

# **LYDNEY RECREATION TRUST**

**MEETING OF THE TRUST – 26<sup>th</sup> July 2021 - 18**

**Minutes of the Meeting held via Zoom on Monday 26<sup>th</sup> July 2021 at 19.52 pm.**

**Present:** Trustees R Kemsley (Chairman), A Harley, C Harris, R Holmes, S Holmes, W Leach, P Macklin, T Saunders, S Stockham, E Taylor S Thomas-Brown,

**In Attendance:** Mr S Holley – Trust Secretary  
Mrs C Whittington– Lydney Town Council’s Assistant RFO/FA

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1. **APOLOGIES**

No apologies received. Trustee Greenwood was absent.

2. **DECLARATIONS OF INTEREST**

Trustee Macklin declared an ‘other’ interest in Agenda item 11 as a member of Lydney Town Football Club.

3. **APPROVAL OF MINUTES**

The Chair Proposed that the Minutes of the meeting of the Trust held on 1<sup>st</sup> June 2021 be approved as a correct record. APPROVED with two abstentions.

4. **FINANCIAL MATTERS**

4.1 **Draft Accounts for the year ended 31<sup>st</sup> March 2021 for submission to the Charity Commission.**

Trustee Leach Proposed the accounts be accepted and submitted to the Charity Commission. Seconded Trustee Thomas-Brown and APPROVED with four abstentions.

4.2 **Schedule of Payments**

No questions were received or raised. The Chair Proposed approval of the payments listed. Seconded by Trustee Leach and APPROVED with two abstentions.

4.3 **Trial Balance, Balance Sheet, Income and Expenditure Report and Bank Reconciliation for Month 3**

NOTED.

5. **FUTURE OF THE TRUST**

The Trust Secretary advised new Trustees that a suggestion to merge the two Trusts had been raised the previous year. The Solicitor for the Trusts had given a Zoom presentation in December in which he suggested that the two Trusts be merged into a new Charitable Incorporated Organisation (CIO) which would not be so entangled with the Council.

Of particular concern to the Trust Officers was whether a CIO could reclaim VAT, which was typically around £7,000 per year for each Trust (£14,000 in total). The Trust Secretary recommended that professional advice be obtained from a VAT specialist who had quoted £600. The Trust Secretary felt the potential loss of £14,000 was an important factor in any decision to merge the Trusts into a CIO. However, Trustee Harley advised if the Trusts were altered to a CIO the protection could be greater, with more updated legal protection and easier access to grant funding. The Trust Secretary would speak with the Solicitor to check whether the leases on the Sports Clubs would be affected in any way by a merger. It was a concern to Trustees

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that any S106 money for drainage would not be paid if the terms of the Trust altered. Concerns were also raised over the easement's agreements of water pipes over the land and Lakeside House with Trustees being the riparian ownership of the River Lyd. The Trust Secretary advised the Solicitors were fully aware of this. Finally, it was suggested that the proposed merger be discussed with the Bathurst Park Estate, the original donor of the Trust land.

Trustee Kemsley proposed that VAT advice be sought from a charitable view point, Seconded by Trustee Leach. Record of Voting: For – 4, Against – 6, Abstentions – 2, Absent – 1. MOTION LOST

**Action by – Trust Secretary**

6. **THERE IS NO ITEM 6**

7. **MOVING THE SKATEPARK CCTV ELECTRICITY SUPPLY FROM THE TENNIS CLUB HOUSE.**

The Trust Secretary advised a revised price had been received for new armoured cables to be trenched to the tennis club. The new quote was £3,000 less, with supplier coming back to confirm if the quote was for 1 metre depth or ducting at 600mm. It was suggested that the District Council had Section 106 money for the skatepark and this could be used for the repair, FoDDC to be contacted. Trustee Vaughan Proposed that on confirmation of the depth in the quote and providing work not in excess of £5,000, the quote be accepted. Seconded Trustee Harris.

APPROVED

**Action by – Trust Secretary**

8. **PROPOSAL FOR PUMP TRACK UPDATE**

Trustee Macklin advised FUSE were currently looking at the design and checking the ground for suitability.

