

# LYDNEY TOWN COUNCIL

FULL COUNCIL MEETING – 2017/02/13 – 99

MINUTES OF THE LYDNEY TOWN COUNCIL MEETING held in the Council Chamber, Claremont House, Lydney on Monday 13 February 2017 at 7.00 pm.

**PRESENT:** Cllrs B Berryman (Chairman), R Christodoulides, J Greenwood, W Leach, C Legg, B Pearman, A Preest and D Pugh

Two members of the public  
Mrs J Smiles – Chief Executive Officer (CEO)  
Miss C Wheeler – Executive Officer (EO)

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Cllr Berryman informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**

Apologies for absence were received and noted from Cllrs Biddle, Harris, Ives and Street.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES OF PREVIOUS MEETING**

Approval of the minutes of the Town Council meeting held on 9 January 2017 was proposed by Cllr Greenwood, seconded by Cllr Leach. Vote carried.

4. **POLICE MATTERS**

Prior to the meeting Members were provided with a copy of the report which had been received from the Police.

Cllr Berryman informed Members that a complaint had been received from a member of the public regarding anti-social behaviour/disorderly conduct in the High Street. Members noted that the complaint had been forwarded to both the Manager of the Tesco store and also the Lydney Beat Manager in order to ascertain what action could be taken, however, a response was awaited from both parties.

During discussion Members noted an increase in the figures for burglaries in Lydney West. Whilst Members congratulated the Police on their recent discovery of a cannabis factory in Lakeside Avenue, Members request that the Police consider including additional text in their reports to provide clarification on incident increases (e.g. the increase in burglaries in Lydney West).

**Action by – the CEO**

5. **YOUTH FORUM**

Members noted that Severnbanks School had tendered their apologies due to half term.

**Education**

Due to the absence of Cllr Ives, Cllr Preest reported that dialogue was on-going with The Dean Academy regarding a date for the joint litter pick. During discussion Cllr Preest informed Members that he had requested the CEO to circulate an e-mail received in his capacity of County Councillor detailing levels of funding for schools in Gloucestershire and it was noted that Primrose Hill C of E Academy had sustained a slight reduction in funding levels.

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### 6. OPEN FORUM

Mr Knight, Primrose Hill, Lydney: Agenda item 12 – Feral Boar – highlighted the devastation which had been caused to Primrose Hill Meend by Feral Boar; expressed a personal view that any expenditure to re-seed/re-grade the Meend would be pointless until such time as a fence was erected to prevent the animals accessing the site. Mr Knight informed Members that residents were willing to re-install the original boundary fencing posts in the wooded section at the rear of the grassed area and utilise a wire fence with gates and had been quoted £3,000 for such work. Mr Knight advised that for a further £1,000 double gates could be erected at the three woodland access points in Primrose Hill; that residents were prepared to fundraise towards the cost of the work; that the Forestry Commission had informed them that the organisation would be willing to install fencing posts with the assistance/agreement of the Town Council; that residents did not wish to enclose the site fully with fencing. The CEO apprised Members of the conditions of the original conveyance which placed an obligation on the Council to erect a boundary fence in the woodland and maintain thereafter; that said boundary fence had not been in place for many years; that the Council had previously considered requests to enclose the Meend totally with fencing however, the site was classed as recreational space and issues had been experienced with land title. Members were advised that they may wish to consider the erection of a boundary fence in the wooded area as such a proposal was different to that considered by the Council.

Mr Webb, Primrose Hill, Lydney: Agenda item 12 – Feral Boar – requested that the Council consider the re-installation of the boundary fence in the wooded area; highlighted that a number of boundary posts remained (without fencing), but were in a poor state of repair; highlighted the issue of the diseases carried by Feral Boar (TB and Hep B). Mr Webb was informed that the Amenities Committee had previously resolved to re-seed/re-grade the site in the Spring and that any decision to defer such works would need to be an agenda item for the next meeting of said Committee or Full Council if Feral Boar was to be a Full Council agenda item for the March meeting.

