

# LYDNEY TOWN COUNCIL

## AMENITIES COMMITTEE MEETING – 2018/07/16 – 01

**MINUTES OF THE AMENITIES COMMITTEE MEETING** held in the Council Chamber, Claremont House, Lydney on Monday 16 July 2018 at 6.57 pm.

**PRESENT:** Cllrs C Harris (Chairman), B Berryman, R Christodoulides, C Legg, C Vaughan and K White

Mrs J Smailes – Chief Executive Officer (CEO)  
Miss C Wheeler – Executive Officer (EO)

---

Cllr Harris informed all present that no practice fire evacuation had been scheduled for the duration of the meeting. All attendees were then informed of the locations of the nearest fire exits.

1. **APOLOGIES**

Apologies for absence were received and noted from Cllrs Holmes, Ives and Pugh.

2. **DECLARATIONS OF INTEREST**

None.

3. **MINUTES OF PREVIOUS MEETING**

The minutes of the Amenities meeting held on 16 April 2018 were confirmed as a true record. **Proposed by Cllr Berryman, seconded by Cllr Christodoulides.** Unanimous. carried.

It was noted that since the last meeting the following decisions had been taken under Delegated Powers:-

- Treatment of Japanese Knotweed, Primrose Hill (cost £84.00)
- Purchase of Strimmer (cost £2,079.00)

4. **OPEN FORUM**

None.

5. **PLAY AREAS**

**Leaze Court**

The CEO reminded Members that the Council had previously paid a deposit to secure the play equipment at their accepted price. It was noted that the supplier had now been informed that the Council wished to commence with the project and the Council awaited details of the installation date.

**The Mesne**

Members were asked if they wished to consider installing a litter bin adjacent to the new play area which had been installed on the Mesne. It was **proposed by Cllr Berryman, seconded by Cllr White**, that the Committee would purchase a “penguin” litter bin (as previously purchased for Leaze Court) at an estimated cost of £520.00. Unanimous.

**Action by – the CEO**

Members were asked to consider if they wished to construct/re-gravel a pathway to the Beacon (approximate cost £165 plus VAT per load, approximately three loads



# LYDNEY TOWN COUNCIL

## AMENITIES COMMITTEE MEETING – 2018/07/16 – 02

required, plus cost of plant hire, etc).

The CEO advised that she had met with a member of the public who lived very close to the Mesne who had voiced a desire for the Town Council to continue to improve the area. It was noted that Members of the Council's Groundstaff had instructed a curved section from wooden bollards in order to prevent vehicles from driving onto the Mesne. The member of the public had also asked for the Council's consent to plant areas on the border of the Mesne. It was noted that the Council had purchased two drop posts to be installed on the car parking area and it was the intention to install two planted containers during the winter months.

After a short discussion it was **proposed by Cllr Harris** that the Council would construct/re-gravel a path leading to the Beacon. Unanimous.

**Action by – the CEO**

### **Gloucestershire Playing Field Association Playground Assessment Report – Year End 2017**

Prior to the meeting Members were provided with a copy of the report which had only recently been received. The contents of the report were noted by Members which included the suggestion that increased seating be provided, action be taken to address the mould which appeared to be growing on the surface of the brickwork in Fallers Field Play Area. It was **proposed by Cllr Harris**, that the Council would hire a pressure washer to address the mould on surface of the brickwork in Fallers Field. Unanimous.

**Action by – the CEO**

**Cllr Christodoulides proposed** that the Council would construct three benches in house (when budget permitted). **Seconded by Cllr Legg**. Unanimous.

**Action by – the CEO**

### 6. **DOG WASTE & LITTER BINS**

Prior to the meeting Members were provided with a copy of the complaint which had been received regarding increased litter at Lydney Harbour. The CEO advised that whilst the Council had already entered into a contract with the Environment Agency for £5,000.00 per year to empty the litter bins/cut grass at the Harbour, it was apparent that more litter bins were required. Members were informed that the Environment Agency had agreed to a contract increase to £5,500.00 for 2018/2020 and Members were asked to consider if they wished to provide an additional litter bin at £84.00 plus VAT/bin, with the cost of emptying on a weekly basis at £4.57/bin plus VAT.

