

LYDNEY TOWN COUNCIL

FULL COUNCIL MEETING – 2015/02/09 – 122

MINUTES OF THE TOWN COUNCIL MEETING held in the Council Chamber, Claremont House, Lydney on Monday 9 February 2015 at 7.04 pm.

PRESENT: Cllrs B Berryman (Chairman), J Bevan, R Bonser, J Greenwood, C Harris, V Hobman, H Ives, J Openshaw, B Pearman, A Preest, S Rudge, B Thomas and C Vaughan

Six members of the public
District Cllr T Glastonbury
Mrs J Smailes – Chief Executive Officer (CEO)
Miss C Wheeler – Executive Officer (EO)

Cllr Berryman informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**

Apologies for absence were received and noted from Cllr Biddle.

2. **DECLARATION OF INTEREST**

None.

3. **MINUTES OF PREVIOUS MEETING**

Approval of the minutes of the Town Council meeting held on 12 January 2015 was **proposed by Cllr Openshaw, seconded by Cllr Harris.** Vote carried.

4. **POLICE MATTERS**

Prior to the meeting Members were provided with a copy of the Crime Statistics. Noted.

ICE Book

Members were provided with a copy of the letter which had been received from Gloucestershire Constabulary detailing their partnership with ICE Book re. the retention of emergency contact information for premises subject to a charge. As the Council already operated a monitored service with its alarm provider (which included emergency contact information for the premises), it was **proposed by Cllr Berryman** that the Council would continue to utilise its monitored service only. Vote carried.

5. **OPEN FORUM**

Mr W Owen, 3 Augustus Way, Lydney – referencing his comments made at the previous meeting of the Planning and Highway Committee, Mr Owen noted that the Council's newsletter had stated that the Multi Agency Flood Defence Meetings had been borne out of the Neighbourhood Development Plan (NDP), which he disputed. The CEO advised that that the Multi Agency Flood Defence Meetings had stemmed from the NDP Steering Group and that no such meetings had taken place prior to the formation of said Group.

Mrs Christodoulides, 87 Lakeside Avenue, Lydney – referred to the last Multi Agency Flood Defence Meeting (at which attendees had been informed by Forest of Dean District Council Officers that £31,000 funding remained for Lakeside flood alleviation). Due to the impending Year End/forthcoming election Mrs Christodoulides sought an assurance from Cllr Thomas and County Cllr Preest that the funding would be ring fenced.

Members were reminded of the alleviation work which was still required upstream and the

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need to implement a solution for the problem experienced at Faller Fields for which Mrs Christodoulides advised that Gloucestershire County Council/Forest of Dean District Council had given a verbal commitment to fund, if the developer did not. County Cllr Preest gave a commitment to obtain an assurance from Gloucestershire County Council that the funding would be ring-fenced and Mrs Christodoulides asked that he also obtain written confirmation regarding the verbal commitment to fund a solution for Faller Fields.

Action by – County Cllr Preest

6. COMMUNICATIONS BY THE MAYOR

Cllr Berryman informed all present that he had attended the Poppy Concert at Lydney Town Hall and was delighted to note that over £1,300 had been raised on the night.

Cllr Berryman also reminded Members that the Annual Town Blessing/Mayor's Civic Reception would take place on 1 March 2015; the Blessing would take place at St Mary's Church with the Civic Reception held afterwards at Lydney Town Hall. Councillors were requested to inform the CEO regarding their attendance; that a bar facility would be operated and that £350 would be utilised from the Civic Budget to cover catering costs for the food at the event.

7. CEOs REPORT

A copy of the CEOs report had been circulated to Councillors prior to the meeting, the contents of which were duly noted (Appendix A). A report was then given on the following matters:-

- Members were reminded that they had been forwarded advice from Forest of Dean District Council regarding Purdah, which commenced towards the end of March 2015.
- Members were also advised that Forest of Dean District Council had provided posters advertising an open evening for those interested in becoming a District Councillor at their offices on 3 March 2015 from 2.00 pm to 4.00 pm and 6.00 pm to 8.00 pm.

