

LYDNEY TOWN COUNCIL

FULL COUNCIL MEETING – 2012/11/12 – 88

MINUTES OF THE TOWN COUNCIL MEETING held in the Council Chamber, Claremont House, Lydney on Monday 12 November 2012 at 6.59 pm.

PRESENT: Cllrs B Berryman (Chairman), D Biddle, R Bonser, D Cooksley, D Edwards, C Harris, V Hobman, J James, C Matthews, W J Osborne, S Osborne, B Pearman, A Preest and G Thompson

Four members of the public

District Councillor J Davis

Mrs K Bedford, Chief Officer, Gloucestershire Association of Parish and Town Council (presentation only)

Mr D Gaston, Dean Academy (presentation only)

Mrs J Smailes – Chief Executive Officer (CEO)

Miss C Wheeler – Executive Officer (EO)

Cllr Berryman informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

Prior to the commencement of the meeting Mrs Kim Bedford, Gloucestershire Association of Parish and Town Council's was delighted to present the Council with its Quality Status award. It was noted that the Council's policies and procedures were now at a standard which conformed with governance and best practice. Mrs Bedford stated that only approximately 17 Parish and Town Councils in Gloucestershire had attained the award. Following the formal presentation of the certificate, Cllr Berryman expressed his thanks to Councillors and staff for their hard work and stated that the Council would use the award to as a platform to build on for the future.

Mrs Bedford then excused herself from the chamber.

Cllr Berryman welcomed Mr D Gaston, Principal, The Dean Academy, to the meeting. Mr Gaston then provided Members with an overview of the reasons why the decision had been taken to change Whitecross School to that of a sponsored Academy; the consultation process which had been operated by a third party organisation and he stressed that the decision had been taken by Prospects (the sponsor) to change the School's name.

Mr Gaston then excused himself from the meeting.

1. **APOLOGIES**

Apologies for absence were received from Cllr Thomas and duly accepted.

2. **DECLARATIONS OF INTEREST**

Cllr Cooksley – Agenda item 12 – Election of a Town Councillor to the Lydney Town Hall Trust Management Committee (LTHTMC)

Cllr Edwards – Agenda item 12 – Election of a Town Councillor to the Lydney Town Hall Trust Management Committee (LTHTMC)

3. **MINUTES OF PREVIOUS MEETING**

Cllr Biddle proposed an amendment to the minutes under agenda item 17 – Councillor

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Reports that “Cllr Thomas reported that the Forestry Commission *hoped to secure* £3m funding from the Lottery to revive the wildlife and that history of the area. Cllr Biddle reported that it was hoped that New Mills and *Upper Forge*”.

Cllr Bonser sought to clarify that Lydney Area in Partnership (LAIp) had not held any meetings during the daytime since she had been appointed as the Council’s representative. Cllr Bonser confirmed that she had attended LAiP’s AGM.

Cllr Osborne stated that the minutes should reflect that Cllr Harris had been asked to read the Roll of Honour, not roll call and that the parade was to be mustered, not “formed up” in the Bream Road car park.

The minutes of the meeting were approved, subject to the above amendments. **Proposed by Cllr Osborne, seconded by Cllr Hobman.**

Prior to the meeting Members were also provided with a copy of the approved minutes of the extra ordinary Full Council meeting which took place on 11 October 2012. The contents of the e-mail which had been received from Mr C Knight, Chairman, Lydney Town Hall Trust Management Committee was also noted.

4. **POLICE MATTERS**

Prior to the meeting Councillors were provided with a copy of the report which had been received from the Police and the response which had been received from PC Kate Croudace. Members noted that the Police did not consider it appropriate for PCSOs to attend to provide a report on Criminal investigations and Members noted that no Police Officers were available to attend the meeting.

