

LYDNEY TOWN COUNCIL

FULL COUNCIL MEETING – 2013/02/11 – 130

MINUTES OF THE TOWN COUNCIL MEETING held in the Council Chamber, Claremont House, Lydney on Monday 11 February 2013 at 7.02 pm.

PRESENT: Cllrs B Berryman (Chairman), D Biddle, R Bonser, D Cooksley, C Harris, V Hobman, J James, C Matthews, W J Osborne, S Osborne, B Pearman, A Preest and B Thomas

Two members of the public
District Councillor J Bevan
District Councillor T Glastonbury
District Councillor J Davis
District Councillor M Winship
Mrs J Smailes – Chief Executive Officer (CEO)
Miss C Wheeler – Executive Officer (EO)

Cllr Berryman informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**
Apologies for absence were received from Cllrs Edwards and Thompson and duly accepted.
2. **DECLARATIONS OF INTEREST**
None.
3. **MINUTES OF PREVIOUS MEETING**
Cllr W Osborne felt that, when discussing allotments, the minutes should have attributed statements to Cllr S Osborne, not Cllr Osborne, and that later in the minutes comments should have been attributed to Cllr W Osborne.

Cllr Bonser clarified that she had chaired a *Police* Neighbourhood meeting.

Cllr Preest clarified that he had called for County Cllr Cooksley to provide the *projected* rather than the protected income.

Subject to the above comments, approval of the minutes of the Town Council meeting held on 14 January 2013 was **proposed by Cllr W Osborne, seconded by Cllr Hobman.**
Unanimous.

4. **POLICE MATTERS**
Prior to the meeting Councillors were provided with a copy of the report which had been received from Gloucestershire Police. Members called for the Police to provide them with figures relating to Lydney East.

Action by – the CEO

District Cllr Winship was invited to address the Council and advised that she was a member of the panel who were charged with scrutinising the Police Commissioner. It was noted that the Police Commissioner wished to increase the taxpayer's revenue to the Police by 2%. District Cllr Winship stated that it was not possible to attain the 2/3rds majority to veto the

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increase, which would now stand.

5. **OPEN FORUM**

No requests to speak were received.

6. **COMMUNICATIONS BY THE MAYOR**

Cllr Berryman reported that he had attended the following functions:

- The Children's Opportunity Centre, Coleford
- Wyedean Rally
- Poppy Concert

Cllr Berryman also stated that he and Cllr Pearman had spent four days in the Council offices conducting interviews and appraisals.

All Members were reminded of the Town Celebration and Mayor's Reception which would take place on Sunday 24 February 2013. Cllrs S and W Osborne gave their apologies for non-attendance, which was due to farming commitments.

7. **CEO'S REPORT**

A copy of the CEO's report had been circulated to Councillors prior to the meeting, the contents of which were duly noted (Appendix A). A report was then given on the following matters:-

- Police were aware of the anti-social behaviour a resident was experiencing from one of their neighbours, but were unable to comment further as the matter was an ongoing situation.
- Whilst an e-mail had been sent to Forest of Dean District Council regarding the provision of a unisex toilet facility in the Bream Road Car Park but a response had yet to be received.
- A letter had been sent to the Royal British Legion Lydney Branch requesting dates for a meeting and it was noted that the Council's representatives would be liaised with, once a reply had been received.
- Mrs Lyn Callow would attend the February meeting of the Amenities Committee, as she was keen to work with the Council to organise a joint Christmas event.

Information requested from County Cllr Cooksley

It was noted that prior to the meeting no response had been received from County Cllr Cooksley regarding the flood risk percentage and also the provision of a Lollipop Lady for Hill Street. However, during the Planning and Highway Committee meeting which had taken place prior to the Full Council meeting, it was noted that County Cllr Cooksley had advised that the recruitment of the Lollipop Lady for Hill Street was the responsibility of Lydney C of E School and it was hoped that an appointment was imminent.

Regarding the flood risk percentage, County Cllr Cooksley advised that the Environment Agency (EA) was currently re-mapping the area which may affect the percentage level. However, he gave a commitment to keep the Council informed.

Action by – County Cllr Cooksley



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County Cllr Cooksley could not see a reason why the Council could not apply to the EA to request that they undertake floodwork and he understood that £30,000 had been allocated by GCC for watercourse diversion and culvert repairs.