After a short discussion it was **proposed by Cllr Harris** that Delegated Powers would be bestowed on the CEO to approach Lydney Yacht Club to ascertain if they would be willing to cover the cost of purchasing an additional two litter bins (and their emptying). However, if the Council's approach was declined the Council would cover the cost of same. Unanimous.

**Action by – the CEO**

### 7. **CHRISTMAS LIGHTS SWITCH ON 2018**

Members were advised that unfortunately John Challis (Boycie) was not available to switch on the Town's lights. It was agreed that an approach would be made to a well-known female rugby player to ascertain if she would be available.



# LYDNEY TOWN COUNCIL

## AMENITIES COMMITTEE MEETING – 2018/07/16 – 03

Members were advised that due to the closure of Crazy Occasions Fancy Dress Hire the Council had purchased a Santa Suit for use at future Christmas Lights Switch On's at a cost of £75.00. The CEO also reported that contact had been made with Lydney Band to arrange for them to attend the event, and it was hoped to illuminate the area around the Bandstand with fairy lights. Responding to a request from Cllr Christodoulides, the CEO agreed to ascertain if it would be possible to illuminate an additional tree at Hylton Court which may require the purchase of an additional set of lights.

It was **proposed by Cllr Harris** that Delegated Powers would be bestowed on the CEO in order to purchase any additional lighting which may be required. Unanimous.

**Action by – the CEO**

### 8. TREE SURVEY

Prior to the meeting Members were provided with a copy of the Annual Tree Survey. It was noted that a quotation had already been accepted for work which was necessary to undertaken immediately and a purchase order issued for the sum of £870.00 accordingly.

Attention was drawn to the need to arrange for a PiCUS survey of a number of trees. It was noted that the cost of the survey amounted to £450.00 and Members were informed that it may be necessary to undertake further tree work on health and safety grounds, depending on the results of the survey.

### 9. STREET FURNITURE

Members were asked to consider if they wished to purchase two additional Finger Post signs and finials. The CEO reminded all present that this matter had been deferred to the Bathurst Park and Recreation Trust and Lydney Recreation Trust for consideration, however, both Trusts had referred the matter back to the Committee believing this to be a matter for the Council to address.

Members noted that at the last meeting it had been agreed to reallocate the financial commitment which had been made in respect of new signage to cover the cost additional dog litter bins and their emptying. It was **proposed by Cllr Christodoulides, seconded by Cllr Berryman**, that further consideration of such additional signage would be deferred until the 2019/2020 budget. Vote carried.

**Action by – the CEO**

### COMMEMORATIVE

Members were asked to consider the purchase of a number of street furniture in order to commemorate the end of WW1. Prior to the meeting Members were provided with examples of commemorative benches/litter bins which could be purchased.

After a short discussion it was **proposed by Cllr Harris** that the Council would purchase a commemorative WW1 bench from David Ogilvie Engineering Ltd for the sum of £992.40; that the CEO would investigate the possibility of siting said bench outside Lydney Fire Station; that if the Fire Brigade would not permit the installation of the bench it would be sited in Bathurst Park. Unanimous.

**Action by – the CEO**



# LYDNEY TOWN COUNCIL

## AMENITIES COMMITTEE MEETING – 2018/07/16 – 04

10. **COUNCILLORS REPORTS**

Cllr Vaughan reported that the Community Litter Pick had been a successful event and that she would look to organise a similar event in 2019.

Cllr Legg commended the Town Councils' Groundstaff on the floral displays, which were looking magnificent despite the hot weather.

Cllr White expressed a Vote of Thanks to Groundstaff for their assistance on the day with Party in the Park, which had been organised by the Bathurst Park and Recreation Trust.

11. **MEETING DATES**

Members noted that the next meeting would take place on Monday 15 October 2018.

The meeting closed at 7.43 pm.

Chairman ..... *Lettings* .....

Date *15.10.18* .....