During discussion the format of the crime report was raised once again, and Members noted that the crime statistics for Lydney East did not reflect one Councillor’s personal experience. Members recalled that Inspector Richard Boyles had previously stated that a Police Officer would attend a Council meeting, if requested, in order to discuss specific issues. Accordingly, it was unanimously agreed that a request would be submitted to Inspector Richard Boyle and Superintendent Phil Haynes, that an officer would attend the December Full Council meeting. Furthermore, the request would record the Council’s disappointment that it had not been possible for an officer to attend the November Full Council meeting and that Council was extremely concerned over the number of burglaries in the town.

An invitation would also be sent to the new Police Commissioner.

Action by – the CEO

5. **COUNCILLOR/POLICE PUBLIC SURGERIES**

Cllr Berryman reported that he, together with Cllr Harris, had held a successful surgery, during which members of the public had completed NDP questionnaires.

6. **OPEN FORUM**

Mr W Owen, 3 Augustus Way, Lydney – requested that the Council withdraw the appointment of a Councillor Liaison Representative to the Youth Council until item 21 – Letter submitted by Mr W Owen, had been resolved. Cllr Berryman agreed that the appointment of a Councillor Liaison Representative would be deferred to the closed session.

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Mr P Silsby, Foxes Lodge, Broadwell (on behalf of Lydney Town Hall Trust Management Committee) – highlighted that the Management Committee had taken over the running of the Town Hall and that Trustees were seeking to limit any unnecessary expenditure. Mr Silsby then spoke at length on the recharge relating to the Christmas lights and Christmas Tree which would be erected at the Town Hall. Mr Silsby also stated that the Management Committee had been informed that the Town Council would provide a grant to the Town Hall which was linked to the retention of the caretaking staff, however, the Committee had only recently submitted their grant request form. It was noted that in July 2012 the CEO had received a letter from the Chairman of the Management Committee advising that the Committee had agreed to the hire of lights and the erection of the Christmas Tree. Furthermore, Cllr Pearman confirmed that the Council had introduced a formal grant application system which required all organisations to complete and return an approved form, together with supporting documentation. Cllr Pearman also advised that grant applications were considered by the Finance and Scrutiny Committee and Cllr Berryman stressed the need for the two organisations to work together to ensure the Town Hall's future. In an effort to provide a solution to the situation surrounding the Christmas lights/tree, the CEO suggested that it may be possible for the Town Hall's request for a grant to be reduced to cover the expenditure on the Christmas lights/tree for the Town Hall. Cllr Berryman advised that the matter of the grant to Lydney Town Hall would be deferred to Finance and Scrutiny Committee and would be an agenda item for the next meeting.

Mr Silsby left the meeting at this point.

7. COMMUNICATIONS BY THE MAYOR

Cllr Berryman reported that he had attended the following functions:

- Lions Thanksgiving service at Keynsham
- Opening of the Poppy shop and Remembrance Service

Cllr Berryman also reported that Mrs B Butcher had donated a rose bush for Bathurst Park to commemorate the Queen's Diamond Jubilee.

8. CEO'S REPORT

A copy of the CEO's report had been circulated to Councillors prior to the meeting, the contents of which were duly noted (Appendix A). A report was then given on the following matters:-

- Zip Wire Update: This issue was being addressed by the Amenities Committee. A meeting had taken place with Mr Tim O'Donovan regarding the equipment. Discussion had also taken place with Ms Kate Wyatt who had advised that nothing would preclude the relocation of the equipment. Ms Wyatt was also investigating the possibility of obtaining funding to repair/modify the equipment which would be dependent upon Monmouthshire County Council taking over the responsibility for said equipment.
- Meeting agenda had been issued for the Youth Council meeting on 22 November 2012.
- Councillors were provided with a list of Council and Trust meeting dates for 2013.

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Christmas 2012

Councillors were asked to agree the time for the “Switch On” of the Christmas tree lights on 1 December 2012. **Cllr Berryman proposed** that lights would be “Switched On” at 6.00 pm to which no objection was raised. During discussion it was agreed that the Council would not require its Officers to attend the event; that Mrs L Callow would be approached to ascertain if she had arranged for a School Choir to sing carols and if it would be possible for the Mayor to use her PA facilities/stage to announce the winners of the shop window competition, etc after the lights had been switched on. Concern was expressed over the possibility of criticism for a poor lighting display and Members were reminded that the Council hoped to be in a position to purchase its own lighting units for the 2013 display.