During discussion County Cllr Cooksley was requested to provide the CEO with the name of an officer at GCC who would attend a multi-agency meeting to discuss the issue of flooding for the town. Cllr Pearman understood that GCC had allocated funding to the Forest of Dean District Council who were responsible for distributing the funding for flood work, and he questioned if the £30,000 had been taken from the same “pot”. County Cllr Cooksley confirmed that GCC had disseminated the funding to Forest of Dean District Council and stated that he would confirm the details once he had received the information.

Action by – County Cllr Cooksley

Cllr Biddle recalled that DeFRA offered funding for flood work provided that the project met specific criteria. Cllr Bonser questioned if a deadline had been stipulated for the funding and County Cllr Cooksley advised that there was no deadline set for that specific pot. However, a deadline had been set for individual applications of 10 January 2013 and County Cllr Cooksley advised that the aforementioned pot had now been depleted.

It was noted that County Cllr Cooksley would report separately on the £10,000 which had been allocated to individual County Councillors for Highway improvements.

Lydney Bus Station

County Cllr Cooksley advised the following:

- that the bus station would be retained as a facility for all local transport users and as a public transport hub from other providers.
- that the refurbishment costs amounted to £120,000; that the refurbishment had been funded by a Central Government Grant specifically for Local Community Transport. It was not Council Tax funded.
- primarily the main beneficiaries would be the people of Lydney, with the continuing provision of disabled access vehicles and a warm waiting room and staffed public transport point. Lydney Dial-a-Ride would also benefit as a Charity, enabling the organisation to continue to provide a valuable and enhanced community service.
- The refurbishment and subsequent reinstatement of the bus station would provide a local transport hub for the town for future years, providing a valuable amenity for all users. On completion, it is likely that Lydney would have the best public bus station between Chepstow and Cheltenham and should prove to be a valuable asset to the town.
- Recuperation of costs incurred in the improvement of the bus station would be unnecessary as the refurbishments were met by a Government grant to re-establish the building as a future amenity and thereby adding future value to the premises.
- Although a specific business plan was not available to County Cllr Cooksley for the project, it is important to understand that the County Council owned a derelict building which was costing money to maintain. It took the opportunity to turn it into a useable facility to benefit the people of Lydney and the local Dial-a-Ride service at the same time.

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- County Cllr Cooksley regretted that he had not been able to facilitate a temporary shelter at the site. However, County Cllr Cooksley understood that a temporary shelter was given due consideration, but deemed to be not ideal on the site during the renovation works. Temporary measures had been taken in the form of a coned area and temporary road markings.

During discussion Councillors voiced their concern over the lack of a temporary shelter at the bus station, as it was felt that passengers were not being provided with a safe environment. It was noted that no warning had been given to passengers about the changes and concern was voiced over a lack of lighting at the site and also the length of time it had taken the County Council to erect temporary barriers to provide safe areas for passengers.

Various

- Councillors were asked to add the briefing note LAIS1348 (Planning Applications) from GAPTC to their policy folders. Councillors were also requested to make individual comment on the consultation on the planning process.
- It was noted that the Council's two vacancies had now been filled.
- Cllr Hobman advised that she had yet to receive information from Mr C Johns, Forest of Dean District Council regarding the cost of refurbishing the Newerne Street Public Toilets, but would progress the matter.

8. FINANCIAL MATTERS

FINANCIAL STATEMENT	FEBRUARY 2013	
Bank Balance as 1st April 2012		
LLOYDS BANK - Current	00101278	14,186.68
 LLOYDS BANK - Earmarked Reserves	 01290309	
S106		29,191.50
Lydney War Memorial		1,318.00
Primrose Hill Play Area		8,000.00
Playbuilder Grant from FoDDC (Zip wire)		634.00
Cemetery		25,000.00
LLOYDS BANK - General Reserve	01290309	48,787.73
		127,117.91

