

# LYDNEY TOWN COUNCIL

FULL COUNCIL MEETING – 2015/06/08 – 18

**MINUTES OF THE TOWN COUNCIL MEETING** held in the Council Chamber, Claremont House, Lydney on Monday 8 June 2015 at 7.00 pm.

**PRESENT:** Cllrs B Berryman (Chairman), D Beddis, D Biddle, R Christodoulides, J Greenwood, C Harris, H Ives, C Legg, J Openshaw, B Pearman, A Preest, D Pugh (late arrival), S Rudge and C Vaughan

Three members of the public  
District Cllr Simpson  
Mrs J Smailes – Chief Executive Officer (CEO)  
Miss C Wheeler – Executive Officer (EO)

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Prior to the start of the meeting Cllr Berryman presented the newly elected Mayor's Cadet, Sgt Natalie Insall, 614 (Lydney) Squadron, with her Mayor's Cadet Badge for the 2015/2016 Civic Year.

Cllr Berryman informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**  
Apologies for absence were received and noted from Cllr D Street.
2. **DECLARATIONS OF INTEREST**  
None.
3. **MINUTES OF PREVIOUS MEETING**  
Approval of the minutes of the Town Council meeting held on 18 May 2015 was **proposed by Cllr Preest, seconded by Cllr Openshaw. Unanimous.**
4. **POLICE MATTERS**  
Prior to the meeting Members were provided with a copy of the report which had been received from the Police.

Cllr Ives highlighted the further increase in criminal damage figures for Lydney West, when compared to the figures provided by the Police for the May meeting and he questioned if any specific steps had been taken to address the situation. Cllr Harris raised the anti-social issues which were still being experienced by a resident caused by youths with cars in the Newerne Street Car Park and she highlighted that anti-social behaviour was not shown on the Police statistics for Lydney East.

Cllr Pugh arrived at this point.

During discussion Cllr Berryman requested that the Police were invited to attend the next meeting. Members were also reminded that the Newerne Street Car Park was a District Council owned asset and it was suggested that the newly appointed District Councillors may wish to pursue the matter with Officers at said Authority. Cllr Pugh proposed that a press release should be issued to record the Council's dissatisfaction with the response received to date and it was agreed that the matter would be discussed further under Agenda Item 22.

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## Respect Project Lydney

No further update was provided.

### 5. OPEN FORUM

Mr W Owen, 3 Augustus Way, Lydney – Re. Agenda Item 5 – questioned if the Council intended to make any further changes to the format or wording of the item. Mr Owen was informed that Agenda Item 5 was in line with the Council's Standing Orders and were based on NALCs model template which permitted public representation in respect of the business on the agenda and that the public were encouraged to write to the Council if there were a particular issue they wished to raise (if not an agenda item) in order that it could be addressed/noted under Correspondence; that an amendment to Standing Orders may be proposed by a Member at any time; that such amendment would then stand adjourned and would be voted on at a future meeting.

### 6. COMMUNICATIONS BY THE MAYOR

Cllr Berryman advised that he had attended Ross Town Council's Mayor Making Ceremony.

### 7. CEO'S REPORT

A copy of the CEOs report had been circulated to Councillors prior to the meeting, the contents of which were duly noted (Appendix A). A report was then given on the following matters:-

- Members were reminded of the necessity to review, on a monthly basis, the orange folder which contained informal correspondence received throughout the month and held in the Kitchen.
- Members were advised that the Town Council's new website was fully operational and it was noted that the website now conformed to the prescribed criteria for the Local Council Award Scheme – Quality Gold. It was **proposed by Cllr Pearman, seconded by Cllr Harris**, that as the Council's website now met the Quality Gold criteria the Council should submit itself for Quality Gold assessment. Unanimous.  
**Action by – the CEO**
- All Members were provided with a revised copy of the Councillor Contact Sheet, V3 Committee Membership 2015-2016 structure and the Sandbag Distribution List. Noted.
- Members were reminded that copies of the Council's Policies, Procedures, Agendas, Minutes, Newsletters, etc could be accessed via the new website.
- Prior to the meeting Members were provided with a copy of a quotation which had been obtained to service the air conditioning unit installed in the Council Chamber. It was **proposed by Cllr Berryman, seconded by Cllr Preest**, that the unit would be serviced at a rate of £42.00 per hour, plus travel time and mileage. Vote carried.  
**Action by – the CEO**

## Training

Members were advised that the Councillor Training sessions detailed below had been arranged prior to the formation of the new Council, therefore, no charge would be levied against individual Members should they not be available to attend. However, Members were reminded that should the Corporate Body resolve to organise Councillor training courses in the future, charges would be levied for non-attendance.