Champion Scheme

Prior to the meeting Members were provided with a copy of a proposal to introduce a “Champion Scheme” which would enable the Council to appoint a Councillor to focus on specific areas, i.e. the gateways, litter collection, Cemetery/St Mary’s churchyard, allotments, winter maintenance, etc.

Acceptance of the scheme was voiced in principle, however, concern was voiced that Councillors may lose touch with the work of the Council and that decisions may be made by individual Councillors. However, it was stressed to Members that each Councillor would feedback to the relevant Committee/Full Council and such a scheme would allow members of the public to “put a face” to a relevant topic. It was **proposed by Cllr Berryman** that the CEO would expand the scheme to include 2/3 Councillors for each specific area and that the matter would be reconsidered at the next Full Council meeting. Furthermore, Councillors were encouraged to inform the CEO if they wished to be appointed to a specific area. Unanimous.

Action by – All Councillors/CEO

9. LITTER PICKING CONTRACT

Prior to the meeting Councillors were provided with a copy of the quotation which had been received from Forest Equipment Services in respect of a four year litter collection contract for the Council/Trust owned areas commencing as of April 2013.

Cllr Edwards proposed that the quotation be accepted. Members noted that the quotation included provision for litter collection in Bathurst Park, as this would then free up Town Council Ground Staff to undertake other work in the town. Furthermore, that the Council would incorporate the cost of the litter collection for the park into its grant provision for the Bathurst Park and Recreation Trust. During discussion concern was expressed by the Chairman of the Bathurst Park and Recreation Trust that she had not been involved in any discussion regarding a litter collection contract for Bathurst Park and Councillors were reminded that the ground staff were employed by the Town Council, not Bathurst Park. Cllr Harris reminded her fellow Councillors that it had been mooted that Ground Staff would undertake grass cutting duties in both the Cemetery and St Mary’s Churchyard and she spoke in support of the proposal. It was noted that the implementation of the “Champion Scheme” would enable the litter collection contract to be closely monitored. Consideration would also be given to displaying a separate line on the Bathurst Park and Recreation Trust budget to clearly show the cost of litter collection. At this point **Cllr Harris agreed to second** Cllr Edwards’s motion. The motion was then put to a vote which was carried, with two abstentions.

Action by – the CEO

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10. QUALITY STATUS

Cllr Pearman encouraged Councillors to review the evidence folder which had been submitted to support the Council's application. It was felt that Council would now be able to undertake an increased amount of projects, whilst a Council would be ordinarily prevented from applying for Quality Status if it had been subject to a Public Interest Report (PIR) within the last three years, LTC's PIR had demonstrated that the Council had addressed all areas of concern. Cllr Pearman also drew Members' attention to the interim half yearly report which had been received from the Internal Auditor, which he felt to be an excellent result, and offered congratulations to both Councillors and staff for monitoring so closely. Members were advised that the Council possessed information on Quality Status which explained the requirements of a Quality Council which they were encouraged to view.

