

LYDNEY TOWN COUNCIL

TOWN IMPROVEMENT SUB-COMMITTEE MEETING – 2017/04/18 – 01

MINUTES OF THE INAUGURAL TOWN IMPROVEMENT SUB-COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Tuesday 18 April 2017 at 6.08 pm.

PRESENT: Cllrs C Harris (Chairman), H Ives and C Legg

Mrs J Smailes – Chief Executive Officer (CEO)

Miss C Wheeler – Executive Officer (EO)

Cllr Ives proposed that Cllr Harris be appointed to the position of Chairman for the duration of the meeting. **Seconded by Cllr Legg.** Unanimous.

Cllr Harris informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**

Apologies for absence were received and noted from Cllr Pearman.

2. **DECLARATIONS OF INTEREST**

None.

3. **TOWN COUNCIL IMPROVEMENT SUB-COMMITTEE**

Relocation of Town Council Office

Members were reminded of the suggestion to relocate the Council's office to a more central location in the Town which would also enable partnership working with other Authorities to bring access to services back to the Town. Members were advised that a preferred building had been identified, however, the Council had been informed that the annual lease charge would amount to £28,000 per annum.

During discussion it was noted that other venues in the Town were vacant/would shortly become vacant. Members also noted that the Town may be facing change if specific redevelopment plans were realised.

It was unanimously agreed that the Council would take no further action on the matter until such time as further information was known on specific redevelopment plans for the Town Centre/surrounding area.

Improvements within the Town

Attention was then turned to what improvements could be furthered at the present time in the Town. It was noted that Gloucestershire County Council had advised that they would commence a programme of street light refurbishment in the Parish over the next two financial years. During discussion attention was turned to the possibility of inviting a representative from Coleford Traders Association to address the Sub-Committee on how to encourage local businesses to engage with initiatives (e.g. shop front repainting/renewed signage). It was **proposed by Cllr Harris**, that the CEO would be instructed to write to Coleford Traders Association and invite a representative to attend a future meeting. Unanimous.

Action by – the CEO

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It was agreed that Members would be provided with a copy of the letter/e-mail sent to Coleford Traders Association by the CEO.

Action by – the CEO

The meeting closed at 6.24 pm.

Chairman

Date

Draft minutes subject to confirmation