

LYDNEY TOWN COUNCIL

BURIAL COMMITTEE MEETING – 2016/03/29 – 11

MINUTES OF THE BURIAL COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Tuesday 29 March 2016 at 6.30 pm.

PRESENT: Cllrs ~~C~~^D Street (Chairman), B Berryman, C Harris, H Ives, C Legg and B Pearman

Mrs J Smailes – Chief Executive Officer

Miss C Wheeler – Executive Officer

Cllr Street informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**

Apologies for absence were received and accepted from Cllr Pugh.

2. **DECLARATIONS OF INTEREST**

Cllr Berryman – Agenda Item 6 – Lydney Cemetery – Contribution from Aylburton Parish Council

3. **MINUTES OF PREVIOUS MEETING**

Approval of the minutes of the Burial Committee meeting held on 23 November 2015 were confirmed as a true record. **Proposed by Cllr Ives, seconded by Cllr Harris.** Unanimous.

4. **OPEN FORUM**

None.

5. **ST MARY'S CLOSED CHURCH YARD**

Members noted that since the last meeting it had been necessary to fell a storm damaged tree in St Mary's Churchyard at a cost of £226.80 (addressed under Delegated Powers – Health and Safety).

6. **LYDNEY CEMETERY**

Prior to the meeting Members were provided with a copy of the proposed charges for Lydney Cemetery for the 2016/2017 financial year.

During discussion Members were informed that the charges for scattering ashes, erecting memorials, etc were comparable with those charged by Forest of Dean District Council and those charged by other Authorities. It was **proposed by Cllr Pearman, seconded by Cllr Berryman**, that the proposed charges would be accepted. Vote carried.

26/09
M.I.

LYDNEY TOWN COUNCIL

BURIAL COMMITTEE MEETING – 2016/03/29 – 12

Interments

	2016 Fee £	Additional Fee for Deed of Grant (if required) £
For plots purchased after 1 April 2008		
Grave plot (inc Single depth reopening fee)	233.00	520.00
Double depth	382.00	520.00
Treble depth	500.00	520.00
Stillborn or child up to 5 years (no fee, grant only)		210.00
Interment of ashes in grave (per interment)	189.00	-
For plots purchased prior to 1 April 2008		
Reopening fee	63.00	-

Pink Sections only

For plots purchased after 1 April 2008		
Grave plot (inc reopening fee) Single depth	249.00	520.00
Double depth	398.00	520.00
Treble depth	509.00	520.00
Stillborn or child up to 5 years (no fee, grant only)		210.00
Interment of ashes in grave (per interment)	189.00	-
For plots purchased prior to 1 April 2008		
Reopening fee	70.00	-

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Garden of Remembrance

	2016 Fee £	Deed of Grant Fee £
For plots purchased after 1 April 2008		
Interment of Ashes (per interment)	189.00	235.00
<i>Pouring of Ashes (per interment)</i>	36.00	235.00
For plots purchased prior to 1 April 2008		
Reopening fee	63.00	-

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Sanctum Panorama for Cremated Remains

Note: Each vault space will accommodate triple interments provided 3.5 litre urns are utilised for cremated remains; if such urns are not used it will affect the ability to store cremated remains in the individual sections.

	2016 Fee £	Deed of Grant Fee £
Vault space and first interment	220.00	235.00
Second interment	150.00	-
Third interment	75.00	-

LYDNEY TOWN COUNCIL

BURIAL COMMITTEE MEETING – 2016/03/29 – 13

Memorial Plaques

	2016 Fee
	£
Band A - £78.00 plus £15.60 VAT	93.60
Band B - £130 plus £26.00 VAT	156.00
Band C	Price on application
	* * * * *

Scattering of Ashes

Fee
£
82.00
* * * * *

Memorials

	£
New Garden of Remembrance	
Vase block and tablet - £262.89 + £52.58 (VAT)	315.47
Replacement tablet - £111.10 + £22.22 (VAT)	133.32
Old Garden of Remembrance	
Bronze memorial plaque (6" x 4") - £126.23 + £25.25 (VAT)	151.48
Grave Area	
Headstone and base (not exceeding 3' 6" x 3')	255.00
Additional inscription	81.00
Vase (max. 18")	80.00
Tablet	80.00

Miscellaneous

	£
Memorial bench	Price on application
Copy of deed	33.00
Transfer of ownership	33.00
Search for historical details	26.00
Replacement of memorial	Details available upon request
<i>Note: VAT charged at 20%</i>	

Contribution from Aylburton Parish Council

Cllr Berryman declared an interest in this matter and did not participate in the discussion.

Members were then asked to consider the contribution to be requested from Aylburton Parish Council towards the cost of maintaining the Cemetery. It was **proposed by Cllr Harris, seconded by Cllr Ives** that the sum of £231.00 would be requested in respect of the 2016-2017 financial year. Unanimous.

7. BURIAL POLICY

Prior to the meeting Members were provided with a copy of the current Cemetery Rules and Regulations.

Cllr Ives drew attention to the current restrictions which prevented members of the public from being interred in the Cemetery if they had moved out of the Parish for over 12 months

LYDNEY TOWN COUNCIL

BURIAL COMMITTEE MEETING – 2016/03/29 – 14

(unless they had lived in the Parish for at least five years and, through no fault of their own, had moved out of the Parish to go to hospital, or to live in a residential care establishment or nursing home, or into family care, on a permanent basis). Cllr Ives called for his fellow Councillors to consider increasing the length of time a member of the public may live outside of the Parish and still be permitted to be interred in Lydney Cemetery following their death.

Extensive discussion took place on the benefits which could be afforded to reviewing the Council's regulations in this respect and consideration was given towards replacing the current restriction with one which permitted residents with a strong link to the Town to be interred in the Cemetery once they no longer resided in the Parish. However, the CEO sought clarification on the definition of a "strong link" the interpretation of which may be subjective and were reminded that Delegated Powers would need to be bestowed on an Officer in such instances in order that bereaved families may progress funeral arrangements.

After a short further discussion it was **proposed by Cllr Ives, seconded by Cllr Harris**, that members of the public who had moved out of the Parish for up to 36 months (unless they had lived in the Parish for at least five years and, through no fault of their own, had moved out of the Parish to go to hospital, or to live in a residential care establishment or nursing home, or into family care, on a permanent basis) would be permitted to be interred in Lydney Cemetery following their death. Vote carried.

8. **ADDITIONAL BURIAL PROVISION**

Cllr Berryman advised that no progress had been made with this matter.

9. **COUNCILLORS REPORTS**

No reports were made.

10. **MEETING DATES**

It was noted that the next meeting of the Burial Committee would take place on Tuesday 31 May 2016 at 6.30 pm.

The meeting closed at 6.55 pm.

Chairman

Date