11. FINANCIAL MATTERS

FINANCIAL STATEMENT	NOVEMBER 2012	
Bank Balance as 1st April 2012		
LLOYDS BANK - Current	00101278	14,186.68
LLOYDS BANK - Earmarked Reserves	01290309	
S106		29,191.50
Lydney War Memorial		1,318.00
Primrose Hill Play Area		8,000.00
Playbuilder Grant from FoDDC (Zip wire)		634.00
Cemetery		25,000.00
LLOYDS BANK - General Reserve	01290309	48,787.73
		127,117.91
<u>TRANSACTIONS</u>		
<u>PAYMENTS</u>		
Payments APRIL – INTERIM		5,608.16
Payments MAY		47,638.87
Payments JUNE		24,506.43
Payments JULY		30,441.17
Payments AUGUST		33,762.93
Payments SEPTEMBER		31,979.72
Payments OCTOBER		31,132.57
Payments NOVEMBER		29,298.54
Payments DECEMBER		-
Payment JANUARY		-
Payment FEBRUARY		-
Payment MARCH		-
Payments PRIOR TO YEAR END		-
	Total Payments YTD	234,368.39
<u>RECEIPTS</u>		
Receipts APRIL		218,557.22
Receipts MAY		3,079.81
Receipts JUNE		610.78
Receipts JULY		6,507.84
Receipts AUGUST		8,232.80
Receipts SEPTEMBER		207,952.58
Receipts OCTOBER		7,897.92
Receipts NOVEMBER		-
Receipts DECEMBER		-
Receipts JANUARY		-
Receipts FEBRUARY		-
Receipts MARCH		-
	Total Receipts YTD	452,838.95
	Total	345,588.47
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Reconciled Bank Statements as at end	October 2012	Bank Statements attached
LLOYDS BANK – Current account		157,867.13

Handwritten initials/signature

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LLOYDS BANK - Earmarked Reserves:

S106	29,191.50	
Lydney War Memorial	1,318.00	
Primrose Hill Play Area	8,000.00	
Cemetery	25,000.00	
Neighbourhood Development Plan	6,672.45	70,181.95

LLOYDS BANK - General Reserve 117,539.39 187,721.34

Bank Balances as at 31-Oct-12 345,588.47 0.00 check

NOVEMBER PAYMENTS

Spending Power
via General Power of Competence

Payments made by Direct Debit/Standing Order

Public Works Loan Board	7,643.43	Bi-annual	DD
Fuel Genie	267.80	Monthly	DD
Dean Truck Repairs (Lease RJ57 RFX)	180.00	Monthly	STO
Tate Computer Technology Ltd	62.40	Monthly	STO
Sub Total	8,153.63		

Interim Payments made in advance of the meeting:

Chq. No.

None

Interim Payments in advance of meeting: Sub total 0.00

Payments for approval at the meeting held on:

12th November 2012

Chq. No.

Corporate Expenditure	9,904.34	Monthly	6812-6820	re November
HMRC	2,750.04	Monthly	6821	re November
Glos LGPS	3,161.62	Monthly	6822	re November
A4 Office Products Ltd	28.89	Monthly	6823	Stationery
BEC Plumbing & Heating Ltd (5yr test)	150.00	Annual	6824	Annual electrical test
Designer Signs	325.20	Ad hoc	6825	Signs for Play Area/Civic board
Forest Equipment Services Ltd	483.64	Monthly	6826	Litter Picking
Greenfields Garden Services Ltd	408.00	Monthly	6827	Grass Cutting (September)
Konica Minolta	369.92	Quarterly	6828	Copies 28.6.12 > 27.9.12
Lydney Town Hall Trust	29.00	Annual	6829	Hire deposit: Annual Town Mtg
Office Star Group Ltd	132.77	Monthly	6830	Stationery / Printer
Playahead	528.00	Ad hoc	6831	Swing/Zipwire (Playbuilder Reserve)
Royal British Legion	25.00	Annual	6832	Remembrance Wreath (S137)
SITA UK Ltd	84.86	Monthly	6833	Skip Hire
Postage Stamps	110.00	Monthly	6834	Postage
Petty Cash	35.64	Monthly	6835	Petty Cash
Greenfields Garden Services Ltd	204.00	Monthly	6836	Grass Cutting (October - final)
Lydney Town Hall Trust	25.00	Annual	6837	Hire deposit: NDP Mtg 11.1.13
SLCC	156.00	Ad hoc	6838 pt	Training
SLCC	243.00	Annual	6838 pt	Annual Subscription
Bathurst Park & Recreation Trust	1,205.04	Quarterly	6839	VAT Repaid re Jul-Sep
Lydney Recreation Trust	784.95	Quarterly	6840	VAT Repaid re Jul-Sep

Payments to meeting: Sub total 21,144.91

TOTAL PAYMENTS NOVEMBER 29,298.54

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A list of unrepresented Cheques (For Information only)

All About Eve	25.00	6783
NALC	240.00	6785
Forest Equipment Services	501.10	6801
Total	766.10	

Members were reminded that copies of the Financial Statement were now placed on the table before each Councillor in advance of the meeting. Furthermore, that the Financial Statement now included the brought forward figures which had been agreed following the audited half yearly position.