- **30 June 2015 – 6.30 pm to 9.00 pm** (Basic Councillor Training Session covering the responsibilities of a Councillor)

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- 21 July 2015 – 6.30 pm to 9.00 pm (Being a Better Councillor & Chairmanship Training)

### 8. GLOUCESTERSHIRE ASSOCIATION OF PARISH AND TOWN COUNCILS (GAPTC)

Members noted that GAPTC had confirmed that Lydney Town Council met the criteria in order to use henceforth, the General Power of Competence.

Prior to the meeting Members were provided with a copy of the Resolution which would be submitted to the National Association of Local Councils (NALC) via GAPTC as follows:

*“That GAPTC work with NALC to provide information that identifies and clarifies the remit of first tier local government. This will enable the sector to promote appropriate professional relationships across all sectors. Best practice relating to engagement across all local government should be identified and clearly defined (where possible/practical), outlying remit, jurisdiction, protocol – demonstrable through use of policy examples e.g. the Localism Act. Practical application can be evidenced by providing examples of how local councils are able to utilise entrepreneurial initiatives to play to community’s strengths in order to promote community cohesion etc.*

*A communications strategy (comprising of an education and training programme) should be developed for Members and Officers of all tiers to ensure awareness of roles, and ultimately establish harmonious and collaborative working practices; playing to the strengths of each organisation, improving service deliverability to the electorate irrespective of district size in order to achieve “best value”.*

*Understanding the true value, the role, and the individualism in approach of this sector will encourage greater partnership working, and positive community engagement/empowerment”.*

The above resolution was unanimously approved.

Cllr Pearman reported that a positive and productive meeting had taken place between representatives of GAPTC and Lydney Town Council and that GAPTC had voiced their approval of the above motion prior to it being put forward. Cllr Pugh offered his congratulations and thanks for the wording of the Resolution, as he felt that it clearly reflected the role of Parish and Town Councils.

### 9. FINANCIAL MATTERS

#### FINANCIAL STATEMENT -

JUNE 2015

#### Opening Bank Balances as 1st April 2015

LLOYDS BANK - Current account	91,848.82
LLOYDS BANK - Lydney In Bloom - current	94.10
LLOYDS BANK - NDP - current	9,629.81
LLOYDS BANK - Youth Council - current	885.96
LLOYDS BANK - LGPS - current	10.00

**2014/15 Commitments Brought Forward**  
**£28,551.74**

#### LLOYDS BANK - Earmarked Reserves:

S106	29,191.50
Lydney War Memorial	1,347.00
Play Areas	8,000.00
Cemetery	13,842.14
Walkers Are Welcome Signage	2,000.00



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<u>Machinery</u>	11,500.00		
<u>NDP Earmarked</u>	4,296.62		
<u>LGPS Provision</u>	5,000.00	75,177.26	
<u>LLOYDS BANK - General Reserve</u>		141,412.46	216,589.72
			319,058.41

**RECEIPTS**

Receipts APRIL	241,940.18		<i>includes Precept 1 of 2</i>
<b>Receipts MAY</b>	<b>8,309.38</b>		<b>See attached</b>
Receipts JUNE	-		
Receipts JULY	-		
Receipts AUGUST	-		
Receipts SEPTEMBER	-		
Receipts OCTOBER	-		
Receipts NOVEMBER	-		
Receipts DECEMBER	-		
Receipts JANUARY	-		
Receipts FEBRUARY	-		
Receipts MARCH	-		
<i>Lydney In Bloom: Income banked to LIB current a/c</i>	<i>1,755.70</i>		<i>See Separate Financial Statement</i>
<i>NDP: Income banked to NDP current a/c</i>	<i>-</i>		<i>See Separate Financial Statement</i>
<i>Youth Council: Income banked to YC current a/c</i>	<i>-</i>		<i>No transactions in 2015/16 to date</i>
	<b>Total Receipts YTD</b>	<b>252,005.26</b>	

