

LYDNEY TOWN COUNCIL

PERSONNEL COMMITTEE MEETING – 2018/05/23 – 107

MINUTES OF THE PERSONNEL COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Wednesday 23 May 2018 at 2.33 pm.

PRESENT: Cllrs B Pearman (Chairman), H Ives, C Harris, A Preest and B Berryman
Mrs J Smailes – Chief Executive Officer (CEO)
Miss C Wheeler – Executive Officer (EO)

Cllr Pearman informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**

None.

2. **DECLARATIONS OF INTEREST**

None.

**EXCLUSION OF THE PUBLIC & PRESS
Page 108 - 110 (Inclusive) - CLOSED SESSION**

Standing orders suspended in order that the Council may continue in “closed session” under the provisions of The Public (Admission to Meetings Act 1960) as the business to be discussed is considered to be of a confidential nature

3. **STAFFING**

- Resolved that following “concerns” the probationary period for one member of staff currently on sick leave would be extended to that of 18 months.
- That the Grants Administrator would resume their work initially on a freelance basis, also addressing holiday cover.
- That further action would be taken regarding Lydney Town Council’s Defamation case against a member of the public, pending further advice from Counsel
- That a “Mayor’s Badge” would be purchased and presented to the Mayor at their time of election to the position, with an embossed certificate commemorating their length of service presented to them at the end of their Term of Office.

4. **APPROVAL OF MINUTES**

Minutes of today’s meeting duly approved and Chairman, Cllr Pearman, signed minutes as a true record.

Meeting closed at 3.20 pm

Chairman 

Date 