### 7. COMMUNICATIONS BY THE MAYOR

Cllr Berryman advised that he had attended the following events since the last meeting:-

- Lydney's Town Celebration and Mayor's Civic Reception
- Poppy Appeal event in Lydney Town Hall

Members noted that the Mayor had sent a letter to Dame Janet Trotter DBE nominating a member of staff to attend a Royal Garden Party.

### Councillor In-House Audit & Surgery Roster

Cllr Berryman reminded Members that if they were unable to attend such appointments that it was their responsibility to arrange for another Councillor to attend the appointment in their place; it was not the responsibility of the Town Council staff to arrange such.

### 8. CEO'S REPORT

A copy of the CEO's report had been circulated to Councillors prior to the meeting, the contents of which were duly noted (Appendix A). A report was then given on the following matters:-

- Members were provided with a further copy of the In-House Audit Roster & Councillor Surgery Roster dates for their retention. It was noted that the next In-House Audit would be conducted by Cllrs Pearman, Biddle and the EO.

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### 9. FINANCIAL MATTERS

#### FINANCIAL STATEMENT -

February 2017

#### Opening Bank Balances as 1st April 2016

LLOYDS BANK - Current account		99,847.90
LLOYDS BANK - Lydney In Bloom - Current		560.74
LLOYDS BANK - LGPS - Current		10.00
LLOYDS BANK - NDP - Current	<i>bank a/c to be closed</i>	0.00
LLOYDS BANK - CED - Current	<i>bank a/c to be closed</i>	0.00
LLOYDS BANK - Youth Council - Current	<i>bank a/c to be closed</i>	0.00
<b>LLOYDS BANK - Earmarked Reserves:</b>		
S106	29,191.50	
Lydney War Memorial	1,597.00	
Play Areas (General)	8,000.00	
Cemetery	13,842.14	
Cemetery: Memorial Testing	5,000.00	
Cemetery: Additional Burial Space	5,000.00	
Election Costs	7,500.00	
The Tack	1,760.00	
Machinery	8,500.00	
Town Events	5,000.00	
NDP Earmarked	4,296.62	
EA Earmarked	5,000.00	
LGPS Provision	10,000.00	
	<b>104,687.26</b>	
<b>LLOYDS BANK - General Reserve</b>	<b>158,483.74</b>	<b>263,171.00</b>
		<b>363,589.64</b>

#### RECEIPTS

Receipts APRIL	287,564.88	
Receipts MAY	12,916.68	
Receipts JUNE	2,587.69	
Receipts JULY	2,645.83	
Receipts AUGUST	249.12	
Receipts SEPTEMBER	25,415.79	
Receipts OCTOBER	23,038.46	
Receipts NOVEMBER	5,383.13	
Receipts DECEMBER	2,179.26	
<b>Receipts JANUARY</b>	<b>17,748.95</b>	
Receipts FEBRUARY		
Receipts MARCH		
	<b>Total Receipts YTD</b>	<b>608,471.19</b>

#### PAYMENTS

Payments APRIL	5,513.74	
Payments MAY	99,895.67	
Payments JUNE	44,223.09	
Payments JULY	73,913.12	
Payments AUGUST	38,831.12	
Payments SEPTEMBER	31,102.67	
Payments OCTOBER	46,909.17	
Payments NOVEMBER	47,976.34	
Payments DECEMBER	50,295.20	
Payments JANUARY	31,550.41	
Payments JANUARY	35,503.04	
<b>Payments FEBRUARY</b>	<b>29,855.32</b>	
Payments MARCH		
Payments PRIOR TO YEAR END		
	<b>Total Payments YTD</b>	<b>535,568.89</b>
		<b>436,491.94</b>

January 2017

LLOYDS BANK - Current account		144,047.90
LLOYDS BANK - Lydney In Bloom - Current		2,705.24
LLOYDS BANK - LGPS - Current		10,012.01
LLOYDS BANK - NDP - Current	<i>bank a/c closed</i>	-