8. FINANCIAL MATTERS

FINANCIAL STATEMENT -

FEBRUARY 2015

Opening Bank Balances as 1st April 2014

LLOYDS BANK - Current account		50,568.76	
LLOYDS BANK - Youth Council (Current)		885.96	
LLOYDS BANK - NDP (Current)		3,627.55	
LLOYDS BANK - Earmarked Reserves:			
S106	29,191.50		
Lydney War Memorial	1,197.00		
Play Areas	8,000.00		
Cemetery	1,842.14		
		40,230.64	
LLOYDS BANK - General Reserve	150,631.40	190,862.04	
		245,944.31	

2013/14 Commitments Brought

Forward

£30,434.22

RECEIPTS

Receipts APRIL	242,989.58	
Receipts MAY	4,139.31	
Receipts JUNE	10,287.64	
Receipts JULY	3,739.01	
Receipts AUGUST	6,070.91	
Receipts SEPTEMBER	237,701.04	
Receipts OCTOBER	16,121.04	
Receipts NOVEMBER	965.91	
Receipts DECEMBER	4,710.60	

(Incl 1st instalment of Precept)

(Incl 2nd instalment of Precept)

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Receipts JANUARY	8,556.86	Receipts Summary attached
Receipts FEBRUARY	-	
Receipts MARCH	-	
<i>NDP: Income banked to NDP current a/c</i>	<i>153.74</i>	<i>(£153.74 Comm Dev Grant)</i>
<i>Youth Council: Income banked to YC current a/c</i>	<i>-</i>	
<i>Lydney In Bloom: Income banked to LIB current a/c</i>	<i>520.00</i>	<i>(£500 Donation 25/11 & £20 Lloyds ex-gratia 15/1)</i>
Total Receipts YTD	535,955.64	
PAYMENTS		
Payments APRIL	23,319.38	
Payments MAY	34,736.21	
Payments JUNE	58,611.03	
Payments JULY	38,250.01	
Payments AUGUST	27,100.31	
Payments SEPTEMBER	44,243.49	
Payments OCTOBER	75,277.45	
Payments NOVEMBER	32,964.41	
Payments DECEMBER	25,307.45	
Payments JANUARY	27,415.10	
Payments FEBRUARY	27,012.63	Detailed below
Payments MARCH	-	
Payments PRIOR TO YEAR END	-	
<i>NDP: Cheque Payments to date from NDP a/c</i>	<i>417.94</i>	<i>See Separate Financial Statement</i>
<i>Cheque Payments to date from Youth Council a/c</i>	<i>-</i>	
<i>Cheque Payments to date from Lydney in Bloom a/c</i>	<i>-</i>	
Total Payments YTD	414,655.41	
	367,244.54	

Reconciled Bank Statements as at end	JANUARY		Bank statements attached
LLOYDS BANK - Current account		140,139.49	
LLOYDS BANK - NDP - current		10,129.81	No recent transactions
LLOYDS BANK - Youth Council - current		885.96	No recent transactions
LLOYDS BANK - LGPS Reserve:		10.00	No recent transactions
LLOYDS BANK - Lydney In Bloom - current		530.00	Account opened 7.11.14
LLOYDS BANK - Earmarked Reserves:			
S106	29,191.50		
Lydney War Memorial	1,347.00		£150 donation added in Nov-14
Play Areas	8,000.00		
Cemetery	1,842.14		
Walkers Are Welcome Signage	2,000.00		
Machinery	4,000.00	46,380.64	
LLOYDS BANK - General Reserve		169,168.64	215,549.28
Bank Balances as at:	31-Jan-15	367,244.54	0.00 check

