

LYDNEY TOWN COUNCIL

PERSONNEL COMMITTEE MEETING – 2018/10/23 – 114

MINUTES OF THE PERSONNEL COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Tuesday 23 October 2018 at 2.32 pm.

PRESENT: Cllrs B Pearman (Chairman), H Ives, C Harris and B Berryman

Mrs J Smailes – Chief Executive Officer (CEO)

Miss C Wheeler – Executive Officer (EO)

Cllr Pearman informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**

None.

2. **DECLARATIONS OF INTEREST**

Cllr Berryman – Agenda Item 4 – Civic budget

EXCLUSION OF THE PUBLIC & PRESS
Page 115 – 116 (Inclusive) - CLOSED SESSION

Standing orders suspended in order that the Council may continue in “closed session” under the provisions of The Public (Admission to Meetings Act 1960) as the business to be discussed is considered to be of a confidential nature

3. **STAFFING**

- To note that the Grant/Event Administrator would commence her duties on 2 January 2019 and this would provide for adequate office cover during times of holiday/illness.

4. **DRAFT COMMITTEE BUDGETS 2019/2020**

- Resolved to approve the following budgets in respect of 2019/2020:
 - Training - £10,000.00
 - Establishment Costs - £91,434.00
 - Civic - £6,000.00
 - Youth - £200.00
 - Corporate - £306,200.00

5. **APPROVAL OF MINUTES**

Minutes of today’s meeting duly approved and Chairman, Cllr Pearman, signed minutes as a true record.

Meeting closed at 3.08 pm

Chairman 

Date 