

LYDNEY RECREATION TRUST

MEETING OF THE TRUST – 1st June 2021 - 15

Minutes of the Meeting held via Zoom on Tuesday 1st June 2021 at 8.15 pm.

Present: Trustees R Kemsley (Chairman), J Carr, A Harley, C Harris, P Macklin, T Saunders, S Stockham, S Thomas-Brown, E Taylor

In Attendance: Mr S Holley – Trust Secretary
Mrs C Whittington– Lydney Town Council’s Assistant RFO/FA

1. **APOLOGIES**

Apologies were noted from Trustees R Holmes, S Holmes, Leach and Vaughan.

2. **DECLARATIONS OF INTEREST**

None.

3. **APPROVAL OF MINUTES**

Trustee Kemsley Proposed the acceptance of the Minutes of the meeting of the Trust held on the 22nd March 2021 as a correct record. Seconded by Trustee Stockham.
APPROVED.

4. **FINANCIAL MATTERS**

4.1 **To consider the unaudited accounts for the year end 31st March 2021.**

Proposed by Trustee S Holmes, Seconded by Trustee Carr, APPROVED.
The Trust Secretary advised that unallocated funds from 2020/21 of £20,269.88 had been carried forward due to unprecedented times with COVID and would not be expected to happen again.
Accounts Proposed by Trustee S Holmes, Seconded by Trustee Carr and unanimously APPROVED

4.2 **TO CONSIDER THE SCHEDULE OF PAYMENTS**

Acceptance Proposed by Trustee Kemsley, Seconded by Trustee Harley and unanimously APPROVED.

A discussion took place with regard to the new grass cutting contractor and areas that appeared not to have been maintained. The Trust Secretary explained the Head Groundsman had viewed the areas with the contractor before commencement but would ensure another meeting took place to fully understand the areas under the contract. The Trust was reminded that some areas were now being left for wildflowers to grow. One area identified belonged to Lydney Park Estate and contact would be made with them.

ACTION – Trust Secretary

4.3 **TO NOTE THE TRIAL BALANCE FOR MONTH 1, BALANCE SHEET, INCOME AND EXPENDITURE REPORT AND BANK RECONCILIATION**

Noted

5. **FUTURE OF THE TRUST**

The Trust Secretary reiterated the Town Council’s Solicitor had stated the assets of each Trust would need to remain in charity with the closure of one or the other Trust. The Trusts could be moved to a Charitable Incorporate Organisation (CIO), which would still ensure Lydney Town Council as sole Trustees, this would enable a new updated constitution.

A lengthy discussion took place looking at the advantages and disadvantages,

LYDNEY RECREATION TRUST

MEETING OF THE TRUST – 1st June 2021 - 16

with Trustees feeling it would be easier as a CIO to obtain Grants and help a wider participation from other stakeholders. The Legal implications to the Sports Club who lease from Lydney Recreation Trust would need to be investigated fully. Moving to a CIO would also ensure other groups could help in the management, with the Town Council retaining a majority. Trustees felt further clarification be asked of the Town Councils solicitors and be brought back for further decision making.

Action by – Trust Secretary

6. ANNUAL PLAY INSPECTION

The Annual Play Inspection from Monmouthshire County Council was quoted at a cost of £135.27 and was agreed. Given the low value, it was AGREED that future orders for inspection could be dealt with by Officers.

7. TO CONSIDER IF COST EFFECTIVE TO MOVE THE SKATEPARK ELECTRICITY SUPPLY FROM THE TENNIS CLUBHOUSE.

The Trust Secretary advised that two quotes had been received, with a couple of thousand pounds difference. The main expenses being with regard to the electrical work, as the cable had not been buried deep enough and had been damaged. Proposed by Trustee Kemsley that another quote be sought to enable a decision to be made on best value for money, Seconded by Trustee S Holmes.

Action by – Trust Secretary

8. TRUST SECRETARY REPORT

The Trust Secretary reported the Pump Track company were looking into previous suggested locations as well as new locations and would be putting a proposal together, which due to funding would take some time. Trustees felt the waste land owned by the Trust could be considered for use as a Community Project.

9. CORRESPONDENCE

None Received

10. TRUSTEES' REPORTS

Trustee Kemsley reported the Angling Club was looking into selling refreshments at the Lake because the operators of the proposed Doughnut Trailer had decided not to go ahead.

Note: The following Minutes are made available to the Public for openness and transparency. The Trust approves Confidential Minutes with substantially the same content, but with the inclusion of names of individuals or other parties when appropriate. Other Confidential business (such as legal matters and employment issues) may appear in the Public Minutes in summary, or as an Agenda /Minute heading only.

16. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

The Trust RESOLVED to continue in 'Closed Session' as the following business to be conducted was considered to be of a confidential nature.

17. CONFIDENTIAL MINUTES

The Confidential Minutes of the meeting held on 22nd March 2021 were AGREED as a correct record.

LYDNEY RECREATION TRUST

MEETING OF THE TRUST – 1st June 2021 - 17

The meeting closed at 8.55 pm.

Chair.....

Date.....

LYDNEY RECREATION TRUST

Appendix 1

Page 1

10:21 Lydney Recreation Trust 21/22
PURCHASE LEDGER INVOICE LISTING User: CEHW

AGENDA ITEM
4.2

Creditors for Month No 1
For Ratification

Order by Invoices Entered

Nominal Ledger Analysis											
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
24/02/2021	PS121-001973		BELFOR UK LTD	BEL001	0.00	1,626.32	1,626.32			0.00	..**VAT Only Inv
30/03/2021	EMAIL		TENNIS	LYD001	250.00	0.00	250.00	4080	100	250.00	Excess on Insurance Claim
19/04/2021	LTC/002		GEMINI	GEM001	85.00	0.00	85.00	4500	300	85.00	Repairs to Garage Guttering
08/04/2021	8569		FOREST EQUIPMENT	FES001	71.24	14.25	85.49	4210	200	71.24	School Holiday Litterpick
15/04/2021	APRIL PAYMENT		FODDC	FOD001	256.00	0.00	256.00	4240	200	256.00	Car Park and Premises Rates
08/04/2021	8596		FOREST EQUIPMENT	FES001	962.20	196.44	1,178.64	4235	200	962.20	April Litterpick
TOTAL INVOICES					1,844.44	1,837.01	3,481.45			1,844.44	

Page 29

27/05/2021 Lydney Recreation Trust 21/22
PRELIMINARY PURCHASE DAYBOOK User: CEHW

10:52

Creditors for Month No 2
For Approval

Order by Invoices Entered

Nominal Ledger Analysis											
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/04/2021	7430	32	AITKENS SPORTSTURF	AIT001	1,628.00	325.60	1,953.60	4200	200	1,628.00	Wildflower Seed Mix
30/04/2021	171836		COUNTRYWIDE GROUNDS COU	COU	1,210.00	242.00	1,452.00	4250	200	1,210.00	2 Mow of Areas as Contract
30/04/2021	9657		LIGHT	LIG001	17.43	3.49	20.92	4230	200	17.43	Padilocks/Duct Tape
TOTAL INVOICES					2,855.43	571.09	3,426.52			2,855.43	
VAT ANALYSISCODE S @ 20.00%					2,855.43	571.09	3,426.52				
TOTALS					2,855.43	571.09	3,426.52				