Attention was drawn to the virement of £450 from the Council's bank account to that of the Youth Council's bank account which reflected the remaining portion of the year. It was also noted that the Youth Council would be requested to appoint signatures for its account at its November meeting.

Members were informed that the NDP Steering Group were recharged for the cost of room hire, postage and photocopying. Cllr Edwards raised a question regarding the photocopying charges, however, Members were once again reminded that the Council was currently in a contract which had been approved by Full Council; contract had been negotiated by a Councillor and that the machine's default had been set to black, rather than colour, which was expected to reflect a saving at the end of the year.

Councillors were then asked to consider and approve the above accounts and monthly payment schedule. Approval of the accounts/payments and transfers outlined above was **proposed by Cllr Osborne, seconded by Cllr Pearman. Unanimous.**

12. ELECTION OF A TOWN COUNCILLOR TO THE LYDNEY TOWN HALL TRUST MANAGEMENT COMMITTEE (LTHMTC)

Cllr Harris proposed Cllr Preest to the position. Cllr Preest initially declined the nomination due to the comments which had been made earlier in the meeting. However, it was **proposed by Cllr Harris, seconded by Cllr Osborne**, that further discussion on the matter would take place under closed session.

13. GRANT/FUNDING BID APPROVAL

Cllr Matthews voiced a desire to form a group to consider the provision of inclusive play equipment in Bathurst Park and gave a commitment to liaise with Cllr James on the matter.

Cllr Matthews also recommended that the Amenities Committee consider increasing the amount of funding allocated to the replacement of the infant unit on the Primrose Hill Meend as she did not feel that adequate equipment could be provided for £8,000.00

Action – Defer to Amenities Committee

Cllr Biddle reported that Lydney Recreation Trust would consider the submission of a funding bid, and any associated contribution, at its next meeting on 26 November 2012. Furthermore, Cllr Biddle was delighted to announce that the Mayor's Cadet had successfully applied for £300 funding from O2 to plant daffodils in the town.

Action – Defer to Lydney Recreation Trust meeting

14. REMEMBRANCE PARADE OVERVIEW

Members noted that the event had been very well attended and had been fortunate with the

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weather. Cllr Harris reported that Lydney Training Band performed excellently and it was her belief that the British Legion would make a donation to the Band. Accordingly, Cllr Harris requested that the Council also match the donation from the British Legion (thought to be £50-£100). Noting that the Council had previously allowed up to a maximum of £250 in the Mayor's allowance budget for the event, Cllr Osborne felt it prudent to use part of the aforementioned sum as a donation to the Band, with the remainder then donated to the War Memorial Maintenance Fund. **Cllr Berryman proposed** that the Band should be awarded a £100 donation. **Seconded by Cllr Harris.**

Action by – the CEO

Whilst the event was successful overall, some Councillors were disappointed that an Honour Guard had not been present (Cadets had not been permitted to use their rifles to form an Honour Guard) and that the two minutes silence had been observed prior to 11.00 am. Members were informed that the Council had arranged for the Order of Service to be printed by Whitehouse Press, as this had proved to be a more cost effective method of production.

Cllr Harris informed Members that it was hoped to continue to arrange for children to be placed at the front of the procession.

15. YOUTH COUNCIL

Members noted that the working party had now been disbanded in favour of formalising arrangements for the Youth Council. Furthermore, that Cllr James had provided the CEO with contact details for Youth Councillors and that a meeting of the Youth Council would take place on Thursday 22 November 2012.

The appointment of a Councillor Liaison Representative was considered under closed session.