FEBRUARY PAYMENTS	Postcode	Chq. No	Details/Spending Power:
<u>Payments made by Direct Debit/Standing Order</u>			
ATOS Fuel Genie	13.01.15	WV1	114.07 DD Monthly Fuel for van/mowers
ADT Fire & Security	15.01.15	ME19	45.76 DD Quarterly Establishment Charges
ADT Fire & Security	15.01.15	ME19	181.90 DD Quarterly Establishment Charges
Tate Computer Technology Ltd	20.01.15	HR4	79.20 DD Monthly Establishment Charges
Forest Equipment Services	20.01.15	GL16	720.76 DD Monthly Litterpicking
Cablestream Ltd	21.01.15	CF23	139.30 DD Monthly Telephone
FoDDC: Non Dom Rates - Cemetery	22.01.15	GL16	68.00 DD Quarterly Cemetery
Dean Truck Repairs	28.01.15	GL15	234.00 DD Monthly Vehicle costs
SITA UK Ltd	31.01.15	BS22	80.52 DD Bi-annual Cemetery
Interim Payments: Sub total		1,663.51	
<u>Interim Payments made in advance of meeting:</u>			
<i>none</i>			
Interim Payments: Sub total		0.00	

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Payments for approval at meeting held on:

9th February 2015

Corporate Expenditure	~	12,652.40	BACS	Monthly	February
HMRC	~	3,491.67	BACS	Monthly	February
Gloucestershire LGPS	~	4,664.51	BACS	Monthly	February
FoDDC	GL16	60.00	7768	Ad hoc	Civic Expenses
Expenses	~	125.11	7769	Ad hoc	Training / Website Maintenance
Expenses	~	29.00	7770	Bi-annual	Corporate
Expenses	~	212.80	7771	Quarterly	Training
Expenses	~	22.44	7772	Monthly	Training
Columbaria	HU8	84.00	7773	Ad hoc	Cemetery
Dean Mowers	GL15	15.32	7774	Ad hoc	Machinery
Hedleys (Solicitors)	KT24	660.00	7775	Ad hoc	Legal Fees
Lydney Town Hall Trust	GL15	25.00	7776	Annual	Civic Expenses
Office Star	GL16	170.17	7777	Monthly	Stationery / Civic Exps
PB Safety	GL19	38.16	7778	Ad hoc	PPE
Pear Technology Services Ltd	PO9	180.00	7779	Ad hoc	Training
Postage by Phone (Pitney Bowes)	CM19	609.60	7780	Quarterly	Establishment Charges
Richard Cole Contractors	TQ9	540.00	7781	Ad hoc	Wild Boar
Whitehouse Press	GL15	660.00	7782	Quarterly	Newsletter
Worksafely	GL14	297.42	7783	Ad hoc	PPE
Arkell & Hurcombe (Bronzeworks)	GL51	90.00	7784	Ad hoc	Cemetery
Petty Cash	~	65.66	7785	Monthly	Mtg Costs/Estab Chgs/Tph/Fuel/PPE
Lydney Engineering Co Ltd	GL15	184.92	7786	Quarterly	Establishment Charges
Travis Perkins	GL15	120.94	7787	Ad hoc	Play Areas / Street Furniture
Lydney Town Hall Trust	GL15	350.00	7788	Annual	Civic Expenses
Payments for approval:	Sub total	25,349.12			

TOTAL PAYMENTS	FEBRUARY	27,012.63
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A list of un-presented Cheques (For Information only)

Mr Cackett	48.00	7695
Whitehouse Press	435.00	7715
Gloucestershire Playing Fields Association	100.00	7755
Total	583.00	

Monthly Financial Statement

Cllr Thomas requested that the CEO confirm after the meeting the purpose of the funding held in the Council's Earmarked Reserves for Walkers are Welcome.

The CEO drew Members' attention to the proposed payment to Hedley's Solicitors, expenditure in line with Extra Ordinary Finance and Scrutiny meeting minutes December 2014. Noted.

Approval of the monthly financial statement was **proposed by Cllr Harris, seconded by Cllr Pearman**. Unanimous.

