

LYDNEY RECREATION TRUST

MEETING OF THE TRUST – 27th September 2021 - 21

MINUTES OF THE LYDNEY RECREATION TRUST Meeting held at 3 Hill Street on Monday 27th September 2021 at 8.30 pm

Present: Trustees R Kemsley (Chairman), A Harley, C Harris, R Holmes, S Holmes, P Macklin, T Saunders, S Stockham and E Taylor.

In Attendance: Mr S Holley – Trust Secretary
Mrs C Whittington – Lydney Town Council's Assistant RFO/FA

1. **APOLOGIES**

Apologies were received from Trustees W Leach, L Penny, S Thomas-Brown and C Vaughan. Trustees Cave and Greenwood were absent.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3. **APPROVAL OF MINUTES**

Trustee Saunders Proposed the Minutes of the meeting of the Trust held on 26th July be approved as a correct record. Seconded by Trustee Taylor and APPROVED with three abstentions.

4. **FINANCIAL MATTERS**

4.1 **To consider for approval a Schedule of Payments to be made by the Trust.**

The Chair Proposed approval of the payments listed. APPROVED unanimously.

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4.3 **Trial Balance, Balance Sheet, Income and Expenditure Report and Bank Reconciliation for Month 5**

NOTED.

5. **FUTURE OF THE TRUST**

Withdrawn

6. **PROPOSAL FOR PUMP TRACK - UPDATE**

Trustee Macklin advised that representatives of FUSE were meeting with builders and obtaining quotes.

7. **STRATEGIC PLAN**

The Trust received notes prepared by Trustee Harley and noted that potential use of Unallocated Reserves carried forward from 2020/21 and the Future of the Trust would be discussed at the next Strategic Plan meeting to be held on 1st November. The Trust Chair reported he would be attending a meeting with the District Council's Head of Finance to gain more information regarding the S106 money for the Skatepark. Trustees discussed whether the Skatepark should have a complete overhaul to be most beneficial to users and not just a refurbishment. Trustees therefore felt it may not be advisable to spend money on the existing Skate Park.

8. **DRAFT BUDGET 2022/23**

Budget Information was circulated prior to the meeting. Trustees discussed whether the path around the lake could be improved to aid wheelchair users and rubber

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matting provided for additional parking spaces as well as a need for the Hams Road Car Park to be resurfaced. Officers to provide Budget figures for consideration / approval at the next meeting to be held on 29th November.

9. **COTTONWOOD TREES AT CAMBOURNE PLACE**

The circulated report explained that four Cottonwood trees were of concern to residents of Lakeside Avenue, whose properties backed onto Cambourne Place. A fifth tree had fallen across the road and crushed a garden shed in November 2020. Although the trees appeared to be on Trust land (hence the approach by neighbouring householders) the land was actually owned by MMC Development a property developer now in administration. The Trust Secretary had consulted the Trust's Solicitors on whether the Trust (or the Town Council) had any duty to assist. The Trusts Solicitor had advised it was outside the hands of the Trust. Public interest needed to be looked at but any action should not fall to the Trust because, as a Charitable Organisation, it could only spend charitable trust funds on trust activities. Trustees discussed that although they have no legal responsibility the work needed to be done, it was AGREED County Highways should be contacted again. If the Council/Trust was to assist all households should be asked for a contribution.

Action – Trust Secretary

10. **GEESE AT THE LAKE**

Trustees reported that no geese were currently at the lake. It was AGREED this should be a standing Agenda item in order to make a swift decision when/if the geese came back.

Action – Trust Secretary

11. **TRUST SECRETARY'S REPORT**

The Trust Secretary had nothing to report

12. **CORRESPONDENCE**

There was no correspondence.

13. **TRUSTEES' REPORTS**

(i) Trustees reported now Lidl's was being built the free car parking spaces in town had gone and cars were now parking in Hams Road carpark. The Clerk was requested to place notices on the vehicles.

(ii) Trustees requested that the Fairground charges be looked at as an Agenda item for the next meeting.

Action – Trust Secretary

The meeting closed at 9.15 pm.

Chair.....

Date.....

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Appendix 1

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Ratification only

PURCHASE LEDGER INVOICE LISTING

Order by Invoices Entered

Creditors for Month No 6

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Nominal Ledger Analysis			Amount	Analysis Description
							Invoice Total	A/C	Centre		
29/07/2021	01881222		COUNTRYWIDE GROUNDS	COU	1,210.00	242.00	1,452.00	4245	200	1,210.00	July Grass Cutting
26/07/2021	E23989740024		EDF	EDF001	2.19	0.11	2.30	4490	200	2.19	PumpStation Electric 18.6-16.7
31/07/2021	10189		LIGHT	LIG001	2.82	0.58	3.38	4200	200	2.82	Lock for Pump House
28/07/2021	1339		COLE	COL001	280.00	0.00	280.00	4200	200	230.00	Supply/Replace Float Switch
										50.00	Reinststate Mains tall PumpHouse
12/07/2021	0856 AHL378		TRAVIS	TRA001	8.68	1.73	10.39	4270	200	8.68	Bitumen for Repair
03/08/2021	10377		TRUNK	TRU001	425.00	85.00	510.00	4200	200	425.00	Remove Strom Damage Tree
10/08/2021	3230		PEST CONTROL	FOD002	975.00	195.00	1,170.00	4200	200	975.00	5 Plastic Safe Bins
31/08/2021	162058		COUNTRYWIDE GROUNDS	COU	605.00	121.00	726.00	4245	200	605.00	August Grass Cutting
18/08/2021	E23989740025		EDF	EDF001	26.53	1.33	27.86	4430	200	26.53	Elec; 17.7 to 16.08
04/08/2021	8645		FOREST EQUIPMENT	FES001	882.20	196.44	1,178.64	4235	200	838.48	August Litter Picking
										145.74	August Dogwaste collection
16/08/2021	16.08.21		FODDC	FOD001	58.00	0.00	58.00	4240	200	58.00	Playing Fields/Premises Rates
15/03/2021	15.03.2021		FODDC	FOD001	258.00	0.00	258.00	4240	200	258.00	Carpark/Premises
TOTAL INVOICES					4,831.40	843.17	5,674.57			4,831.40	

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Agenda Item 4.1

PURCHASE DAYBOOK

Order by Invoices Entered

Creditors for Month No 6

Invoice Date	Invoice Number	Ref No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Nominal Ledger Analysis			Amount	Analysis Description	
							Invoice Total	A/C	Centre			
12/09/2021	8660		FOREST EQUIPMENT	FES001	178.10	35.60	213.70	4210	200	178.10	Litterpick School Holidays	
02/08/2021	3350		PEST CONTROL	FOD002	55.00	11.00	66.00	4200	200	55.00	Sept Mthly Visit	
10/08/2021	3231		PEST CONTROL	FOD002	130.00	26.00	156.00	4200	200	130.00	Set up Fee/August Visit	
06/09/2021	C3391		PEST CONTROL	FOD002	-55.00	-11.00	-66.00	4200	200	-55.00	August Visit not needed	
17/08/2021	E23989740026		EDF	EDF001	25.55	1.28	26.83	4430	200	25.55	Electric 17.08 to 15.09	
TOTAL INVOICES					333.65	62.88	396.53			333.65		
VAT ANALYSISCODE F @ 5.00%					25.55	1.28	26.83					
VAT ANALYSISCODE S @ 20.00%					308.10	61.60	369.70					
TOTALS					333.65	62.88	396.53					