

LYDNEY TOWN COUNCIL

PERSONNEL COMMITTEE MEETING – 2019/07/04 – 140

MINUTES OF THE EXTRA ORDINARY PERSONNEL COMMITTEE MEETING held in the Council Chamber, Claremont House, Lydney on Thursday 4 July 2019 at 2.30 pm.

PRESENT: Cllrs C Harris (Chairman), H Ives, B Pearman, A Preest and C Vaughan

(No Officers in attendance – minutes taken by Cllr Pearman)

Cllr Harris informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**
Not applicable; all present.
2. **DECLARATIONS OF INTEREST**
None.

EXCLUSION OF THE PUBLIC & PRESS **Pages 141 & 142 (Inclusive) - CLOSED SESSION**

Standing orders suspended in order that the Council may continue in “closed session” under the provisions of The Public (Admission to Meetings Act 1960) as the business to be discussed is considered to be of a confidential nature

3. **STAFFING**
Resolved that:-
 - **Out of hours working:** other than for Full Council (Monday evening attendance) Committee and Trust meetings, will cease with immediate effect; that no Working Parties will receive officer attendance; the CEO/Staff will **not** be contactable out of ‘office hours’.
 - **Code of Conduct:** If there are any further breaches of the LTC’s Code of Conduct the Council will address the matter robustly and the CEO would also involve the Trade Union.
4. **APPROVAL OF MINUTES**
Minutes of today’s meeting duly approved and Chairman, Cllr Harris, signed minutes as a true record.

Meeting closed at 3.40 pm

Chairman 

Date 4.7.19