

# **LYDNEY RECREATION TRUST**

## **MEETING OF THE TRUST – 25<sup>th</sup> January 2021 - 09**

**MINUTES OF THE LYDNEY RECREATION TRUST** Meeting held via Zoom on Monday 25<sup>th</sup> January 2021 at 8.05pm.

**Present:** Trustees R Kemsley (Chair), A Harley, R Holmes, S Holmes (Vice-Chair), W Leach, P Macklin, S Stockham

**In Attendance:** Mr S Holley – Trust Secretary  
Mrs C Whittington – Finance Assistant/Minute Taker

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1. **APOLOGIES**

Apologies were received from Trustee Carr. Trustees Greenwood and Preest were absent.

2. **DECLARATIONS OF INTEREST**

Trustee Stockham declared an interest in Agenda item 5.2, because he rented a garage from the Trust

3. **APPROVAL OF MINUTES**

Trustee Kemsley proposed the acceptance of the Minutes of the meeting of the Trust held on the 23<sup>rd</sup> November 2020 as a correct record. Seconded by Trustee Leach and unanimously APPROVED.

4. **OTHER FINANCIAL MATTERS**

4.1 **Approval of Schedule of Payments** - Proposed by Trustee Kemsley, Seconded by Trustee S Holmes and unanimously APPROVED. **Appendix 1**

4.2 **Trial Balance and Financial Accounts for Month 9**

Noted. The Trust Secretary advised that the 2021/22 Budget figures had been revised to £51,900 on securing a new Grass Cutting contract.

5. **RESPONSE TO COVID RESTRICTIONS**

5.1 **To allow for postponements of meetings.** The Trust AGREED that because meetings were only held bi-monthly the meeting scheduled in March should take place as normal.

5.2 **Freezing of Charges for 2021/22** – The Trust AGREED to freeze all charges for 2021/21. The Trust Secretary advised that the bollard at the lake had been changed and a charge for the key was no longer required. The charge would be removed from the charge sheet. Proposed by Trustee Kemsley, Seconded by Trustee S Holmes and APPROVED with one Abstention.

**Action Trust Secretary**

5.3 **Review of Policy regarding Funfairs.** The Trust AGREED that in the current Covid 19 situation no Fun Fairs would be permitted to come to Hams Road site for the time being, with the policy to be reviewed at each meeting. Proposed by Trustee Kemsley, Seconded by Trustee Leach and unanimously APPROVED.

**Action Trust Secretary**

6. **FLOOD DAMAGE TO TRUST PROPERTY**

The Finance Assistant advised the Trust that the Tennis Club had suffered further flood damage in December which had resulted in another insurance claim being made. A

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further excess claim of £250 would be required to be paid by the Trust. Details of the damage would be circulated to the Trustees.

The Trust Secretary advised of a request received from the Tennis Club asking for the embankment of the River Lyd directly by the courts to be raised to the same level as the rest of the bank further along. This would involve a number of sandbags being laid by the Ground staff, and covered over with soil and seeded. The cost estimated to be approximately £200. The Trust Secretary advised the Tennis Club was aware this would not be a solution to the flooding of the Tennis Club but it would delay the risk of flooding at lower levels. Proposed by Trustee Kemsley, Seconded by Trustee Leach and unanimously APPROVED

**Action Trust Secretary**

7. **TRUST SECRETARY'S REPORT**

The Trust Secretary advised that the Grounds Team was back at work full time following their 10 days Covid circuit breaker, during which the Team continued to provide emergency work and gate-locking duties.

8. **CORRESPONDENCE**

The Trust had received a request for land for a Pump Track to be constructed on East Marsh. Trustee Stockham explained to Trustees how a Pump Track was constructed and used. It was understood that the enquirer was looking for available land to use and not for funding for the project. Trustees agreed they would require more information and suggested the possibility of asking the interested party to a future meeting to discuss and understand their requirements.

9. **TRUSTEES' REPORTS**

Trustee Leach confirmed a good relationship had been restored with the residents since the Wildflower area and Bug hotels had been removed from the back of their properties by the Lake side.

*Note: The following Minutes are made available to the Public for openness and transparency. The Trust approves Confidential Minutes with substantially the same content, but with the inclusion of names of individuals or other parties when appropriate. Other Confidential business (such as legal matters and employment issues) may appear in the Public Minutes in summary, or as an Agenda /Minute heading only.*

10. **RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS**

The Trust RESOLVED to continue in 'Closed Session' as the following business to be conducted was considered to be of a confidential nature.

11. **CONFIDENTIAL MINUTES**

The Confidential Minutes of the meeting of the Trust held on the 23<sup>rd</sup> November 2020 were unanimously APPROVED as a correct record.

The meeting closed at 8.35pm

Chair.....

Date.....

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## Appendix 1

21/01/2021		Lydney Recreation Trust		Page 17							
12:24		PRELIMINARY PURCHASE DAYBOOK		User: CEHW							
Creditors for Month No 10			Order by Invoices Entered								
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/c	Centre	Amount	Analysis Description
18/01/2021	1225		COLE	COL001	95.00	0.00	95.00	4200	200	35.00	Call out to Investigate Pump
								4200	200	60.00	Carry out report on Pump Elec
11/12/2020	21950		JRB ENTERPRISE LTD	JRB001	224.00	44.80	268.80	4255	200	224.00	Dog Waste Bin Replacement
<b>TOTAL INVOICES</b>					<b>319.00</b>	<b>44.80</b>	<b>363.80</b>			<b>319.00</b>	
VAT ANALYSISCODE NRS @ 0.00%					95.00	0.00	95.00				
VAT ANALYSISCODE S @ 20.00%					224.00	44.80	268.80				
<b>TOTALS</b>					<b>319.00</b>	<b>44.80</b>	<b>363.80</b>				