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LLOYDS BANK - CED - Current

bank a/c closed

LLOYDS BANK - Youth Council - Current

bank a/c closed

**LLOYDS BANK - Earmarked Reserves:**

S106	29,191.50
Lydney War Memorial	1,747.00
Play Areas (General)	6,472.38
Play Areas (Primrose Hill)	5,192.00

Cemetery	13,842.14
Cemetery: St Mary's Churchyard/Wall	2,500.00
Cemetery: Memorial Testing	11,500.00
Cemetery: Additional Burial Space	12,500.00
Election Costs	10,000.00
The Tack	1,436.23
Machinery	14,741.22
Town Events	5,000.00
LCTS	8,948.58
Young Person's Award	250.00
Environment Agency 2017/2018 payment	5,000.00
Building Maintenance	720.00
Contingency addition (Trusts Donations(if required))	20,000.00

**LLOYDS BANK - General Reserve** **149,041.05**      **279,726.79**

**130,685.74**

**279,726.79**

**Bank Balances as at: 31-Jan-17**

**436,491.94**

LLOYDS BANK – Multi-Use Path – Stakeholder Account  
(for info only)

39,331.80

See separate  
payment schedule

**February PAYMENTS**

**Chq. No**

**Description/Spending Power:**

Payments made by Direct Debit/Standing Order

Wye Valley Tourism	03.01.17	54.00	Annual DD	Subscriptions
BNP Paribas	09.01.17	330.00	Qtrly DD	Telephone
WL IT Fuel Genie	13.01.17	59.21	Mthly DD	Fuel
Habbyboy	13.01.17	81.78	Debit Card	Establishment
ADT Collections	16.01.17	49.01	Qtrly DD	Establishment
ADT Collections	16.01.17	197.47	Qtrly DD	Establishment
Konica Minolta	16.01.17	435.77	Qtrly DD	Photocopying
Forest Equipment Services: Gen/Docks	20.01.17	769.18	Mthly STO	Litterpicking: General & Docks
Forest Equipment Services: Cemetery	20.01.17	80.98	Mthly STO	Litterpicking: Cemetery
Forest Equipment Services: Dog Bins	20.01.17	46.68	Mthly STO	Litterpicking: Dog bins
EE & T Mobile	23.01.17	13.20	Mthly DD	Telephone
FoDDC Business Rates: Cemetery & Premises	23.01.17	63.00	Mthly DD	Cemetery
Cablestream Ltd	24.01.17	123.12	Mthly DD	Telephone
Redline Telecom	27.01.17	38.94	Mthly DD	Telephone
Dean Truck Repairs	30.01.17	234.00	Mthly STO	Vch Lease
<b>Direct Debits:</b>	<b>Sub total</b>	<b>2,576.34</b>		

Interim Payments made in advance of meeting:

Lydney Engineering Co Ltd	09.01.17	103.10	8500	Quarterly	Establishment Charges
Coleford Town Council	26.01.17	60.00	8501	Annual	Civic
3 Hill Street Ltd	30.01.17	250.00	8502	Annual	Civic
Petty Cash	02.02.17	191.90	8503	Monthly	Estb/Civic/Tph
<b>Interim Payments:</b>	<b>Sub total</b>	<b>605.00</b>			

Payments for approval at meeting held on: 13 February 2017

Corporate: Payroll	24.02.17	11,811.31	BACS	Monthly	February
Corporate: HMRC	24.02.17	3,981.49	BACS	Monthly	February
Corporate: Glos LGPS	24.02.17	4,947.38	BACS	Monthly	February
Cycle Project (Corp)	24.02.17	1,163.22	BACS	Monthly	February
DBC Solutions Ltd		420.00	8504	Ad hoc	Training
Dean Mowers		1,279.97	8050	Ad hoc	Machine Tools/Repairs
Designer Signs		19.20	8506	Ad hoc	Grit Bins
Equipment Hire Services		103.20	8507	Ad hoc	Health & Safety
GAPTC		40.50	8508	Ad hoc	Training
Greenworks		84.00	8509	Quarterly	Establishment
Monmouthshire County Council		27.84	8510	Ad Hoc	Playarea Maintenance
Office Star Group Ltd		166.04	8511	Monthly	Stationery
Sage (UK) Ltd		32.95	8512	Annual	Stationery
SLCC		50.00	8513	Monthly	Training