TRANSACTIONS

PAYMENTS

Payments APRIL - INTERIM	5,608.16	
Payments MAY	47,638.87	
Payments JUNE	24,506.43	
Payments JULY	30,441.17	
Payments AUGUST	33,762.93	
Payments SEPTEMBER	31,979.72	
Interim Payments to HALF YEAR	3,359.83	
Payments OCTOBER	27,772.74	
Payments NOVEMBER	29,298.54	
Payments DECEMBER	43,082.43	
Payments JANUARY	23,367.19	
Payments FEBRUARY	25,005.71	Detailed below
Payments MARCH	-	
Payments PRIOR TO YEAR END	-	
	Total Payments YTD	325,823.72

RECEIPTS

Receipts APRIL	218,557.22	<i>Includes Precept instalment</i>
Receipts MAY	3,079.81	
Receipts JUNE	610.78	
Receipts JULY	6,507.84	
Receipts AUGUST	8,232.80	
Receipts SEPTEMBER	207,952.58	<i>Includes Precept instalment</i>

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Receipts OCTOBER	7,897.92	
Receipts NOVEMBER	3,826.54	
Receipts DECEMBER	3,195.50	
Receipts JANUARY	6,319.10	Receipts Summary attached
Receipts FEBRUARY	-	
Receipts MARCH	-	
Total Receipts YTD	466,180.09	
Total	267,474.28	

Reconciled Bank Statements as at end	January 2013		Bank Statement copies attached
LLOYDS BANK – Current account		95,330.25	
LLOYDS BANK - Youth Council - current		450.00	
LLOYDS BANK - Earmarked Reserves:			
S106	29,191.50		
Lydney War Memorial	1,318.00		
Primrose Hill Play Area	8,000.00		
Cemetery	25,000.00		
Neighbourhood Development Plan	6,222.59	69,732.09	
LLOYDS BANK - General Reserve	101,961.94	171,694.03	
Bank Balances as at	31-Jan-13	267,474.28	0.00 check

FEBRUARY PAYMENTS

**Spending Power
via General Power of
Competence**

Payments made by Direct Debit/Standing Order

Fuel Genie	71.84	Monthly	DD	Fuel
Dean Truck Repairs (Lease RJ57 RFX)	180.00	Monthly	STO	Lease of van
Tate Computer Technology	62.40	Monthly	STO	IT services
Sub Total	314.24			

Interim Payments made in advance of the meeting:

Coinros Park Nurseries Ltd	185.00	Ad hoc	6922	Floral Tubs
Interim Payments in advance of meeting: Sub total	185.00			

Payments for approval at the meeting held on:

11th February 2013

Chq. No.

Corporate Expenditure	9,042.98	Monthly	6923-6930	re February
HMRC	2,657.99	Monthly	6931	re February
Glos LGPS	2,900.67	Monthly	6932	re February
A4 Office Products Ltd	172.82	Monthly	6933	Stationery
Forest Equipment Services Ltd	517.25	Monthly	6934	Litter picking
Forest of Dean & Wye Valley Review	100.80	Ad hoc	6935	Advert - Grass Cutting contract
Insignia Ltd	228.83	Ad hoc	6936	Badges
R Oakey & Son Electrical Services	6,131.58	Annual	6937	Christmas Lights
Office Star Group Ltd	76.83	Monthly	6938	Stationery
Sage (UK) Ltd	26.52	Annual	6939	Payroll Stationery
SITA	84.86	Monthly	6940	Skip
Touchwood Enterprises Ltd	192.00	Monthly	6941	Structural Assess: Primrose Hill Playarea
Travis Perkins	51.59	Monthly	6942	Floral Tubs
Corporate Expenditure	9.75	Ad hoc	6943	Travel Expenses
Corporate Expenditure	27.35	Ad hoc	6944	Travel Expenses
Petty Cash	99.65	Monthly	6945	Petty Cash
Postage	110.00	Monthly	6946	Stamps

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Abbey Tree & Hedge Services	2,075.00	Ad hoc	6947	Cemetery/Churchyard Tree Works
Payments for approval at meeting:	Sub total			
	24,506.47			
TOTAL PAYMENTS	FEBRUARY			
	25,005.71			

A list of unpresented Cheques (For Information only)

Gloucester CC Environmental Dept	102.00	6844
Forest Equipment Services Ltd	431.26	6903
GAPTC	30.00	6905
Gloucestershire Playing Fields Assoc	100.00	6906
Imagitec	478.50	6907
Light Fantastic DIY Ltd	314.87	6909
Lydney Town Hall Trust	63.50	6911
Total	1,520.13	

Councillors were informed that the Council was on track to finish the year in a healthy position. Attention was drawn to a number of virements which were necessary to undertake. **Proposed by Cllr Harris, seconded by Cllr Pearman.**

Approval of the accounts/payments outlined above was **proposed by Cllr Hobman, seconded by Cllr Harris.** Unanimous.

