

LYDNEY RECREATION TRUST

MEETING OF THE TRUST – 28th September 2020 - 04

Meeting held via Zoom on Monday 28th September 2020 at 8.00 pm.

Present: Trustees R Kemsley (Chair), A Harley, R Holmes, S Holmes (Vice-Chair), W Leach, P Macklin and S Stockham

Absent: Trustees J Carr, J Greenwood, P Macklin and A Preest

In Attendance: Four Members of the Public
Mr S Holley – Trust Secretary
Mrs C Whittington – Finance Assistant/Minute Taker

1. APOLOGIES

Apologies for absence were received from Trustee Preest.

2. DECLARATIONS OF INTEREST

Trustees Kemsley and Macklin declared an interest in Agenda item 4.4 in that they were each a member of one of the Sports Clubs.

3. APPROVAL OF MINUTES

Trustee Kemsley proposed the acceptance of the Minutes of the meeting of the Trust held on the 27th July 2020 as a correct record. Seconded by Trustee S Holmes. Unanimously APPROVED.

4. OTHER FINANCIAL MATTERS

4.1 **Ratification of payments made during the August Recess.** - Proposed by Trustee Kemsley, Seconded by Trustee Harley. Unanimously APPROVED. **Appendix 1**

4.2 **Approval of Scheduled of Payments** -. Proposed by Trustee Kemsley, Seconded by Trustee Stockham. Unanimously APPROVED. **Appendix 2**

4.3 **To note the Trial Balance and Financial Accounts for Month 5** - Proposed by Trustee Kemsley, Seconded by Trustee S Holmes. Unanimously APPROVED. **Appendix 3**

4.4 **Considerations of the Recommendations of the Working Group regarding rebates to the Sports Club as a result of (a) Flooding and (b) Covid 19**

The Trust was requested consider the recommendation of the Working Group appointed to look into whether to provide any rent rebate to the Trust's sports clubs tenants as a result of their inability to operate and/or use their clubhouses following the flooding in February and the restrictions associated with Covid-19. Trustee Stockham Proposed, Seconded by Trustee Leach that, in view of the flooding in February and the restrictions associated with Covid-19, the Trust's sports club tenants not be required to pay the rent due for Quarter 1 of 2020/21 (i.e. the three months 1st April to 30th June – the most restrictive part of Lockdown). The Proposal was APPROVED with the following Record of Voting: For – 5, Against – 0, Abstentions – 2, Apologies/Absent – 4, Vacant Seats - 4.

5. BOOKINGS REQUEST

(i) Lydney Gateway had requested use of the Skatepark for free skateboard coaching for its residents, to which the Trust AGREED, although it should be suggested that School

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hours would be the best time for them to make use of it. The Trust would not apply a charge as this was not a profit-making activity.

(ii) A request had been made Ms L White to be allowed to operate a Coffee and Doughnut Trailer at Lydney Lake. The Applicant had supplied a map of the Lake with her two preferred locations and it was noted that she had applied separately to the District Council for Street Trading Consent. The Trust's permission was required as the landowner. After a discussion regarding the hours and times of operation and it having been confirmed that suitable measures would be put in place to ensure compliance with Health and Safety regulations, together with additional measures due to Covid 19 the Trust AGREED in principle that permission be granted subject to: no objections being received from the Angling Club; the trailer being sited at Location 2 as indicated on the circulated map/plan; a three-month trial period, during which checks would be undertaken with regard to litter; and a competitive rent being agreed (within one week) by a Working Party comprising Trustees Kemsley Leach, R Holmes and the Trust Secretary. Proposed by Trustee Kemsley Seconded by Trustee Leach. Unanimously APPROVED.

6. **WORK TO SKATE PARK**

The Trust noted an inspection report provided by the Insurance company. The report mentioned that the skate ramp did not have side skirts, something which had never been mentioned during previous inspections or during annual play checks by Monmouthshire County Council. Trustees suggested that a warning sign be put on site 'Do not use when wet' and the missing lower midpoint handrail bolt be renewed as per the report. The Trust NOTED the report and would continue to monitor the Skate Park.

7. **TRUST SECRETARY'S REPORT** –

The Trust Secretary reported that the access issue at the lake was now being attended to, after delays arising from the turnover of staff and the impact of the Coronavirus Lockdown. The Trust's Solicitor had drafted Personal Licences for Access and the Wildflower Areas and bollards blocking the access would be removed once they had been agreed and signed by the three householders concerned.

8. **CORRESPONDENCE**

There were no items of correspondence

11. **TRUSTEES' REPORT**

Nothing to report.

The meeting closed at 8.56 p.m.

Chair.....

Date.....

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APPENDIX 1

22/09/2020		Lydney Recreation Trust		Page 9							
14:40		PRELIMINARY PURCHASE DAYBOOK		User: CEHW							
Creditors for Month No 6			Order by Invoices Entered								
			Nominal Ledger Analysis								
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
08/09/2020	20167		CHAPEL TREE	CHA001	450.00	90.00	540.00	4075	100	450.00	Fallen Tree at Lyd
08/09/2020	20170		CHAPEL TREE	CHA001	250.00	50.00	300.00	4075	100	250.00	Clear fallen Tree on footpath
				TOTAL INVOICES	700.00	140.00	840.00			700.00	
				VAT ANALYSISCODE	S @ 20.00%	700.00	140.00	840.00			
				TOTALS	700.00	140.00	840.00				