NALC Consultation on Local Government Finance Settlement 2015/16

Prior to the meeting Members were provided with a copy of the above consultation and noted that a number of valid points had been raised, including the need to pass the Local Council Support Tax (LCST) to Parishes and also the suggestion that 5% of the Business Tax should be passed to Parishes in order that they may use it to support local communities.



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Budget/Precept 2015/16

Members were advised that the Council's Precept Demand had been submitted to Forest of Dean District Council and that the Council's Precept Demand had shown the agreed budget figure as, if Forest of Dean District Council decided not to pass on the LCST figure which had been previously communicated, the Town Council still required the full amount which had been agreed by Members. Noted.

9. QUALITY STATUS

Prior to the meeting Members were provided with a copy of the response which had been received from NALC regarding the new Local Council Award Scheme (formerly Quality Council status) and the reductions which would be applied for those Councils currently holding Quality Council status. Members were advised that all Quality Councils had been requested to remove the Quality Council logo from their documentation and attention was drawn to the 75% reduction in charges which had been offered to Lydney Town Council should the Council wish to apply for Quality Gold status under the new scheme.

Responding to a question which had been raised by Cllr Bonser, the CEO advised that all Councils who currently held Quality Status would automatically be awarded Foundation status under the new scheme. However, as Lydney Town Council had only held Quality Status for 2 years (normally a 4 year term), it had been offered a 75% discount on the cost of attaining Quality Gold status (resulting in a total charge of £62.50). It was **proposed by Cllr Pearman, seconded by Cllr Greenwood**, that the Council would register for Quality Gold status. Vote carried.

Action by – the CEO

Website

Members were advised of the need to update the Town Council's existing website in order that it complied with Quality Gold status, in addition to providing the ability to update the website "in-house" in order that staff could then upload agendas, etc. Approval was sought to engage the services of the designer of the website operated by the Neighbourhood Development Plan Steering Group due to its edit/upload simplicity, at an estimated cost of £860 plus VAT/domain registration fees.

Cllr Bevan voiced his whole hearted support to the suggestion as he felt that the ability to upload agendas would be beneficial for the Council/members of the public. Responding to a question which had been raised by Cllr Bonser, the CEO advised that the required work would be funded via the IT/Website budgetary heading. Cllr Harris spoke in support of the suggestion as she felt the ability for Town Council staff to upload documents/amend the website to be key for the Council. Cllr Bonser questioned if the Council would incur any costs for terminating its current website contract. Members were informed that the Council did not, as such, have a current contract and it was suggested if the Council wished to move forward with a new website that it was hoped it would be operational prior to the existing one being discontinued and would become live soon after the inauguration of the new Council term in May 2015.

It was **proposed by Cllr Harris, seconded by Cllr Openshaw**, that the Council would move forward with the creation of a new website which would be administered by "in-house" means. Unanimous.

Action by – the CEO

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10. **LYDNEY'S RENEWABLE ENERGY POLICY**

Cllr Preest reported that no progress had been made since the last meeting. It was **proposed by Cllr Preest, seconded by Cllr Vaughan** that the matter be placed in abeyance until after the May elections. Unanimous.

11. **CHRISTMAS 2015**

Cllr Harris advised that whilst it had not been possible for her to attend the inaugural meeting due to illness, other members of the Working Party had met and agreed the following:-

- That the Christmas Lights Switch On would take place on Saturday 28 November 2015.
- That the kind offer by Mr Hobman to once again perform the role of Father Christmas would be accepted.

During discussion it was agreed that the next meeting of the Working Party would take place at 7.00 pm on 5 March 2015 in The Annexe. Members were informed that the Chairman of Lydney Town Hall Trust Management Committee had expressed an interest in organising a joint event; the CEO was requested to inform said Chairman of the date for the Switch On and that the Working Party would note his interest.

12. **CYCLE PATH**

Cllr Openshaw advised that Lydney Revolutions had held a productive meeting with Mr B Watkins, Gloucestershire Highways; that a further meeting would take place to agree path locations and that a small pot of funding had been identified.

