

# LYDNEY TOWN COUNCIL

PLANNING AND HIGHWAY COMMITTEE MEETING – 2016/10/10 – 14

MINUTES OF THE PLANNING AND HIGHWAY COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Monday 10 October 2016 at 6.06 pm.

**PRESENT:** Cllrs A Preest (Chairman), B Berryman, R Christodoulides, C Legg (late arrival), B Pearman and D Pugh (late arrival)

Mrs J Smailes – Chief Executive Officer (CEO)

Miss C Wheeler – Executive Officer (EO)

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A Quorum could not be formed at 6.00 pm, therefore the commencement of the meeting was delayed until 6.06 pm when a Quorum was formed upon the arrival of Cllr Legg.

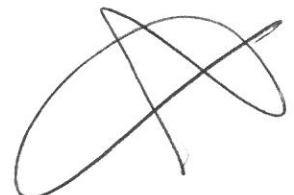
Cllr Preest informed all present that no practice fire evacuation had been scheduled for the duration of the meeting.

Members were advised that Mr B Holmes, MMC, had tendered his apologies for the meeting due to a medical problem.

1. **APOLOGIES**  
Apologies for absence were received and noted from Cllr Street.
2. **DECLARATIONS OF INTEREST**  
None.
3. **MINUTES OF PREVIOUS MEETING**  
Approval of the minutes of the Planning and Highway Committee meeting held on 12 September 2016 was **proposed by Cllr Christodoulides, seconded by Cllr Pearman.**  
Unanimous.
4. **OPEN FORUM**  
No requests to speak were received.

## **HIGHWAY, FOOTPATH AND TRANSPORT ISSUES**

5. **SIGNAGE**  
**Relocation of Vehicle Activated Sign (VAS)**  
Cllr Preest advised that no progress had been made on the matter.
6. **JUNCTION ISSUES**  
Cllr Christodoulides expressed concern that vehicles were parking right up to the junction of Orchard Road and Tutnalls Street which she felt to be a safety hazard. During discussion Members felt that parking issues were being experienced in other areas of the Town due to a lack of enforcement.



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7. **TEMPORARY ROAD/FOOTPATH CLOSURES, CREATIONS/DIVERSIONS**
- Full Road Closure – 11 January 2017 from 22:00 HRS to 06:00 HRS – A48 Westbury Road/Jordan Hill – 20m either side of Railway Bridge
  - Full Road Closure – 12 January 2017 from 22:00 HRS to 06:00 HRS – A48 Ruddle Road – from Underhill Farm to Tanhosue Farm

8. **POTENTIAL BUS SHELTER - BREAM ROAD**

Cllr Preest advised that he had been requested to confirm to Gloucestershire County Council the type of shelter required for the site and confirmed that its purchase and installation would be covered by said Authority.

Members were asked to consider if they wished to assume responsibility for the future ownership/maintenance of said shelter following its installation.

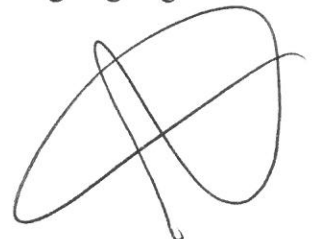
Members were reminded of the Resolution made at the meeting on 22 February 2016 regarding the Amenities Committee's concern regarding future improvement work for the junction and the impact this may have on the placement of such a shelter. After a short discussion it was **proposed by Cllr Preest** that the Town Council would assume responsibility for the future ownership/maintenance of the bus shelter following its installation. However, said Council would not relocate the shelter if such was deemed necessary by Gloucestershire County Council following any improvements to the Bream Road junction; the cost of any such relocation would need to be borne by Gloucestershire County Council Highways. Unanimous.

**Action by – the CEO**

9. **HIGHWAY CORRESPONDENCE**  
Noting to report.

