**

Members were asked to consider the location and arrangements for the 2019 Christmas Lights Switch On and were informed that the date for the Christmas Lights Switch On had been set for 23 November 2019.

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Cllr Z Arnold arrived at this point.

Cllr Tremlett spoke in favour of engaging with local retailers to ascertain if they would be willing to support the Christmas Lights Switch On, together with formation of a working party to organise next year's event. An extensive discussion then took place on possible options for the 2020 event. It was **proposed by Cllr Vaughan** that the Council would accept 23 November 2019 as the date of the Christmas Lights Switch On; that the event would take place at the Lydney Car Wash site (subject to the tenants consent); that arrangements for the event would mirror the 2018 event where possible; that a Working Party would be set up in the future to consider the 2020 event. **Seconded by Cllr Carr.** Unanimous.

It was **proposed by Cllr Kemsley, seconded by Cllr Carr**, that Delegated Powers would be bestowed on the Town Council staff in order to place orders for ancillaries/address pre-arrangements for the 2019 event.

Cllr Kemsley volunteered to contact local retailers to ascertain if they would be willing to operate longer opening times for the Christmas Lights Switch On once members of the Town Council's Ground staff had delivered the Christmas Windows flyer.

Action by – Cllr Kemsley

Attention was then turned to the theme for the 2019 Christmas Windows competition and arranging for a celebrity to switch on the lights. It was suggested by Cllr Tremlett that Viscount Bledisloe would be invited to switch on the lights.

Action by – the Clerk

Cllr Leach agreed to accept the suggestion of "It's a Forest Christmas" as the theme for the 2019 Christmas Window competition. Cllr Carr offered to contact a choir to ascertain if they would be available to perform at the event and it was agreed that Cllr Tremlett would stress the need for all Councillors to attend the Christmas Lights Switch On in order to marshal the event at the October Full Council meeting.

Action by – Cllr Tremlett

8. COUNCILLOR REPORTS

Cllr Carr sought information on Lydney In Bloom and the Clerk advised that the topic would be an agenda item for the next meeting.

Cllr Vaughan requested an agenda item for the next Amenities Committee meeting in order that Members may consider the installation of two dog waste bins on the Oakdale Estate (Feathers Drive and by the Bus Stop).

Action by – the Clerk

9. MEETING DATES

Members noted that the next meeting would take place on Monday 21 October 2019.

The meeting closed at 6.53 pm.

Chairman



Date21/10/19.....