16. FORMAL CORRESPONDENCE RECEIVED

- Gloucestershire Playing Fields Association – invitation to attend their 50th Annual General Meeting on 4 December 3.00 pm at the George Watson Hall, Barton Street, Tewkesbury.
- Mark Harper MP – Neighbourhood Development Plan – Council have yet to receive a response to their request for a meeting.
- The Upper Thames Catchment Steering Group – invitation to “Water where you live” presentation on 20 November 2012 at The Bouflour Hall, Royal Agricultural College, Cirencester from 2.00 pm to 4.00 pm.
- Nailsea Town Council – letter expressing gratitude for their visit to view the Town's CCTV system.
- Adrian Locher (ASHA Centre) – expressing gratitude to Cllr and Mrs Berryman for attending the Graduation of Indian girls.
- Mrs S Taylor – letter recording disappointment that the Council has not made a statement/protest regarding the introduction of car parking charges by the Forest of Dean District Council.
- Rev Sarah Fenby – confirming that the Town Church Service will take place on 24 February 2013 at 10.00 am. Councillors were requested to attend the service (non-civic event).
- Gloucestershire County Council – e-mail from Jo Walker, Strategic Finance Director regarding GCC budget consultation and extending an invitation to the Council to

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participate in the consultation scheme. **Proposed by Cllr Edwards, seconded by Cllr Preest, that Members would participate on an individual basis.**

- Forest of Dean District Council – e-mail from Sue Pangbourne advising that Cabinet have announced that they would provide free car parking in District Council Car Parks every Saturday from 24 November to 22 December 2012.
- Gloucestershire County Council – e-mail from Brian Watkins, Highways Division, advising that the Council would be permitted to apply for a cultivation licence for roundabouts in the town and also place planted containers at the gateway entrances.

17. COMMITTEE & OTHER REPORTS

Planning and Highway Committee

Councillors were provided with a copy of the draft minutes of the October meeting for information only. Members noted that a successful outcome had been achieved relating to the part night operation of streetlights in Rushlyase/Valley Road.

Amenities Committee

Councillors were provided with a copy of the draft minutes of the September meeting for information only.

Neighbourhood Development Plan (NDP)

Members were provided with copies of the minutes of the NDP meetings which took place on 18 October 2012 and 1 November 2012. Cllr Pearman then proceeded to provide an overview of the meetings and advised that the Steering Group were keen to engage with members of the business community and that a number of the Group (Messrs Biddle, Berryman and Hobman) were lobbying to ensure that the underpass at the Railway station was brought up to the standard whereby it could be used. Responding to a question which had been raised by Cllr Edwards, Cllr Berryman explained that this issued had been targeted as it was felt to be achievable within a short timeframe. It was also noted that members of the Steering Group had been provided with a copy of the draft constitution for their perusal, with discussion on this matter taking place at the next meeting.

Cllr Preest spoke on his previous attempts to lobby the District Council to formulate/embrace a policy on renewable energy and it was agreed that Cllr Preest would forward a copy of his proposed policy onto the CEO in order that it could be an agenda item for the next meeting.

Action by – Cllr Preest

County Councillor's Report

Prior to the meeting Councillors were provided with a copy of the report which had been provided by County Cllr Cooksley.

During his report Cllr Cooksley advised on the opening of a new Coroner's Court on 30 October 2012 and gave a commitment to provide Councillors with the date of when GCC would hold Primary School Admission drop in sessions in the town.

Action by – County Cllr Cooksley

CEO advised that the Council had received a petition from residents relating to the provision of a footpath from the Oakdale development and this would be an agenda item for the next Planning and Highway Committee meeting. Accordingly, GCC were asked to

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address/comment on the problems and County Cllr Cooksley advised that he had passed the issued to Mr Brian Watkins, GCC. Cllr Preest encouraged the CEO to obtain copies of the planning consent for the development and he expressed concern over the health and safety of the residents who used the footpath. A discussion then took place on the previous site meeting which had taken place with GCC officers to discuss the situation and a suggestion was made that the crime statistics for the area should be highlighted to those concerned.

District Councillor Report

No report made.