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Whitehouse (Press) Printers Ltd	164.00	8514	Annual	Civic
BPRT VAT Recharge	1,656.89	8515	Quarterly	Recharge
LRT VAT Recharge	680.06	8516	Quarterly	Recharge
Expenses	29.65	8517	½ Yearly	Corporate
Expenses	16.28	8518	Ad Hoc	Training

**26,673.98**

**TOTAL PAYMENTS FEBRUARY 29,855.32**

**A list of unrepresented Cheques (For Information only)**

T Cackett	84.50	8399
Keith Morgan Mowers	7,200.00	8480
Monmouthshire County Council	2,808.00	8481
<b>Total</b>	<b>10,095.50</b>	

**Monthly Payment Listing**

Attention was drawn to the offset sum which would be utilised to achieve the reduction in the Council’s 2017/2018 Precept. It was noted that from the published District Precept figures for 2017/2018, the Band D figures for nine Councils had shown a decrease. Members were informed that the CEO had questioned the terminology which had been used by Forest of Dean District Council’s Officer in the e-mail which provided the figures and had received an apology from said Officer.

Receipt of the monthly payment listing February (Month 11) was **proposed by Cllr Leach, seconded by Cllr Pearman.** Unanimous.

Approval of the payments therefrom **proposed by Cllr Pugh, seconded by Cllr Leach.** Unanimous.

**Lydney Town Council Debit Card**

Members were provided with a list of payments which had been made utilising the Council’s debit card (shown below). Noted.

<u>Date of Transaction</u>	<u>Supplier</u>	<u>Details of Purchase</u>	<u>Amount of Expenditure</u>	<u>Name of LTC Employee placing order</u>
12.1.17	Ebay (Habbyboy)	2 x rolls of table protector for use on Chamber table	£81.78	Carol Wheeler

**Redecoration of Council Chamber**

Members noted that Council Chambers were due to be re-decorated at a cost of £5,000.00 and that the offices would also be re-carpeted at a cost of £1,191.60 including VAT). Members noted that the re-decoration/re-carpeting would be taken from General Reserves/Budget offset and that the office would be closed Thursday 11 May to Tuesday 16 May 2017 inclusive.

10. **THE TACK**

Members were advised that thanks to the work of Cllr Street (and previously Cllr Thomas), together with the help of Lydney Park Estate, the permissive path was now open. Cllr Pearman expressed a vote of thanks to all involved with the project.

11. **TOWN/HIGH STREET IMPROVEMENTS**

Prior to the meeting Members were provided with copies of the artist impressions detailing visual improvements which could be carried out in the Town that had been presented at a previous Annual Town Meeting. Members were informed that the artist impressions had been commissioned by the Lydney Neighbourhood Development Plan group.

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It was noted that discussions were once again taking place with developers regarding public realm improvements which could be achieved. Members were advised that one business owner had indicated that they would be willing to instigate the visual improvements through the re-painting of their property and the CEO sought confirmation from Members that they wished approaches to be made to other business owners.

Members were also asked to consider if, as part of the Town Centre improvements, they wished to evaluate the possible relocation of the Town Council into a building which was more central to the Town and would also provide scope for partnership working with other agencies to facilitate the provision of services locally in the Town. Discussion then took place on the possibility that new premises may allow the Council the ability to attract services back to the Town to provide greater accessibility for residents. It was **proposed by Cllr Greenwood** that a sub-committee would be formed to consider the possible relocation of the Council into a building which was more central to the Town. Furthermore, that the CEO/sub-committee Members would be tasked with approaching local business owners to ascertain if they would be willing to re-paint their buildings in line with the artist impressions and also pursue any “quick wins” which could be identified. **Seconded by Cllr Preest.** Unanimous.

**Action by – the CEO/sub-committee Members**

It was agreed that the CEO would e-mail Members to ascertain if they would be interested in sitting on the sub-committee.