**PAYMENTS**

Payments APRIL	9,575.10		
Payments MAY	86,843.19		
<b>Payments JUNE</b>	<b>35,413.57</b>		<b>Detailed below</b>
Payments JULY	-		
Payments AUGUST	-		
Payments SEPTEMBER	-		
Payments OCTOBER	-		
Payments NOVEMBER	-		
Payments DECEMBER	-		
Payments JANUARY	-		
Payments FEBRUARY	-		
Payments MARCH	-		
Payments PRIOR TO YEAR END	-		
<i>Lydney In Bloom: Cheque Payments to date from LIB a/c</i>	<i>443.56</i>		<i>See Separate Financial Statement</i>
<i>NDP: Cheque Payments to date from NDP a/c</i>	<i>1,068.00</i>		<i>See Separate Financial Statement</i>
<i>Youth Council: Cheque Payments to date from Youth Council a/c</i>	<i>-</i>		<i>No transactions in 2015/16 to date</i>
	<b>Total Payments YTD</b>	<b>133,343.42</b>	
		<b>437,720.25</b>	

<b>Reconciled Bank Statements as at end</b>	<b>MAY</b>		<b>Bank statements attached</b>
LLOYDS BANK - Current account		217,468.55	
LLOYDS BANK - NDP - current		8,561.81	
LLOYDS BANK - Youth Council - current		885.96	no recent transactions
LLOYDS BANK - LGPS - current		10.00	no recent transactions
LLOYDS BANK - Lydney In Bloom - current		1,406.24	
<b>LLOYDS BANK - Earmarked Reserves:</b>			
S106	29,191.50		
Lydney War Memorial	1,347.00		
Play Areas	8,000.00		
Cemetery	13,842.14		
Walkers Are Welcome Signage	2,000.00		
Machinery	3,500.00		
NDP Earmarked	4,296.62		
LGPS Provision	5,000.00	67,177.26	
<b>LLOYDS BANK - General Reserve</b>		<b>142,210.43</b>	<b>209,387.69</b>
<b>Bank Balances as at:</b>	<b>31-May-15</b>	<b>437,720.25</b>	<b>0.00</b> check

**JUNE PAYMENTS**

			<u>Chq. No</u>		<u>Description/Spending Power:</u>
<u>Payments made by Direct Debit/Standing Order</u>					
Npower	8.5.15	443.09	DD	Annual	CCTV
Konica Minolta	8.5.15	713.46	DD	Quarterly	Photocopier
ATOS Fuel Genie	13.5.15	450.96	DD	Monthly	Fuel
Tate Computer Technology	20.5.15	79.20	STO	Monthly	IT Maintenance
Cablestream Ltd	21.5.15	150.50	DD	Monthly	Telephone

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FoDDC Business Rates	22.5.15	62.00	DD	Monthly	Cemetery
BNP Paribas	22.5.15	369.54	DD	Quarterly	Establishment Charges
BNP Paribas	26.5.15	126.00	DD	Quarterly	Establishment Charges
Dean Truck Repairs	28.5.15	234.00	STO	Monthly	Van Hire
SITA UK Ltd	29.5.15	99.64	DD	Monthly	Cemetery

Interim Payments: Sub total 2,728.39

Interim Payments made in advance of meeting:

WPS Ltd	680.54	7958	Annual	Insurance
WPS Ltd	647.25	7959	Annual	Insurance

Interim Payments: Sub total 1,327.79

Payments for approval at meeting held on: 8th June 2015

Corporate: Payroll	12,758.23	BACS	Monthly	June
Corporate: HMRC	3,458.68	BACS	Monthly	June
Corporate: Glos LGPS	4,871.99	BACS	Monthly	June
Bathurst Park & Recreation Trust	8,000.00	7960	Ad hoc	Machinery General Reserve
Training Expenses	124.71	7961	Ad hoc	Training
Dean Mowers Ltd	60.34	7962	Ad hoc	Machinery
Forest of Dean District Council	54.00	7963	Ad hoc	2014/15 B'fwd
Gloucester Compressed Air Specialists Ltd	198.00	7964	Ad hoc	Machinery
Mailbox Door Drop Distribution	115.46	7965	Quarterly	Newsletter
Myra Burns	55.00	7966	Ad hoc	Civic Expenses
Office Star	211.16	7967	Monthly	Stationery
Revill Mowers Ltd	294.17	7968	Ad hoc	Machinery
Travis Perkins	75.68	7969	Ad hoc	Street Furniture
Your website 2 (Neil Garner)	760.00	7970	Ad hoc	2014/15 B'fwd
Dean Mowers Ltd	144.06	7971	Ad hoc	Machinery
Light Fantastic	13.91	7972	Ad hoc	Street Furniture
Lydney Settled Estate	60.00	7973	Ad hoc	Street Furniture
Printwaste	50.40	7974	Ad hoc	Establishment Charges
Petty Cash	51.60	7975	Ad hoc	Est Chgs, Mtg Costs, Tph, Floral, Postage

Payments for approval: Sub total 31,357.39

**TOTAL PAYMENTS JUNE 35,413.57**

**LYDNEY IN BLOOM:**

NEIGHBOURHOOD DEVELOPMENT PLAN:

**YOUTH COUNCIL:**

*See Separate Financial Statement*

*See Separate Financial Statement*

*NB: No transactions since previous statement*

A list of unrepresented Cheques (For Information only)

Lydney Town Hall Trust	51.00	7940
Richard Cole	2,880.00	7944
Gloucestershire Market Towns Forum	250.00	7952
BPRT	21,500.00	7954
LRT	5,000.00	7955
<b>Total</b>	<u><b>29,681.00</b></u>	

**Monthly Financial Statement**

Receipt of the monthly payment schedule (Month 3) was **proposed by Cllr Ives, seconded by Cllr Harris.** Unanimous.

Approval of the payments therefrom **proposed by Cllr Pugh, seconded by Cllr Rudge.** Unanimous.

**Donation Request - Ms L Hopes**

Prior to the meeting Members were provided with a copy of the reply which had been received from Ms Hopes detailing the amount of funding which she had already raised towards her Girl Guiding trip.



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After a short discussion it was **proposed by Cllr Ives, seconded by Cllr Pugh**, that consideration of the donation request would be deferred until the Finance and Scrutiny Committee meeting on 22 June 2015. Vote carried.

**Action by – the CEO**

### 10. CORPORATE POLICIES

Members were provided with copies of the following document for adoption:

- Crime Disorder and Community Policy – Adoption **proposed by Cllr Openshaw, seconded by Cllr Pugh**. Unanimous.
- Strategic Overview Document – Adoption **proposed by Cllr Greenwood, seconded by Cllr Pearman**. Unanimous.
- Action Plan 2015/2016 – Adoption **proposed by Cllr Openshaw, seconded by Cllr Pearman**. Vote carried.
- Annual Processes – Adoption **proposed by Cllr Openshaw, seconded by Cllr Pearman**. Unanimous.
- Communications Policy – Adoption of amended version of existing Policy (to include Social Media usage) **proposed by Cllr Openshaw, seconded by Cllr Pearman**. Vote carried.

### 11. LYDNEY EMERGENCY PLAN

Prior to the meeting Members were provided with a copy of the Emergency Plan which had been amended in line with the May Full Council resolution. Approved unanimously.

### 12. LYDNEY'S RENEWABLE ENERGY POLICY WORKING GROUP

Members were asked to appoint representatives to the Working Group. Cllrs Greenwood, Preest, Vaughan and Pugh volunteered to join the Working Group. It was agreed that Mr Steve Stockham, would also be invited to join the Working Group.

Members were reminded that the Working Group would be required to bring any proposal/policy to Full Council for adoption. Noted.

### 13. VJ DAY

Members were asked to consider what arrangements, if required, they wished to put in place in order to commemorate VJ Day on 15 August 2015. Cllr Ives spoke in support of commemorating VJ Day and questioned if the commemorations could be a joint event with the Royal British Legion Lydney Branch (RBL Lydney Branch). Cllr Rudge advised that the RBL Lydney Branch's initial thoughts were to organise a Church service, with a further event held in the evening.