Precept 2013-2014

It was noted that in line with the recommendation of the Finance and Scrutiny Committee and Full Council resolution, the breakdown of the Council's precept demand had been submitted to the Forest of Dean District Council. Members were reminded that they were aware of the Council's budget, which equated to a 9.86% increase, due to the recalculation stipulated by Government.

9. **STANDING ORDERS – (Amendment proposed by Cllr W Osborne)**

Councillors were asked to consider amending Standing Orders Pg 12 item F (Rules of Debate) to "*no Councillor may speak more than once, and for no more than 3 minutes, on any one subject unless agreed by the majority*". **Proposed by Cllr W Osborne, seconded by Cllr Preest.** The motion was put to a vote which was carried.

The motion then stood adjourned until the next meeting.

10. **PUBLIC CONVENIENCES – Bream Road Car Park**

Members noted the contents of the e-mail sent by the CEO to the Forest of Dean District Council requesting that consideration be given to the installation of EU "porta loos".

11. **RENEWABLE ENERGY POLICY – Cllr Pearman**

Prior to the meeting Councillors were provided with a copy of the Renewable Energy Policy on which Mr P Williams, Group Manager – Planning and Housing, Forest of Dean District Council, had listed a number of suggested improvements. It was noted that the suggested amendments would be considered by the Neighbourhood Development Plan Steering Group and then brought back to Full Council.

12. **REMEMBRANCE PARADE 2013**

It was noted that a letter had only recently been sent to the Royal British Legion Lydney Branch to request a joint meeting.

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13. CUSTODIAL RESPONSIBILITY – BATHURST PARK AND RECREATION TRUST

Suggested Egg Hunt

Councillors were asked to consider supporting an activity in Bathurst Park to support the opening/refurbishment of the Pavilion Cafe and to promote the facilities within Bathurst Park.

During discussion it was suggested that the Council/Trust may wish to consider organising an event to coincide with Easter, as the Cafe tenant felt that she may have completed her refurbishment by this time. However, it was noted that the Cafe tenant could not offer any guarantee that the refurbishments would definitely be completed by Easter. The CEO suggested that subject to Council agreement, Ground Staff could create and paint Easter Egg shapes which could be placed around the Ladies' park; successful participants could be awarded a lollipop and the CEO requested that the Council bestow delegated powers in order to progress the event. However, due to the fact that the Cafe tenant could not guarantee that the refurbishments would be completed in time, it was **proposed by Cllr Bonser, seconded by Cllr James**, that the Council/Trust would try instead to utilise the May Bank Holiday to organise an event to support the opening/refurbishment of the Pavilion Cafe.

14. FORMAL CORRESPONDENCE RECEIVED

- Environment Agency – E-mail advising of a consultation on “Options to manage salmon catch in the lave and draft net fisheries on the Severn Estuary” which was open until 4 March 2013. **Councillors were asked to comment individually.**
- Mr G Blake – letter expressing concern over the lack of attendance by Councillors at Trust meetings and the suggestion that Lydney Recreation Trust was considering the creation of a Solar Orchard on its East Marsh site. **Copy of letter issued to all Councillors, the contents of which was duly noted.**
- Boundary Commission for England – E-mail letter advising that the next Parliamentary constituency boundary review had been postponed until 2018.
- Forestry Commission for England – Agenda for Dean Forest Forum meeting on 27 February 2013.
- NALC – Legal Topic Note LTN 84 – Community Right to Challenge (England).
- Gloucestershire County Council – Press release advising that each County Councillor, in conjunction with their local Highway Manager, has been allocated £10,000 to develop highway schemes to benefit the local area. **County Cllr Cooksley was invited to provide a report to Councillors on this matter and he stated that he had previously asked Members to identify schemes for footpaths/roads. Furthermore, County Cllr Cooksley advised that if no projects were forthcoming GCC would allocate said funding to projects. Cllr Bonser reminded County Cllr Cooksley that he had been present at meetings whereby the Council had identified the need for improvements to be undertaken to pavements. During discussion County Cllr Cooksley stated that Members had been asked months ago to identify suitable projects and the following actions was agreed:-**
 - *County Cllr Cooksley would provide the Council with a breakdown of the expenditure incurred through the project.*