**Action by – the CEO**

### 12. **FERAL BOAR**

Prior to the meeting Members were provided with a copy of the invitation which had been received from West Dean Parish Council to attend a meeting to discuss the issues surrounding Feral Boar in the Forest and options for their management.

It was noted that previously Lydney Town Council had mooted the idea of arranging a “Stakeholder” meeting to discuss the issues surrounding Feral Boar. During discussion Members noted that the initial meeting at West Dean Parish Council would not be held in the form of a “Stakeholder” meeting which would enable discussions to take place via a non-emotive format and the benefit which could be gained from working with local pig producers was highlighted. **Cllr Berryman proposed** that Lydney Town Council would establish with West Dean Parish Council if the meeting would take the format of a “Stakeholder” format. Unanimous.

**Action by – the CEO**

It was **proposed by Cllr Preest, seconded by Cllr Greenwood** that Lydney Town Council would write to DEFRA utilising the rationale contained in the Wild Boar Action Plan and ask that they intervene. Cllr Preest also requested that local bona fide pig producers also be contacted for their views on possible health threats with the matter being an agenda item for the next meeting in order that Members may discuss the erection of a fence on the boundary line (wooded side only) for Primrose Hill Meend. Vote carried.

**Action by – the CEO**

It was agreed that in the meantime Cllr Pearman would, on behalf of Lydney Town Council, attend the meeting convened by West Dean Parish Council.

*MS*



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Cllr Berryman invited the members of public in attendance to comment on the discussion which they had just heard. Both Mr Knight and Mr Webb gave a commitment to make every effort to raise funding to support the installation of a fence and also contact The Forestry Commission to discuss what assistance they could provide for the erection of a fence. It was stressed to all present that the discussion of the fencing would be held in a public meeting, however, if a decision was taken to proceed with “Stakeholder” meetings to discuss boar control in depth these would not be open to the public.

Both members of the public then excused themselves from the meeting.

### 13. FORMAL CORRESPONDENCE RECEIVED

- Lydney Area in Partnership – Letter from Mr B W Hobman, Chairman, offering congratulations on the floral displays in the Town and highlighting two areas which could benefit from improvement.
- National Association of Local Councils (NALC) – Chief Executive’s Bulletin 3 – 27 January 2017.
- The Forestry Commission – E-mail from Stephanie Johns re “Forest Forum” at Beechenhurst Lodge on 23 February 2017 at 5.30 pm. **Cllr Berryman proposed that an e-mail would be sent to The Forestry Commission expressing the view that the issue of Wild Boar should be addressed separately to the “Forest Forum” and that it was felt that a representative from West Dean Parish Council should also attend the meeting in order that a universal approach was adopted.**
- Forest of Dean District Council – Press release concerning the relocation of Coleford’s branch of Jobcentre Plus into Forest of Dean District Council’s offices.
- Gloucestershire Association of Parish and Town Councils – E-mail advising that 35 nominations for attendance at the Buckingham Palace Garden Party in June were received and providing the names of the successful nominees.
- Forest Foodbank – E-mail from Christ Hedges, Forest Foodbank Manager, providing a copy of his year-end report.
- Rev Sarah Fenby – Thank you note to Head Groundsman re work in St Mary’s Churchyard.
- Mr G Horne – E-mail providing a copy of a draft letter which he wished to send to health & fitness/sports club providers regarding a “Lydney Health & Fitness” week. **Proposed by Cllr Pearman, seconded by Cllr Preest, that Mr Horne would be informed that Lydney Town Council’s name was to be removed from any reference to the event.**
- Resilience Centre – E-mail from Sue Clarke advising that Resilient Energy Alvington Court Renewables has produced a website to ensure that current information is accessible to society members/others regarding the community fund ([www.resilientenergy.co.uk/REACR](http://www.resilientenergy.co.uk/REACR)).
- Gloucestershire County Council – E-mail from Kirsty Boddy, Customer Service Operator, advising that approval had been granted for Danter Brothers Fun Fair to erect 10 temporary signs on the highway from 9-21 March 2017.
- Lloyds Pharmacy – E-mail from Rob Patterson, Maintenance Management Ltd, advising that Lloyds Pharmacy understood their riparian duties in respect of the cleaning of the watercourse adjacent to their premises and it was anticipated that clearance work would be undertaken sometime in the next 4-6 weeks.
- Newland Parish Council – E-mail from Richard Crighton, Clerk, providing further information on the Clearwell/Stowe Hill Planning application.