During discussion Cllr Harris expressed concern over the proximity of VJ Day as no firm arrangements had yet to be confirmed. It was therefore agreed that Cllr Rudge would ascertain if representatives from RBL Lydney Branch would be willing to meet with representatives from Lydney Town Council to form a Working Party to agree arrangements for a joint event; Cllrs Vaughan, Harris and Rudge to act as the Council's representatives with a full report to be made at the July meeting. Cllr Berryman stated that he was prepared to provide a donation from the Civic Fund of £100-£150 towards the cost of a joint commemorative event. Cllr Rudge gave a commitment to keep the CEO informed of the discussions and associated costs.

**Action by – Cllrs Rudge, Vaughan and Harris**



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### 14. EVENTS WORKING PARTY

Cllr Harris advised that whilst a Working Group meeting had been arranged for 4 June 2015 no Councillors had attended. Cllr Harris stressed the need for arrangements for this year's event to be discussed prior in order that certain elements could be further considered/approved by the Council.

During discussion the desire to provide a real tree was raised and it was agreed that Cllr Berryman would approach Lord Bledisloe to ascertain if he would be willing to provide and erect a tree for the Town. It was **proposed by Cllr Pugh**, that Delegated Powers would be bestowed on the CEO in order to:

- Purchase Christmas Lights for the tree (together with their erection/dismantling/annual PAT testing)
- Arrange for purchase and delivery of Christmas tree (if not kindly supplied by Lord Bledisloe)
- Book a PA system for the event
- Hire a Santa Suit
- Arrange for Danter's Fair to attend with a suitable ride/chestnuts & mulled wine stand.

**Seconded by Cllr Harris.** Unanimous.

**Action by – the CEO**

Cllr Greenwood gave a commitment to make a further approach to Kate Humble. Cllr Preest suggested that Mr Duncan Bell, Lydney Rugby Club, be considered as a "celebrity" to assist the Mayor with switching on the Christmas Lights if Kate Humble was unavailable.

Cllr Beddis requested Cllr Harris e-mail Councillors with details of the arrangements which had been made to date.

**Action by – Cllr Harris**

### 15. CYCLE PATH Lydney Revolutions

Cllr Openshaw reported that he had met with two traffic consultants from Amey in order that they could better understand the challenges which faced the Town. It was noted that the consultants were utilising the Lydney Neighbourhood Development Plan as an evidence base. The meeting was felt to be a positive step forward, during which the need to provide a link to the Lydney to Parkend Cycle route was emphasised.

#### Parkend to Lydney Cycle Partnership Board

Cllr Greenwood reported that no meeting had taken place since the elections on 7 May and he gave a commitment to progress the matter.

### 16. EDUCATION/LYDNEY YOUTH COUNCIL

Cllr Openshaw apologised for not being able to report any progress. It was agreed that further consideration of the Youth Council would be deferred until such time as Cllr Openshaw could establish a link with The Dean Academy.



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## 17. FORMAL CORRESPONDENCE RECEIVED