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- *The CEO would examine the Council minutes to determine the date when Members were informed of said fund.*
- *The CEO to submit a Freedom of Information request regarding the use of the £10k allocated to Lydney's County Council for highway schemes.*
- *All Councillors were encouraged by County Cllr Cooksley to provide him with details of suitable schemes, as he felt that there was still a small amount of funding available.*
- *All Councillors were encouraged to report any defect (pavement or highway) to County Cllr Cooksley.*
- Forest of Dean District Council – E-mail from Mr P Williams, Group Manager – Housing and Planning advising that no S106 funding was held for Lydney (apart from one for a bus shelter). Historically GCC did receive £17k from Tesco which was thought to have been spent on traffic calming in Church Road and improvements to a pedestrian crossing. GCC also received £16k from Land at Mount Pleasant for the Lydney Highway Strategy which has been used on design schemes. **Members received a verbal report from District Cllr Glastonbury and Members questioned how S106 funding could be expended on a different area to that allocated. Accordingly, it was proposed by Cllr Matthews, seconded by Cllr Preest, that the CEO would submit a Freedom of Information Request relating to the S106 funding from Tesco on Gloucestershire County Council and Forest of Dean District Council in order to obtain a detailed explanation (e.g. why S106 funding was spent elsewhere, an itemised account of the expenditure, etc). The motion was put to a vote which was carried, with one abstention.**
- Two Rivers Housing – E-mail letter from Mr J Coe, Director of Customer Services, detailing the impact that the Welfare Benefit Changes announced by Government would have on tenants.

15. COMMITTEE & OTHER REPORTS

Planning and Highway Committee

Cllr W Osborne advised that further discussion had taken place on the inadequacies of the bus station and it was felt that Gloucestershire County Council had disregarded the Council's comments regarding appropriate locations for the 20 mph zone signage.

County Cllr Cooksley informed all present that efforts were being made to address the parking and pollution problems outside Lydney C of E School.

Christmas 2013

Cllr W Osborne reported that the last quotations had been received earlier in the day and that the Sub-Committee Members had been provided with an overview. Information was in the process of being circulated to Sub-Committee Members, who would then submit their recommendation to the Amenities Committee.

Youth Council

Cllr James reported that a meeting had taken place recently at which it had been agreed that the Youth Council would approach the Council to provide sweatshirts to Members. It was noted that the Youth Council was now working on designing their own logo; writing an article for the Chepstow and Forest Voice; considering organising a Skate Jam and fundraising for Vibe Café. The Youth Council would also submit a quotation for the sweatshirts to Full Council for consideration.

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It was hoped that monthly meetings may take place in the future, once the newly appointed Administrative Assistant had commenced employment.

Neighbourhood Development Plan (NDP)

Cllr Thomas reported on a meeting which he had attended at Shire Hall which opened up funding of £16.5m to enable schemes to improve transport and health. It was noted that a case would need to be made for such schemes within 17 days and Members were encouraged to suggest suitable schemes. Cllr Preest suggested that the Lydney Air Quality Management be put forward and Cllr Pearman agreed to raise the matter with Mr N Gibbons, Forest of Dean District Council.

Cllr Pearman then gave an overview of the Gloucestershire Market Towns Forum meeting which he had attended. Members were informed that the Council had previously been a member of the Forum, but said membership had lapsed for a number of years. Cllr Pearman felt that that if the NDP Steering Group decided to join the Forum it may open up a number of benefits for the NDP in which case the NDP Steering Group would apply to re-join, but in the Council's name.

Councillors were provided with a copy of the meeting notes from the public meeting on 16 January 2013 and the meetings on 12 December 2012 and 11 January 2013. It was noted that the NDP Steering Group, in conjunction with Forest of Dean District Council, were considering engaging a consultant. Furthermore, Officers from the Forest of Dean District Council were now fully supportive of the NDP, and that the Lydney Area Action Plan had been discontinued.