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- Citizens Advice Forest of Dean – E-mail from Louise Elliott advising that an Extra Ordinary General Meeting would take place on 1 March 2017 at the Forest Road Centre, Cinderford at 2.00 pm.
- Forest of Dean District Council – various e-mails from Street Warden department, together with a visit to the Town Council's office, in respect of the issue of dog fouling/littering fines in Lydney. **Cllr Berryman to accompany Street Wardens to carry out a patrol of Lydney/litter pick exercise.**
- RDPE Growth Programme – E-mail advising eligibility for a Growth Programme grant if an organisation carries out a project to create jobs or bring more money into the rural economy. **Cllr Leach expressed an interest in representing the Council on the RDPE, subject to receiving further information on the role.**
- Lydney Community Centre – E-mail detailing the Youth Activity classes which have been provided as a result of Lydney Town Council's grant.
- Bathurst Park and Recreation Trust – Formal notification that the Trust's planning application reference P1675/16/FUL has been granted full permission by the Local Planning Authority.
- Friends of Bathurst Pool – Letter providing a copy of Bathurst Pool's income and expenditure account for Year Ended 30 November 2016.
- Mr D Vine – Providing a copy of his letter to Mr J Williams, Operations Manager, Stagecoach Gloucester, which raised a number of concerns regarding the Number 23 bus service from Lydney to Gloucester return. **County Cllr Preest requested that the CEO provide Mr Vine with a copy of the response which he had received from Stagecoach.**
- Inside Government – E-mail inviting representatives from Lydney Town Council to attend the "Reducing the Risk and Impact of Flooding" interactive strategy discussion on 27 April 2017 in Central London at a cost of £385.00 per person. **Cllr Legg to attend discussion on behalf of Lydney Town Council.**
- Mr T Gilchrist – Providing a copy of his letter to Mr Mark Harper MP/Cllr J Greenwood in response to articles in The Forester and The Forest Review regarding STAG meetings on the new rail franchise for Wales and West Borders. **Cllr Greenwood requested the CEO contact Magor Town Council to obtain details of contacts for each of the franchisees to request that they attend a meeting with Lydney Town Council.**

## 14. COMMITTEE & OTHER REPORTS

### Amenities Committee

Members noted that the draft minutes of the last meeting were available from the Town Council's website/hard copy in Public Minute Books. Furthermore, Members noted that the Christmas Lights Switch On for 2017/2018 would take place on Saturday 25 November 2017 at 6.00 pm and Members confirmed that they were willing to act as Marshals at the event.

### Burial Committee

Members noted that the draft minutes of the last meeting were available from the Town Council's website/hard copy in Public Minute Books.

### Planning & Highway Committee

Members noted that the draft minutes of the last meeting were available from the Town Council's website/hard copy in Public Minute Books.

Attention was also drawn to the "corporate" response which had been tendered in respect of Forest of Dean District Council's Allocation Plan.

RJB



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## Finance & Scrutiny Committee

Members noted that the draft minutes of the last meeting were available from the Town Council's website/hard copy in Public Minute Books.

## Personnel Committee

Members noted that the approved minutes of the last meeting were available from the Town Council's website/hard copy in Public Minute Books.

## Coastal Communities Team (CCT)

Whilst a meeting had not taken place since the January Full Council meeting, Cllr Pearman advised that the refurbishment of the swing bridge was nearing completion and that the outcome of the funding application was awaited.

## Community Safety Partnership

Cllr Pugh advised that the agenda for the next meeting had been received; that following on from the last meeting discussions were taking place with transport providers to investigate transport options for youths and a website was in the process of being constructed which would provide information on activities which were available for youths.

## Chartered Parishes Group

Nothing to report.