- Mayors For Peace – E-mail from Shinichro Murakami, Director, Mayors for Peace Secretariat enquiring if the Council annually held a commemorative event in reference to Hiroshima Peace Memorial Day on 6 August and/or Nagasaki Peace Memorial Day on 9 August.
- Mayors For Peace – E-mail from Shinichro Murakami, Director, Mayors for Peace Secretariat advising that this year Hiroshima and Nagasaki would be facing the 70<sup>th</sup> anniversary of the atomic bombings. Shinichro Murakami advised that if the Council wished to hold a commemorative event the details could be listed on the Mayors for Peace website and Facebook page and information on reporting requirements was provided.
- NALC – E-mail from Chris Borg, Policy and Development Manager, advising that NALC was a strategic Partner assisting DCLG and Locality in the delivery of the Community Ownership and Management of Assets programme 2015-2016. Councils were encouraged to apply to the programme if they were part of a broader Community Partnership seeking to take over the management or running of a complex asset or multiple assets.
- Mr Mills – Telephone call from Mr D Mills regarding liability/responsibility to address Japanese Knotweed on the riverbank at the rear of his property. Members were provided with a copy of the advice which had been received from the Council's Legal Representative. It was **proposed by Cllr Preest, seconded by Cllr Openshaw**, that the Council would not take action on the site as the land was not in the Council's ownership, neither was land adjacent or prior to the site in the Council's ownership. Vote carried.
- Smiths Gore – E-mail from Emma Poole advising of a public exhibition due to be held at Lydney Town Hall on 16 June 2015 from 3.00 pm to 7.00 pm. The exhibition will present proposals for a residential development of Holms Farm.
- Gloucestershire Playing Fields Association – Providing a copy of the latest edition of The Playing Field Newsletter. **CEO requested to forward information on Gloucestershire Playing Field Association Honourable Company of Gloucestershire Award to Lydney Town AFC, Lydney Cricket Club, Lydney Tennis Club and Lydney Rugby Football Club.**
- Gloucestershire Market Towns Forum AGM – E-mail from Bob Watters providing an agenda for the 2015 Gloucestershire AGM due to be held on Thursday 25 June 2015 at GL3 Hub, Churchdown, Gloucester. Mr Watters also invited the Council to consider nominating a Councillor to act as a Board Director of the organisation. **Cllr Openshaw volunteered to undertake said role. Nomination proposed by Cllr Pearman, seconded by Cllr Harris. Unanimous.**
- Police and Crime Commissioner – E-mail from Damon Blandford (OPCC), Police Liaison & Development Officer, advising that until 24 June 2015 the National Rural Crime Network would be conducting the largest ever public survey on rural crime and requested that as many people as possible complete the survey.
- Wye Valley & Forest of Dean Tourism Association – Details of annual Membership Fee; membership to be used to “promote” Lydney and move it forward. **Approval of annual business service membership fee of £45.00 proposed by Cllr Vaughan, seconded by Cllr Harris. Vote carried.**





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## 18. COMMITTEE & OTHER REPORTS

### Flood Defence Meeting

Prior to the meeting Members were provided with a copy of the minutes from the last meeting on 23 April 2015. Noted.

### Oakdale

Prior to the meeting Members were provided with a copy of the notes from the Stakeholder meeting which was held on 15 April 2015. Noted.

### NDP Steering Group

Prior to the meeting Members were provided with a copy of the minutes of the last meeting which was held on 8 April 2015. Cllr Pearman reported that the NDP Admin Assistant had formally submitted the revised “Examiners Version” of the NDP to Forest of Dean District Council; said Authority were in the process of uploading the document to their website in order that they may commence the statutory consultation period. It was therefore anticipated that a referendum on the plan would be held during September/October.

Cllr Pearman advised that strenuous efforts were being made to obtain a list of Independent Examiners from Forest of Dean District Council in order that a mutual acceptable appointment could be made. Speaking in his capacity of District Councillor, Cllr Preest requested that he, together with District Cllrs Harris and Simpson, be notified if any problems were experienced.

### Community Safety Partnership

Prior to the meeting Members were provided with a copy of the notes (provided by Forest of Dean District Council) from the meeting which took place on 20 May 2015. It was noted that Cllr Ives’s apologies had not been recorded, despite them being tendered to the Authority in advance of the meeting.

## 19. DISTRICT COUNCILLORS REPORT

Prior to the meeting Members were provided with a copy of the report collated by District Cllr Simpson. Noted. (Appendix B).

Members were also provided with a copy of an e-mail exchange between the CEO and District Cllr Evans (and copied to all Lydney District Councillors) outlining the procedure for submitting District and County Cllr reports. Members were made aware that District Cllr Evans’s report had not been included as it had been submitted outside the stipulated timeframe and furthermore had not been submitted via the Council’s agreed channel, i.e. via District Cllr Simpson.

Cllr Greenwood expressed frustration over the lack of reports and attendance at Town Council meetings provided by the previous District Councillors and he encouraged the current District Councillors to attend Town Council meetings.

## 20. COUNTY COUNCILLOR REPORT

Cllr Preest advised that he would submit a formal report for the July meeting.

## 21. COUNCILLORS REPORT

Cllr Vaughan praised the Community Event held in Bathurst Park, which had been organised by Gloucestershire Police.



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Cllr Rudge advised that work to clean the War Memorial had now commenced and it was anticipated that it would take 3-4 weeks to complete. Thanks were expressed to the Community Projects Assistant for her efforts in obtaining funding for the work.