Members were also informed that it had been necessary to amend the Right to Bid which had been submitted to the Forest of Dean District Council at the request of Mr J Thurston. However, Members were pleased to note that a meeting had taken place with Mr Thurston to discuss the regeneration of the Town Centre.

Lydney Town Hall Trust Management Committee (LTHTMC)

Cllr Harris advised that a further meeting was to take place next week; that LTHTMC had agreed to return the Council's CCTV camera and that a request would be submitted for the Council to be provided with a key to the building to provide access to a CCTV engineer in emergency circumstances.

Members were reminded that Mr Cooksley had offered to provide a monthly/regular report to Council and was asked to ensure that said report was provided to the Council in advance of the meeting. Mr Cooksley then provided a report to Council.

16. COUNTY COUNCILLOR'S REPORT

This item was covered during previous agenda items.

17. DISTRICT COUNCILLOR REPORT

Prior the meeting Councillors were provided with a copy of the written report which had been provided by District Cllr Glastonbury regarding general planning advice and an update on the problems which have been experienced with the footpath at Lydney Higher Park.

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18. COUNCILLORS REPORTS

Cllr Biddle informed Members that Lydney Recreation Trust's grant application to Gloucestershire Community Foundation (in respect of a jump box for the Skate Park) had been unsuccessful. However, the Trust awaited a response from Biffaward.

Cllr Biddle also reported that Lydney Festival had received a grant of £1,200 from the Gloucestershire Community Foundation; that on behalf of Vibes Cafe, Amanda Smith had successfully obtained a grant for £10k from Awards for All; that discussion was currently taking place with Gloucestershire County Council over the possibility of transferring the Community Centre to the Management Committee for the Centre.

Cllr W Osborne expressed concern over the postal service in some areas of the Town as he and Cllr S Osborne had yet to receive their agenda and minutes which had been posted first class on 7 January 2013. Cllr W Osborne voiced his intention to collect both his and Cllr S Osborne's Council paperwork from the office in the future and requested that the Council send a letter of complaint to Royal Mail requesting a refund of postage.

Action by – the CEO

Cllr Thomas advised that he had attended the first Walkers are Welcome in Ross-on-Wye. It was noted that Ross-on-Wye had adopted a mentoring role and that the Town Council would only be requested to undertake a supporting role.

Cllr Preest advised that Mr P Adams, Dean Forest Railway, had voiced concern that pupils from The Dean Academy were crossing over the railway line. Mr Adams had also voiced concern over the amount of vandalism which was occurring and had made an unofficial approach to the school, without effect. Cllr Preest advised that Mr Adams had requested that the Council also send a letter to The Dean Academy to support the concerns raised by Mr Adams. It was agreed that whilst the Council would send a letter to the school, it would also write to Dean Forest Railway to enquire what progress had been made with the reinstatement of the iron bridge at St Mary's Holt.

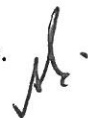
Action by – the CEO

Cllr Pearman advised that he and Cllr Thomas had attended an Action for Market Towns initiative, which had proved to be a valuable source of ideas.

Cllr Bonser reported that requests for grit bins had been received from residents of Sabrina Way and Bracken Close and said requests would be forwarded to the Amenities Committee.

Members' attention was drawn to the planters which had been placed throughout the Town and at the entrances. It was noted that the new entrance signage should be delivered by the end of February and would be installed by Ground Staff shortly afterwards.

Cllr Cooksley advised that he had applied for a road sign for Swan Lane.



