

LYDNEY RECREATION TRUST

TRUST MEETING – 26 March 2018 - 27

THE MINUTES OF THE MEETING OF THE LYDNEY RECREATION TRUST held in the Council Chamber at Claremont House on Monday 26 March 2018 at 7.00 pm.

Present: Trustees Harris (Chairman), W Leach, B Pearman, H Ives, K White, B Berryman, R Christodoulides, K Greening, C Legg

In Attendance: Mrs J Smailes – Trust Secretary
Mrs S Lanfear – Trust Admin Assistant

Housekeeping – Trustee Harris informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **Apologies**

Apologies for absence were received and noted from Trustees; Pugh, Preest, Holmes and Biddle

2. **Declarations of Interest**

None.

3. **Approval of Minutes**

Approval of the minutes of the meeting held on 29 January 2018 **Proposed by Trustee Ives, seconded by Trustee Christodoulides.** Unanimous.

4. **Finance and Sundry Payments**

4.1 Prior to the start of the meeting Trustees were provided with a copy of the monthly payment schedule for March 2018. Receipt of the payment schedule was **proposed by Trustee Harris.** Unanimous.

4.2 To approve payments therefrom **proposed by Trustee Harris.** Unanimous.

It was noted that an outstanding account in respect of James Bevan Coaches; re fine for parking on private property remains outstanding for which enforcement action is being considered. Noted.

4.3 It was **proposed by Trustee Harris** that the Trust Secretary be given delegated Powers in order to complete the 2017/18 financial year end and month 13 payments. Unanimous.

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FEBRUARY PAYMENTS

Payments made by Direct Debit:

FoDDC Business Rates	15.01.18	145.00		Mthly DD	Water/Business Rates
Forest Equipment Services Ltd (Jan)	26.01.18	954.48		Mthly STO	Litter Picking
Direct Debits:	Sub total	1,099.48			

Interim Payments made in advance of meeting:

None				<u>NO</u>	<u>CHQ</u>
Interim Payments:	Sub total	0.00			

Payments for approval in Lieu of meeting

Essential Signs	96.00	1326	Ad Hoc	Grounds Maintenance
Forest Equipment Services Ltd	109.68	1327	Monthly	Dog Waste/Litter Collection
Kevin J Toombs	480.00	1328	Ad Hoc	Legal/Lease Fees
Mrs Preest	60.62	1329	Ad Hoc	Income Refund
Cash	58.20	1330	Ad Hoc	Vandalism/Pstg/Grds Maintenance
Payments in Lieu of meeting: Sub total	804.50			

TOTAL PAYMENTS FEBRUARY 1,903.98

MARCH PAYMENTS

Payments made by Direct Debit:

Forest Equipment Services Ltd (Feb)	26.12.18	954.48		Mthly STO	Litter Picking
Direct Debits:	Sub total	954.48			

Interim Payments made in advance of meeting:

Zurich	5,803.35	1331		
Cash	83.99	1332		
Interim Payments:	Sub total	5,887.34		

Payments for approval at meeting on: 26th March 2018

Dean Mowers Ltd	587.57	1333	Monthly	General Maintenance
Forest Equipment Services Ltd	216.14	1334	Monthly	Dog Waste/Litter Picking
npower	104.85	1335	Ad Hoc	Water/Utilities
Okells Francis Law	1,341.00	1336	Qtly	Legal/Lease Fees
Lydney Town Council	180.64	1337	Ad Hoc	Postage/Grds Maintenance
Payments in Lieu of meeting: Sub total	2,430.20			

TOTAL PAYMENTS MARCH 9,272.02

Amount of unrepresented Cheques (For Information only)

P Hancock Carpentry	110.00	1323		
Essential Signs	96.00	1326		
Forest Equipment Services Ltd	109.68	1327		
K J Toombs	480.00	1328		
Total	795.68			

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A list of unrepresented Cheques (For Information only)

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5. Business

5.1 Lydney and District Angling Club

Prior to the start of the meeting Trustees were provided with email correspondence from Chris McFarling (FoDDC) and noted his response (reference the increase of Otters at Lydney Lake). Noted.

Trustees were also provided with email correspondence from Alastair Chapman and were asked to consider what/if any action they wish to take in respect to the increase of Otters at Lydney Lake. After a lengthy discussion regarding the advantages/disadvantages of erecting otter fencing around Lydney Lake Trustees concluded that in order to consider such a request additional information was required. The Trust Secretary was instructed to contact Gloucestershire Wild Life Trust. Trustees spoke of their sympathy for the Angling Club but felt that the item should be deferred for consideration at the next Trust Meeting. It was **proposed by Trustee Pearman and seconded by Trustee Greening** that the Trust Secretary contact Gloucestershire Wild Life Trust for information/guidance. Unanimous.