Parkend to Lydney Partnership Board Constitution

Prior to the meeting Members were provided with a copy of the proposed Constitution for the Parkend to Lydney Partnership Board, for which Lydney Town Council would be classed as a Stakeholder. Cllr Greenwood spoke in favour of the project which he felt to be exciting for the Town. Cllr Openshaw noted that the Constitution did not detail the maximum number of Board members and he spoke in favour of a "core" number of members driving the project forward with the ability to call on the services of key personnel. However, Cllr Greenwood advised of the need to agree a formal Constitution which could be used for the pursuance of grant funding and that criticism had already been levied at certain members of the group for pursuing matters. Cllr Pearman spoke against the suggestion that joint Chairs be appointed for the Board, however, Cllr Greenwood advised that the system was currently in operation and worked well.


Cllr Greenwood proposed the approval of the proposed Constitution, **seconded by Cllr Bonser**. Vote carried.

13. **LYDNEY YOUTH COUNCIL**

Deferred until May 2015.

14. **EDUCATION**

Cllr Berryman advised that he had spoken to the Head Teacher of The Dean Academy who had offered to attend the next meeting, together with the Head Teacher of the sponsor school, in order to provide the Council with an overview of the school's future prospects. It was unanimously agreed that the Head Teachers offer would be accepted.

Action by – the CEO 

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15. **CUSTODIAL – LYDNEY RECREATION TRUST**
P1851/14/FUL

Prior to the meeting Trustees were provided with a copy of the letter which had been provided to Lydney Recreation Trust by the applicant's agent detailing the changes which had been made to the structure of the proposed fence. The CEO advised that the revised application had also been considered at the Planning and Highway Committee meeting which had taken place earlier in the evening and that members had noted that the Club had now revised their documentation to confirm that the site was located within a Flood Zone 3 (as defined by the Environment Agency) and had provided a flood risk assessment. It was **proposed by Cllr Prest, seconded by Cllr Pearman**, that the Trust would mirror Lydney Town Council's stance (i.e. no objection). Vote carried.

16. **FORMAL CORRESPONDENCE RECEIVED**

- Gloucestershire County Council – providing a copy of the January 2015 Parish and Town Council newsletter.
- Forest of Dean District Council – e-mail from Tess Tremlett advising that applications for the Police & Crime Commissioner's Fund for 2015/16 would be welcomed from 9 February 2015 until 25 March 2015.
- Mayors for Peace – e-mail from Mayors for Peace Working Group Secretary detailing activities which Mayors for Peace have been involved with.
- Oil Buying Club – letter from Mr G Johnson requesting permission to provide a presentation to Council to promote his business which is designed, through bulk buying practices, to help people in rural areas who heat their homes via heating oil. **Mr Johnson to be asked to provide Council with written presentation only. Proposed by Cllr Prest, seconded by Cllr Harris. Unanimous.**
- Forest of Dean District Council – e-mail from District Cllr Winship advising that Mr K Stannard, Forestry Commission, would be providing the Overview and Scrutiny Committee with a six-monthly update on Boar problems. **Cllr Pearman advised that he would be attending the meeting.**
- Gloucestershire County Council – E-mail from Ms H Hunt, Consultation Manager, providing a copy of the minutes of the last Chartered Parish meeting and advising that the next meeting would take place on 12 March 2015. **CEO to convey Council's apologies.**
- Newland Parish Council – E-mail from Mr R Crighton, Clerk providing minutes of the Quarry Committee meeting on 28 January 2015 detailing the action to be taken by the Council.
- Healthwatch Gloucestershire - e-mail received from Ms A Rarity, Healthwatch Gloucestershire Team Leader/Community Engagement Lead, advising that the organisation had just launched the second of its patient surveys on GP services in the country.
- Local Action Group – e-mail from Mr B Watters advising of the progress being made on the new LAG programme, in addition to the fact that LAG are looking to appoint two sub-groups (one for the Forest and one for Tewkesbury). Mr Watters extended an invitation for the Council to nominate a representative to the Forest Sub-Group. **Cllr Openshaw volunteered to act as the Council's representative.**
- Forest of Dean District Council – e-mail from Ms N McLean, Community Engagement Officer, providing a copy of the latest edition of the National Criminal Justice Board's Bulletin and a copy of the latest Criminal Justice System Digital Reform Newsletter.
- Forest of Dean District Council – e-mail from Ms N McLean, Community Engagement Officer, providing a copy of the Diversion Scheme Newsletter.
- Forest of Dean Citizens Advice Bureau – e-mail from Ms S Pryce, Advice Pathway



