

# LYDNEY TOWN COUNCIL

## FINANCE AND SCRUTINY COMMITTEE MEETING – 2015/06/22 – 01

MINUTES OF THE FINANCE AND SCRUTINY COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Monday 22 June 2015 at 8.19 pm.

**PRESENT:** Cllrs B Pearman (Chairman), D Beddis, B Berryman, C Harris, H Ives and J Openshaw

Cllr D Pugh

Cllr S Rudge

One member of the public

Mrs J Smailes – Chief Executive Officer (CEO)/RFO

Miss C Wheeler – Executive Officer (EO)

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Cllr Pearman informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **ELECTION OF VICE CHAIR**

**Trustee Berryman proposed** Trustee Ives for the position of Vice Chairman. **Seconded by Cllr Harris.** There being no other nominations Cllr Ives was appointed to the position. Unanimous.

2. **APOLOGIES**

Apologies for absence were received and noted from Cllrs Greenwood and Preest.

3. **DECLARATIONS OF INTEREST**

None.

4. **MINUTES OF PREVIOUS MEETING**

The minutes of the Finance and Scrutiny Committee meeting held on 16 February 2015 were confirmed as a true record. **Proposed by Cllr Berryman, seconded by Cllr Harris.** Vote carried.

5. **OPEN FORUM**

No requests to speak were received.

6. **GRANT APPLICATIONS/DONATIONS**

Prior to the meeting Members were provided with copies of the grant applications which had been received in respect of the applications shown below and also applications for donations in respect to those organisations who do not meet the Lydney Town Council's grant criteria however provide a service/support.

**Lydney Royal British Legion**

Mr M Rudge, on behalf of the Lydney Royal British Legion, was invited by the Chairman to provide clarification on the organisation's application. Members noted the Legion's aims to modify a trailer which had already been purchased, in order that it could be used to securely transport equipment and provide a confidential space where representatives may discuss welfare matters, as it was explained that often ex-service personnel approached representatives whilst attending events.

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It was **proposed by Cllr Harris, seconded by Cllr Openshaw**, that a grant of £765.00 would be awarded. Unanimous.

**Action by – the CEO**

### The Forest Bee

Members highlighted that the application did not meet the Council's grant criteria due to:-

- i) a lack of audited accounts
- ii) the application was for operational costs
- iii) two signatures were required on cheques in excess of £50.00

It was **proposed by Cllr Ives, seconded by Cllr Openshaw**, that the application would be declined. Unanimous.

**Action by – the CEO**

### Tutnalls Lunch Club

Members felt that the organisation had not sufficiently specified what they would utilise any grant funding provided by the Council for. It was **proposed by Cllr Harris, seconded by Cllr Ives**, that the application would be declined. Unanimous.

**Action by – the CEO**

During discussion it was suggested by Cllr Pearman that it may be advantageous for organisations to discuss their applications with the CEO prior to submission in order that the Council's criteria for grants could be clearly explained which would then allow organisations to satisfy themselves that they fulfilled said criteria.

## 7. DONATIONS

### County Air Ambulance

It was noted the applicant had not requested a specific sum from the Council, however, the Council had elected to award donations of £500.00 previously. It was **proposed by Cllr Harris, seconded by Cllr Berryman**, that a donation of £500.00 would be awarded to the organisation. Vote carried.

**Action by – the CEO**

### Miss L Hopes

Members considered the donation request which had been received from Miss L Hopes re. Girl Guiding Gloucestershire – INTOPS trip to California. It was noted that the application had been deferred to the Committee by Full Council.

During discussion it was noted that Miss Hopes had already raised a considerable amount towards the cost of her trip and was continuing to approach alternative funding sources for assistance. It was **proposed by Cllr Harris, seconded by Cllr Berryman**, that a donation of £50.00 would be awarded. Vote carried.

**Action by – the CEO**



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8. MEETING DATES

It was noted that the next meeting would take place as per the Meeting Schedule (unless cancelled/postponed due to insufficient business)

Meeting closed at 8.52 pm

Chairman ..... *B. Jones* .....

Date ..... *16/11/15* .....