### **PLANNING ISSUES**

10. **TREE PRESERVATION ORDER**  
Tree Preservation Order –DFTPO216 – Holms Farm, Lydney. Noted.
11. **PLANNING APPLICATIONS**  
P1177/16/COU – Ms B Spencer, Unit 5, 45 Newerne Street, Lydney  
Change of use from B1(business) to a nail and beauty salon (Sui Generis)  
**No objection**
- P1303/16/FUL – Mr A Shirley, 14 Tutnalls Street, Lydney  
Proposed single storey extension and alterations and change flat roof to pitched roof  
**No objection**
- P1211/16/FUL – Mr N Johnston, Severn View, Queen Street, Lydney  
Construction of a single storey upper ground floor extension with an external terrace and minor alterations and external alterations. Conversion of one of two integral garages into new hallway and storage room  
**No objection**



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P1321/16/FUL – Two Rivers Housing, 5 & 7 Orchard Road, Lydney  
Retrospective variation of conditions (02) approved plans, (07) landscaping and (08) bat boxes to reflect the amendments to trees and planting, relocation of bat box, addition of bollards and relocation of bin stores of planning permission P1691/14/FUL

**No objection**

Cllr Pugh arrived at this point.

P1313/16/FUL – G E J Property Ltd, Severnleigh, Naas Lane, Lydney  
Change of use from a hostel and care home to nine dwellings

**No objection**

### 12. TO NOTE PLANNING DECISIONS RECEIVED FROM FODDC

P1055/16/FUL – Springkell, Highfield Road, Lydney

**Granted Permission** – Erection of a rear single and two storey extension together with internal alterations and porch to front elevation.

P1108/16/TCA – Bathurst Park, 1 Church Gardens, Lydney

**Granted Permission** – Felling of a conifer tree in Bathurst Park

P0060/16/DISCON – 7 Orchard Road, Lydney

**Granted Permission** – SPLIT DECISION – Confirmation of compliance with conditions (01) time limit, (02) approved plans, (03) obscure glazing, (04) no further windows, (05) drainage, (06) parking and access, (07) landscaping, (08) bat boxes and (09) carbon dioxide emissions of planning permission P1691/14/FUL

### 13. PLANNING CORRESPONDENCE

- Forest of Dean District Council – Proposal to name “spine road” on development off Highfield Road, Lydney. Acceptance of the suggestion “Rodley Manor Way” **proposed by Cllr Christodoulides, seconded by Cllr Pearman**. Vote carried with one abstention. It was suggested that Andy Lewis’s name be also added to the Town Council’s list of suggested road names.

**Action by – the CEO**

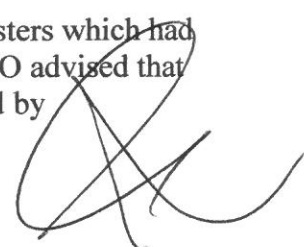
### 14. COMMITTEE BUDGET

Members were provided with a copy of the proposed draft Planning & Highways Committee Budget for 2017/2018.

During discussion Members noted that due to the installation of newer technology for CCTV cameras it had been possible to achieve financial savings on maintenance/ electricity for the units enabling a reduction to be reflected in the proposed budget. After a short discussion approval of the proposed draft budget of £3,900.00 for 2017/2018 was **proposed by Cllr Pugh, seconded by Cllr Christodoulides**. Unanimous.

### 15. COUNCILLORS REPORTS

Cllr Christodoulides expressed concern over the number of advertising posters which had been erected throughout the Town promoting the arrival of a fair. The CEO advised that the posters and a number of banners were in the process of being removed by Groundstaff as per Council’s previous edict.



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Cllr Preest advised that Gloucestershire County Council's Lengthsman Scheme would return to the Town in October. Members were invited to inform Cllr Preest of any issues which required attention. Cllr Preest also drew attention to the minutes of the September Full Council meeting at Forest of Dean District Council which included discussion on the Allocations Plan.

Responding to a question raised by Cllr Christodoulides, Cllr Preest gave a commitment to contact Mr B Watkins, Gloucestershire County Council, to ascertain when improvements to the road surface on Highfield Hill would be conducted.

**Action by – Cllr Preest**

16. **MEETING DATES**

It was noted that the next Planning & Highways Committee meeting would take place on Monday 14 November at 6.00 pm.

The meeting closed at 6.35 pm.

Chairman .....

Date ..... 14 Nov 2016