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- Project Manager/Volunteer Development Officer, providing a copy of the Advice Pathway Newsletter.
- Forest of Dean District Council – e-mail from Ms C Hughes, Legal Team Manager and Monitoring Officer, providing guidance re Purdah. *Copy of e-mail previously forwarded to all Councillors.*
- Newland Parish Council – e-mail from Mr R Crighton, Clerk, forwarding a copy of the response received from Mr B Jones regarding the Parish Council's objections to planning application 14/0018/FDMAJM.
- Newland Parish Council – e-mail from Mr R Crighton, Clerk, forwarding a copy of an e-mail sent by District Cllr P Molyneux to Mr S Parry-Hearn.
Lydney Recreation Trust – e-mail from Trustee A Preest, Chairman, requesting that the issue of dog fouling on Trust Ground (specifically the rugby pitches) be discussed as an item of urgent business at the Full Council meeting on 9 February 2015.
- Forest of Dean District Council – providing a copy of the Lydney: Retail Pathfinder Toolkit Annual Report 2013 & 15. **Report passed to the Neighbourhood Development Plan Steering Group for consideration.**

17. COMMUNITY AND OTHER REPORTS

Planning and Highways Committee

Cllr Greenwood expressed thanks to Cllr Pearman for representing the Council at the recent Planning Appeal concerning the proposed housing development at Allaston and stressed that the Council had not changed its position regarding the development.

Cllr Greenwood advised Council that the Planning and Highway Committee had resolved not to accept a mobile CCTV unit/add to its register as it could not agree to the terms and conditions suggested by Forest of Dean District Council i.e. free use of CCTV unit by said Authority, therefore Lydney Town Council would look to hire, similar to that of a Parish Council, if the need arose.

Flood Defence Meeting/Fallers Field

Members were provided with a copy of the notes from the November 2014 meeting and noted that the minutes from the January 2015 meeting were not yet available. Cllr Pearman requested that the CEO contact Severn Trent in order that the modelling for Mead Lane may be provided for consideration at the next meeting.

Action by – the CEO

Neighbourhood Development Plan

Members were provided with copies of the minutes from the October, November and December 2014 minutes. Cllr Pearman gave an overview of the progress made to date and Members noted that a slight deadline extension had been granted to Natural England and the Environment Agency to allow them to comment on the Habitats Assessment England Screening Report, which had been prepared by Forest of Dean District Council, however, no problems were foreseen with the document. It was noted that Lydney Revolutions were moving forward and whilst it had been hoped that a Referendum would take place on the NDP prior to the end of the financial year, due to the impending elections it was thought that this would now take place during June 2015.

Cllr Pearman also reported that he had attended the Lydney Harbour Trust meeting during which Mr R Millar, Environment Agency (EA) confirmed that the EA would retain responsibility for the sluices, etc following the disposal of the Harbour. Furthermore, whilst the EA were currently considering two bids which had been received for the Harbour, it was stressed that it did not have to sell the Harbour if the bids were not thought to provide

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sustainable solutions.

Lydney Town Hall Trust Management Committee

Cllr Bonser advised that that in January the Trust had reviewed its charges and was pleased to report that the Hall was still receiving a large number of bookings. Furthermore, that whilst the Town Hall possessed a large number of “Friends” most were not willing to sit on the Committee.