Action – Trust Secretary

5.2 Hams Road Car Park

Trustees were asked to consider the quote received regarding the erection of a height restriction barrier at Hams Road Car Park in order to prevent commercial vehicles parking on Trust Ground. (The Trust Secretary suggested that Trustees may wish to consider the next agenda item before making a decision on this item).

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The Trust Secretary asked Trustees to consider if Hams Road Car Park was a valuable asset to Lydney Recreation Trust and to consider if obtaining a commercial value of the said area, would be beneficial as any funds raised with the permission from the Charity Commission in respect of a sale could be used for the betterment of Recreation Trust Ground. Trustee Berryman expressed his concerns over the loss of car parking and noted that the car park is currently used by the running/rugby and tennis clubs. Trustee Harris requested that the Trust Secretary circulate a map of the said area prior to next Trust Meeting in order that Trustees could consider its future use and that this item along with the height restriction barrier be added to the next Trust Agenda.

Action – Trust Secretary

5.3 Lydney Rugby Club – Lease negotiations

Trustees noted that the Lease with Lydney RFC had now been executed. The Trust Secretary advised Trustees of a conversation had with Mr B Parks (Lydney Cricket Club) and Mr D Voss (Lydney Town AFC) confirming that the Football/Cricket Club would like to hire the ‘free’ area on a yearly basis and instead of paying the Trust for the second football pitch/cricket square Mr Parks would cut/maintain the area on a ‘quid pro quo’ basis. Trustees spoke of the expertise of Mr Parks and felt that this would be of benefit to the Trust. Mr Parks also quoted a price of £1000.00 to cut/maintain the remaining area outside of the leased area under Lydney RFC control. This would be a saving to the Trust as the Contractor currently cutting the said area is charging £315 per cut, the Contractor could then be utilised for additional cuts elsewhere; i.e. Picnic Area at the Lake, Cambourne or possibly improve the Mesne at Primrose Hill which would facilitate the need for a recharge to Lydney Town Council. Trustee White spoke of his concern that the ‘free’ area would become ‘out of bounds’ to the general public. The Trust Secretary explained that the ‘free’ area would be under the control of the football/Cricket Clubs however, they had no intention of enclosing the second football pitch/second cricket square. It was **proposed by Trustee Legg and seconded by Trustee Greening** that the Trust Secretary contact Mr B Parks and instruct him to address the grass cutting of the ‘free’ and surrounding area and that the Football/Cricket Club would be permitted to hire said areas on a yearly basis (quid pro quo whilst area tendered by Mr Parks) Vote carried.

Action – Trust Secretary

5.4 Swan Road Car Park

Trustees were asked to consider the quote received in order to ‘make good’ the pot holes at Swan Road Car Park. After a short discussion Trustees agreed not go ahead with the quote received. It was **proposed by Trustee Berryman and seconded by Trustee Pearman** that the Trust Secretary add this item of business to the next agenda. Unanimous.

Action – Trust Secretary

5.5 Zurich Insurance

It was noted that the Annual Insurance Policy had been renewed. Noted.



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5.6 **Annual Play Inspections**

It was noted that the Annual Play Inspection had now been completed. Noted.

5.7 **Additional Lighting around the lake**

After a short discussion reference additional lighting around the lake it was **proposed by Trustee Pearman seconded by Trustee Harris** that this item be deferred, pending the implementation of the multi -use pathways. Unanimous.

Action – Trust Secretary

5.8 **TrunkArb Tree Surgery Ltd**

Trustees were asked to consider the quote received reference; removal of a tree located on the river bank. Trustee Leach asked if the tree had been identified as a result of a recent tree survey, the Trust Secretary confirmed that this was the case. It was **proposed by Trustee Christodoulides and seconded by Trustee Leach** that the Trust Secretary organise the said works to be carried out. Vote carried.

Action – Trust Secretary

5.9 **Skatepark**

Prior to the start of the meeting Trustees were asked to consider/approve a maintenance site visit for the Skatepark by Evolution such would generate a report on its condition. After a short discussion it was **proposed by Trustee Ives and seconded by Trustee Harris** that the Trust Secretary contact Evolution and instruct them to conduct an inspection of the skatepark and complete maintenance work. Vote carried.

Action – Trust Secretary

6.

MEMBERS REPORTS

Trustee Berryman raised concerns reference that amount of rubbish in the River Lyd. Trustee Ives confirmed he would speak with Dean Academy reference; litter picking.

Action – Trustee Ives

Trustee Christodoulides requested that additional quotes be obtained for the next financial year in respect to the maintenance of the Skatepark.

The meeting closed at 7.56pm.

Chairman



Date

04-06-2018