9. **TRUST STRATEGIC PLAN**

(i) The Trust Secretary suggested that a Strategic Plan start being formulated to update and replace the present plan. Such a plan could incorporate: the use of the unallocated reserves carried forward from 2020/21 and the future of the Trusts. Both Trusts and the Council could be worked on at the same time as there would be some overlap with projects and ideas. It was suggested prior to a meeting being held on 6<sup>th</sup> September, Trustees went around the area in small groups to start formulating plans to bring to the session.

(ii) The Trust Secretary advised that a resident had requested new skatepark equipment at the meeting of the Town Council's Amenities Committee the previous week. The resident felt that the Skate Park in the Recreation Ground had old style equipment which was slippery when wet and also more suitable for advanced skaters. Consequently, Lydney skaters usually went out of the town to more suitable skateparks rather than use what was available in their home town. A better design of Skatepark would be usable by children and beginners to use. The Committee had listened sympathetically and suggested that the proposal could be considered in the Strategic Plan.

10. **TRUST SECRETARY'S REPORT**

The Trust Secretary advised that (i) the Head Groundsman had presented a report to the Council's Amenities Committee, which also covered the Park and Recreation Ground. Copies of the report would be sent to Trustees not on the Amenities Committee (ii) there was an issue with the geese and vermin at the lake with the

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geese spreading onto the football pitches and causing a health and safety issue (iii) discussion started on a solution for making good the vehicle accesses to the three properties backing on the lake where the bug hotels had been removed. There was potential to provide additional parking and/or additional benches. A member asked if the bug hotels could be reused for schools.

**Action by – Trust Secretary**

11. **CORRESPONDENCE**

Lydney Football Club had written expressing its wish to extend the premises to incorporate a cellar and players bar together with a disabled toilet. Trustees had no objection to the club investigating further, from which they will then comment at Planning level in more detail.

12. **TRUSTEES' REPORTS**

(i) The Chair expressed concern over the increasing number of geese at the lake and stated this needed to be attended to as a matter of urgency because of the mess the geese left in areas used by children and sports clubs.

(ii) Trustees raised the issue of noise for local residents caused by the hollow tubes being ridden on in the skatepark, it was suggested as an agenda item at the next meeting to decide if anything can be done to cut down the noise.

The meeting closed at 8.40 pm.

Chair.....

Date.....

# LYDNEY RECREATION TRUST

## Appendix 1

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 14:13 PURCHASE LEDGER INVOICE LISTING User: CEHW

AGENDA ITEM 4.1

Creditors for Month No 3 Order by Invoices Entered

Creditors for Month No 3					Order by Invoices Entered					Nominal Ledger Analysis					
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description				
28/05/2021	10312		TRUNK	TRU001	120.00	24.00	144.00	4200	200	120.00	To make safe fallen tree				
28/05/2021	175430		COUNTRYWIDE GROUNDS COU		1,210.00	242.00	1,452.00	4245	200	1,210.00	May Mithy Grass Cutting				
28/06/2021	PML011		COUNTRYWIDE GROUNDS COU		1,210.00	242.00	1,452.00	4245	200	1,210.00	June Grass Cutting				
01/06/2021	APRIL 3		FODDC	FOD001	258.00	0.00	258.00	4240	200	258.00	Car Park & Premises Rates				
09/06/2021	8816		FOREST EQUIPMENT	FES001	982.20	196.44	1,178.64	4235	200	836.46	June Litterpick				
									4255	200	145.74	June Dog Waste			
<b>TOTAL INVOICES</b>					<b>3,778.20</b>	<b>704.44</b>	<b>4,482.64</b>			<b>3,778.20</b>					

For Ratification

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 11:14 PURCHASE DAYBOOK User: CEHW

Creditors for Month No 4 Order by Invoices Entered

Creditors for Month No 4					Order by Invoices Entered					Nominal Ledger Analysis				
Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description			
07/07/2021	8633		FOREST EQUIPMENT	FES001	71.24	14.24	85.48	4210	200	71.24	School Holiday Pick 31/5 - 6/6			
30/09/2021	46488		GRIFFITHS	GRI001	790.00	158.00	948.00	4070	100	790.00	Annual Accounts			
<b>TOTAL INVOICES</b>					<b>861.24</b>	<b>172.24</b>	<b>1,033.48</b>			<b>861.24</b>				
VAT ANALYSISCODE S @ 20.00%					861.24	172.24	1,033.48							
<b>TOTALS</b>					<b>861.24</b>	<b>172.24</b>	<b>1,033.48</b>							

For Approval