Councillors Reports

Cllr Edwards reported that a change in his personal circumstances would impact on his availability during the day time to undertake Council work.

Cllr Matthews reported on the response she had received when reporting an incident to the Police.

20. MEETING DATES

Members noted that the following meetings would take place at the Council's offices (unless stated):-

- 19 November 2012 – Amenities and Finance & Scrutiny Committee
- 21 November 2012 – Allotment Tenants at 7.30 pm
- 22 November 2012 – Youth Council at 6.30 pm
- 26 November 2012 – Lydney Recreation Trust and Bathurst Park and Recreation Trust
- 29 November 2012 - NDP Steering Group
- 10 December 2012 - Full Council

EXCLUSION OF THE PUBLIC & PRESS

Page 99 - 101(Inclusive) - CLOSED SESSION

Standing orders suspended in order that the council may continue in "closed session" under the provisions of The Public (Admission to Meetings Act 1960) as the business to be discussed is considered to be of a confidential nature

12. ELECTION OF A TOWN COUNCILLOR TO THE LYDNEY TOWN HALL TRUST MANAGEMENT COMMITTEE (LTHTMC)

Resolved to

- Appoint Cllr Preest as the Council representative on LTHTMC
- To recharge Lydney Town Hall for the cost of the equipment utilised in their Christmas lighting display

22. TO CONSIDER THE RESONSE RECEIVED FROM FODDC

Resolved to

- Note contents of letter

PLS.

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21. TO CONSIDER THE LETTER SUBMITTED BY MR W OWEN ON 8 OCTOBER 2012

Resolved to

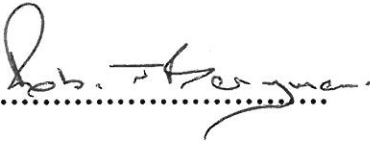
- Instruct CEO to respond to Mr Owen's letter advising him that Council had considered and has resolved that the matter is now closed.

15. YOUTH COUNCIL

Resolved to

- Appoint Cllr James as the Youth Council Liaison Representative

Meeting closed at 9.50 pm

Chairman 

Date 11/12/2012

Actions from Full Council meeting on 8 October 2012

Agenda Item	Action
4.	<ul style="list-style-type: none"> • Request Police extend “Year to Date” information to all categories. Done • Request Police attendance at November Full Council. Police attendance requested • Request Police provide a definitive view on the practice of riding scooters on pavements. To be advised by police officer in attendance at F/C meeting
6.	<ul style="list-style-type: none"> • Review information held on LAiP’s website to ensure that Council is not shown to be the responsible body for the organisation. Ltr sent to LAIP requesting the address information be amended
7.	<ul style="list-style-type: none"> • Ensure approved work at St Mary’s Churchyard and Lydney Cemetery is undertaken once FODDC/Diocese approval received. Currently being addressed
9.	<ul style="list-style-type: none"> • Amenities Committee Members to be provided with a copy of the expenditure to date regarding the zip wire repair at Primrose Hill. (F/C Verbal update by CEO)
12.	<ul style="list-style-type: none"> • Cllr Harris to advise if there will be a cost for the provision of a ‘marching band’ at the Remembrance Parade. Cllr Harris to advise • Forest of Dean Sea Cadets to be requested to clean War Memorial prior to Remembrance Parade. • CEO and Chairman to source most economical way of producing Order of Service for Remembrance Event. Order of Service printed by Whitehouse Press; cost
13.	<ul style="list-style-type: none"> • Approach to be made to Gloucestershire Highways to ascertain if the Council would be permitted to place planted troughs beneath the gateway signage. Meeting with Highways to be arranged once signage agreed/Ltr Sent
15.	<ul style="list-style-type: none"> • Cllr Preest to obtain clarification whilst attending Dean Forest Railway AGM on the earliest time a train driver may sound their horn and also the progress on re-instating the iron bridge at St Mary’s Halt. Update Cllr Preest
17.	<ul style="list-style-type: none"> • Agenda item for next Amenities Committee meeting – CCTV – Cllr Bonser Noted