## Market Town's Forum

Cllr Pearman advised that a meeting had taken place on 26 January 2017 which included discussion on a financial review, increased membership, devolution, progress made with GAPTC/GRCC, new website together with an overview of Tourism Centres in Towns with their effectiveness.

## Forest of Dean Health Forum

Cllr Pugh highlighted that nationally publicised issues with mental health and A & E provision were also being experienced in Gloucestershire.

## Flood Defence Stakeholder Meeting

Cllr Berryman advised that the Environment Agency were in the process of organising a "table top" exercise in the Town Council's Chamber.

## Multi-use Track Stakeholder Meeting

A verbal overview by the Personnel Chairman of the last meeting was given to Members and it was noted that the Project Admin Assistant would come off contract at the end of March and would instead submit invoices for any ad hoc work undertaken on the project with this decision reported back to Stakeholders at their next meeting.

Members were advised that in the near future the Council would need to decide if it wished to continue to act as the Accountable Body for the project in light of it no longer being the employer. It was suggested that this should be an agenda item for the next Stakeholder meeting in order to ascertain if Forest of Dean District Council/Gloucestershire County Council wished to accept the role.

## 15. DISTRICT COUNCILLORS REPORT

No report received.

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16. **COUNTY COUNCILLOR REPORT**

No report received, however, Cllr Preest advised that the extension to the mainline railway car park had recently opened.

17. **COUNCILLOR REPORT**

Cllr Pearman advised that he had attended a meeting regarding Growth Hubs and Members noted that Lydney would receive a Tier 1 facility this year.

Cllr Preest voiced concern that the meeting to elect a new Verderer for the Forest of Dean clashed with a meeting of Gloucestershire County Council which prohibited attendance by County Councillors representing the Forest.

Cllr Christodoulides expressed concern over the length of time traffic was delayed due to the new traffic lights for the Highfield Road Development. Cllr Preest advised that an issue had been experienced with the lights which had since been addressed, however, he would continue to monitor the situation.

18. **PRESS RELEASE**

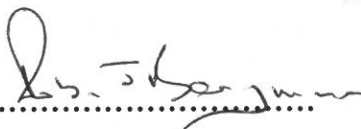
It was unanimously agreed that the Council would issue a press release in the near future to publicise the decrease in its 2017/2018 Precept. Members were reminded that in line with the Council's agreed procedure the press release would be formulated by the Mayor, Finance Chairman and the CEO.

19. **MEETING DATES**

As per the meeting schedule (unless cancelled/postponed due to insufficient business by the relevant Chairman).

- 20 February 2017 7.00 pm - Finance and Scrutiny Committee (Grants/Donations)
- 13 February 2017 6.00 pm - Planning and Highway Committee  
7.00 pm - Full Council

Meeting closed at 9.15 pm

Chairman .....  
  
CHAIRMAN

Date ..... 12/3/2017 .....

**Actions from Full Council meeting on 9 January 2017**

Agenda Item	Action
4.	<ul style="list-style-type: none"><li>• CEO to e-mail Police to record Council's concerns over an increase in the crime figures/lack of Officer presence at Police Information Point. <i>Done. Response received/tabled</i></li></ul>
5.	<ul style="list-style-type: none"><li>• Cllr Ives to provide the CEO with contact details for youth organisations in order that they may be displayed on the Town Council's website. <i>Done</i></li><li>• CEO to ensure that Spring Newsletter contains an article highlighting the Mayor's Civic Award Scheme. <i>Noted</i></li><li>• CEO to contact Cllr Biddle to ascertain if he wished to make enquiries with venues which could hold a youth "social evening". <i>Done</i></li></ul>
13.	<ul style="list-style-type: none"><li>• CEO to inform GAPTC of Council's nomination that Cllr Pearman attend a Buckingham Palace Garden Party. <i>Done</i></li><li>• CEO to formulate letter from the Mayor of Lydney requesting that consideration be given to Mr Tommy Wales's attendance at a future Royal Garden Party in recognition of his long service to the Town. <i>Done</i></li></ul>