18. COUNTY COUNCILLOR’S REPORT

County Cllr Preest was pleased to report that the re-surfacing of Newerne Street had now been completed (albeit that a sunken manhole had been noted at the junction of Regents Street and Newerne Street. County Cllr Preest also advised that the Norchard to Whitecroft road section would be resurfaced in April; that resurfacing work was being undertaken in Aylburton this week; that he hoped that potholes at the top of Highfield Hill would shortly be addressed.

County Cllr Preest reported that the County Council faced a particularly trying time this month due to discussion regarding its budget and also the waste incinerator, the latter he believed held the County’s financial future at stake.

19. DISTRICT COUNCILLOR’S REPORT

Nothing to report.

20. COUNCILLORS REPORTS

Cllr Thomas reported that he would be attending the Forest Forum on 26 February 2015 at Whitemead and that Natural England were considering the growth of Wild Boar in Wiltshire.


Recalling the discussion which had taken place during the earlier Planning and Highway Committee meeting re footpath provision on Oakdale, Cllr Bonser believe that the footpath between Par Four Lane and Lakeside Avenue would be provided during the second phase of development on the site.

Cllr Bonser also reported that she had received numerous reports regarding the condition of the road surface between Lydney and Whitecroft and she questioned why efforts had not been made to fill in the holes. County Cllr Preest agreed to raise the matter with Mr B Watkins, Local Area Manager, Gloucestershire County Council.

Action by – County Cllr Preest

Cllr Pearman advised that he had attended a Community Safety Partnership meeting in Coleford and gave a commitment to circulate the minutes of the meeting to Members once they had been received. As a result of attending the meeting Members were advised that should a domestic homicide occur in the Parish the Town Council would be requested to provide a contribution to cover 50% of the cost of the investigation. Cllr Pearman also advised that a Domestic Violence meeting would take place at Coleford Town Council at 10.00 am on 20 February 2015 to which Cllr Vaughan volunteered to attend.

Action by – Cllr Vaughan

Cllr Pearman also reported that he represented the Mayor at an event at Club Ginger and advised that with immediate effect, he would no longer be taking on any duties under Delegated Powers in relation to Planning matters. 

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Cllr Preest highlighted the issue which had been experienced recently on Lydney Recreation Ground with members of the public failing to collect their dog's waste from sporting areas. Cllr Preest reported that he had spoken to The Review and The Forester to highlight the issue and stressed that action needed to be taken. It was noted that Cllr Preest had raised the issue with Forest of Dean District Council's Streetwarden service and he called for assistance from District Cllrs Bevan and Hobman to ensure that patrols were undertaken. Cllr Preest called for any instances of dog fouling to be reported to Forest of Dean District Council and stated that he had offered to undertake a joint patrol with Streetwardens.

Cllr Ives referencing his report at the last meeting (re. Tesco bins sited at the junction of Oxford Road), Cllr Ives questioned if the Town Council could bring any pressure to bear on Forest of Dean District Council in order that they take action on the matter. The CEO suggested that given Lydney had five District Ward Members such pressure upon the Local Authority would be best served by them. **Cllr Hobman proposed** that the CEO write to Forest of Dean District Council on the matter. **Seconded by Cllr Pearman.** Unanimous.

Action by – the CEO

Cllr Rudge reported that residents of Beaufort Drive had not received copies of the Town Council's latest newsletter. Members were advised that the delivery of the newsletter was the responsibility of The Review's distributor and the CEO confirmed that she would investigate the matter.

Cllr Bevan:

- Questioned the current status of the JD Norman/ASDA planning application and highlighted that Planning Consent had been granted on the condition that the Finishing Shop for JD Norman had to be built prior to any work being undertaken on the food store.
- Felt it to be untenable that the situation with parking in Bream Road had been allowed to continue for so long.
- Questioned if the Council was aware of the number of vehicles which were parked illegally after darkness and he questioned where such vehicles would park once yellow lines had been placed on the road.
- Noting that residents from Allaston had attended the Planning and Highway Committee meeting, questioned why County Cllr Preest had not been helpful in challenging Gloucestershire County Council Officers over their highway report. In response, County Cllr Preest advised that he had attended and made representation at the Planning Appeal; that the reason why an Officer had not attended said Appeal was due to the decision by Forest of Dean District Council not to defend the Appeal; that he had spoken to the Leader of Gloucestershire County Council for Highways Officers to pay greater attention to the view of elected representatives when considering applications.