Cllr Ives reported that he had attended a recent Chartered Parish Group meeting during which he had been advised that members of the public who wished to contact Trading Standards would now be directed towards a national Citizens Advice Centre.

Cllr Greenwood advised that following a meeting which he had attended 3-4 months ago, at which it had been suggested that a boat was required to act as a focus point for visitors, he had advised the owners of a barge which could provide a café and toilet facility at the site to contact the Harbour Master. Cllr Greenwood requested that the matter be an agenda item for the next meeting in order that the Council may consider if it wished to support the proposal.

**Action by – the Secretary**

Cllr Pearman advised that together with Cllr Ives, they had held a “Councillor’s Surgery” at the Police Community Event which had taken place in Bathurst Park. Furthermore, that earlier in the day he had visited Lydney Cemetery; three of the eight members of the public who were in the Cemetery at the time commended Ground staff on the appearance of the Cemetery.

22. **PRESS RELEASE**

Members were reminded of the discussion under Agenda Item 4 – Police Matters – of the need to issue a press release to record the Council’s dissatisfaction with the approach taken to date.

During discussion Members were advised of the meeting which had taken place between representatives of Lydney Town Council, Forest of Dean District Council and the Police to discuss anti-social behaviour in Newerne Street Car Park. It was noted that the Police had utilised “manned” units at the site, but there were insufficient reports from residents to substantiate allegations of anti-social behaviour. Attention was also drawn to the fact that Forest of Dean District Council had declined to install a barrier to the car park which could be utilised to deter youths from gathering. Cllr Beddis highlighted the need to ensure that efforts were made to resolve issues experienced in other car parks (e.g. Hams Road). After a short further discussion Cllr Pugh agreed that rather than issuing a press release the CEO would write to Ms S Pangbourne, Head of Paid Service, Forest of Dean District Council, to obtain a definitive position regarding action which said Authority would be willing to take on its land. Furthermore, that an e-mail would be sent to Sargent Pitman, in order that he was made aware of the Council’s continued concerns. District Cllr Preest advised that he and a fellow District Councillor would take the matter forward with Ms Pangbourne.


Unanimous.

**Action by – District Cllrs Preest and Harris/the CEO**

23. **MEETING DATES**

As per the meeting schedule (unless cancelled/postponed due to insufficient business by the relevant Chairman).

Meeting closed at 8.34 pm

Chairman .....  .....

Date ..... 13/7/2015 .....

Actions from Full Council meeting on 18 May 2015

Agenda Item	Action
5 f)	Revise Community Emergency Plan in line with requirements. <b>Done</b>
11.	Apply for dispensation for all Councillors in respect of the relationship between the Council, Lydney Recreation Trust and the Bathurst Park and Recreation Trust. <b>Done</b>
20.	Cllr Harris to assist in monitoring – Respect Zone. <b>Pending</b>
24.	Delegated Powers to CEO and two Councillors to respond to any urgent planning applications in advance of the next meeting of the Planning and Highway Committee. <b>Noted</b>
30.	Delegated Powers to CEO and two Councillors to complete questionnaire on future built sports facility needs. <b>Done</b> Delegated Powers to CEO and two Councillors to submit a Resolution to GAPTC, if required, following the meeting on 22 May 2015 between the organisations. <b>Done</b>
33.	District Cllr Simpson to provide CEO with collated monthly District Councillor report <b>Noted</b>
35.	Future agenda item – VJ Day Commemorations <b>Agenda item June FC</b>





## DISTRICT COUNCILLORS REPORT – JUNE 2015

Dear Jayne

Report as follows;

### **CONSERVATIVE**

James Bevan Nothing to report to Town Council this month  
JB

Frankie Evans  
No report as of 31<sup>st</sup> May 2015

### **UKIP**

Carol Harris  
No report as of 31st May 2015

Alan Preest  
No report as of 31st May 2015

Jim Simpson  
Attended training course's over last two weeks .  
Mr John Ridley has expressed concern over the wind turbine at Alvington court Farm and is worried that the company will not keep to the condition imposed on them at planning.



Many Thanks

Jim Simpson | Alvington, Alyburton & West Lydney Councillor

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