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19. MEETING DATES

Members noted that the following meetings would take place at the Council's offices at 7.00 pm (unless stated):-

- 18 February 2013 – Amenities/Finance and Scrutiny Committees
- 24 February 2013 – Town Celebration/Civic Mayor's Reception, St Mary's Church (10.00 am)
- 11 March 2013 – Full Council

EXCLUSION OF THE PUBLIC & PRESS

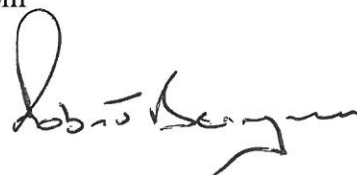
Page 141 to 143 (Inclusive) - CLOSED SESSION

Standing orders suspended in order that the council may continue in "closed session" under the provisions of The Public (Admission to Meetings Act 1960) as the business to be discussed is considered to be of a confidential nature

20. POLICY/STRUCTURE

Council would continue operating a full Committee structure. Members should attend Committee meetings, irrespective of whether they are appointed to the Committee, if they wished to keep abreast of the activities of each Committee. All Councillors would be sent agendas/minutes for each meeting.

Meeting closed at 9.18 pm



Actions from Full Council meeting on 14 January 2013

Agenda Item	Action
4.	<ul style="list-style-type: none"> • Cllr Harris to advise PCSO Wilce and PC Croudace regarding the gentleman sleeping rough at the South Road allotment site when attending the imminent Store Watch meeting. • Ascertain the Police's view regarding neighbour aggravation. Response pending
7.	<ul style="list-style-type: none"> • Councillors were requested to amend the version of the Councillor Champion Scheme which they were issued to reflect Cllr James's move from "Education" to "Recreation" and to add to their Policy Folder. Noted • Cllrs Berryman, Preest, Cooksley, Harris, Pearman and S Osborne volunteered to attend Defibrillator training which will take place in the Council Chamber on Friday 22 February 2012. Course will run from 1.30 pm to 4.00 pm (approx.). Noted • All Councillors were asked to e-mail "Grot Spots" to Cllrs Preest and Thomas, Councillor Champions for Litter Collection. • Agenda item for February Amenities Committee – ownership of bank from junction of Swan Road and Swan Lane to Lydney Band Hut. Noted – Added to the Amenities Agenda for that of 18th Feb
9.	<ul style="list-style-type: none"> • CEO to inform Forest of Dean District Council that it does not wish to lease the disused toilet facility in Bream Road, however, the Town Council would request that consideration be given to installing a modern, unisex toilet cubicle, the provision of which could be funded by the money secured through the insurance claim. Furthermore, the Town Council would request that such a facility be sited away from the route which has been protected to facilitate future improvements to Bream Road junction. E-mail sent to FODDC/ also F/C Agenda item (response pending)
10.	<ul style="list-style-type: none"> • Renewable Energy Policy – adopted as a working document.
11.	<ul style="list-style-type: none"> • Meeting to be arranged with Royal British Legion Lydney Branch representatives to discuss the arrangements which they feel should be funded by the Council in respect of the 2013 Remembrance Service. Ltr sent (response pending)
12.	<ul style="list-style-type: none"> • Consideration to be given towards setting up a Working Party between Lydney Town Council and Lydney Town Hall Trust Management Committee to consider a joint event. Lydn Callow to attend Amenities Committee meeting on 18/2 to discuss • Date for Christmas Lights Switch On set for Saturday 30 November 2013. Noted, [please note; Christmas Cards will also be order shortly]
15.	<ul style="list-style-type: none"> • County Cllr Cooksley to provide Council with following information: <ul style="list-style-type: none"> ○ Proposals for the Bus Station ○ Costings for work ○ Details of who will benefit ALL pending a response from CCllr ○ What future amenity is included ○ Details of the protected income in order to recuperate the money expended ○ A copy of the business plan as why the money has been spent. • County Cllr Cooksley to provide information on how Lydney could raise its "flood risk" percentage in order to access funding (GCC reported Forest of Dean as one of the worst affected areas). Pending a response from CCllr • County Cllr Cooksley to provide a report on the future of a lollipop person in Lydney - Response pending
17.	<ul style="list-style-type: none"> • District Cllr Hobman requested to obtain details of the total cost of refurbishing the Newerne Street toilets. Response pending
18.	<ul style="list-style-type: none"> • Letter to be written/CCllr to gain info from Gloucestershire County Council requesting that they install a temporary shelter at the Bus Station for passengers whilst the refurbishment work is being undertaken. E-mail sent requesting info; Ccllr report pending • Letter to be written to Biffa to highlight the waste which is being dropped on the highway around Harrison Way Stores (including the alleyway) and into Ridler Road by their employees whilst collecting refuse. Done

AS