Cllr Greenwood advised that he had attended the Lydney Harbour meeting at which it was felt that the only improvement needed at the Docks was the provision of a café and toilet facility.

Cllr Vaughan advised that she had reported the issue with dog waste on Lydney Recreation Ground's sporting pitches to the Town Council's office and that she had also been approached regarding the condition of the road surface between Lydney and Whitecroft. Cllr Vaughan also felt that the recent article which had appeared in local press by a Prospective Parliamentary Candidate had not been a true reflection of the Oakdale development and she felt that the issues should not be used for political gain. Due to the fact that a number of



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comments had been received regarding the article the CEO questioned if Members wished the Council to write to the individual concerned to express concern that they had not initially contacted the Council. Whilst it was proposed by Cllr Harris, seconded by Cllr Vaughan, that a letter would be sent, Cllr Pearman called a Point of Order as the agenda item related to Councillor Reports.

21. PRESS RELEASE

Members were asked to consider approving the placement of an advertisement in the local press to advertise the Local Council Elections.

It was noted that each advertisement would cost £91.70 plus VAT per week and the CEO sought approval to advertise in two papers for three consecutive weeks if Forest of Dean District Council chose not to publicise local/District elections. Members were advised of the contents of the advertisement and were informed that similar posters had already been displayed on the Council's noticeboards and that an article had already appeared in the Council's newsletter. After a short discussion it was **proposed by Cllr Harris, seconded by Cllr Openshaw**, that approval would be granted. Vote carried.

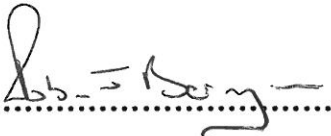
Action by – the CEO

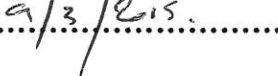
22. MEETING DATES

Members noted that the following meetings would take place at the Council's offices at 7.00 pm (unless stated):-

- Amenities/Finance & Scrutiny Committee Meetings – 16 February 2015
- Planning and Highways Committee – 9 March 2015 at 6.00 pm followed by Full Council at 7.00 pm.

Meeting closed at 8.40 pm

Chairman 

Date 

Actions from Full Council meeting on 12 January 2015

Agenda Item	Action
7.	Agenda item for February meeting re. Local Council Award Scheme/Website Maintenance – Agenda item
8.	CEO to arrange meeting between representatives of Lydney Town Council, Forest of Dean District and the Forestry Commission following the meeting of Forest of Dean District Council's Overview and Scrutiny Committee - Meeting date March. Noted.
9.	CEO to submit Lydney Town Council's Precept Demand to Forest of Dean District Council at the latest opportunity. Noted/Agenda Item
11.	Working Party of Cllrs Harris, Rudge, Vaughan, Openshaw and Berryman to hold an initial meeting to discuss the 2015 Christmas event. Verbal update – Feb Meeting
13.	Cllr Berryman to contact The Dean Academy and arrange a meeting between the Head Teacher and Cllr Openshaw. Verbal update – Feb Meeting
16.	<ul style="list-style-type: none"> • Agenda item for February meeting re defibrillator cabinet. Agenda item • CEO to forward Cllr Pearman's details as the Council's nomination to attend a Buckingham Palace Garden Party. Done. • CEO to complete membership registration for Gloucestershire Market Towns Forum on behalf of Lydney Town Council and to vire any funding necessary to cover the cost of membership. Done.
21.	CEO to provide The Forester and The Citizen with a press release regarding the Town Council's Precept Demand. Done

A