

# LYDNEY TOWN COUNCIL

## MEETING OF THE COUNCIL – 2022/06/13 – 11

**DRAFT** Minutes of Meeting of the Council

held at Watney Hall, 3 Hill Street, Lydney on Monday 13<sup>th</sup> June 2022 at 7.20pm.

**PRESENT:** Councillors T Saunders (Chair), A Harley, C Harris, R Holmes, S Holmes, R Kemsley, W Leach, P Macklin, L Penny, S Stockham and E Taylor.

**IN** Mr S Holley - Town Clerk

**ATTENDANCE:** Mrs L Bendall - Assistant Clerk (Minute Taker)  
No members of the public were present

---

Councillor Saunders welcomed all present and gave the usual 'housekeeping' announcements.

1. **APOLOGIES**

Apologies for absence had been received from Councillors S Cave, J Greenwood, S Thomas-Brown and C Vaughan.

2. **DECLARATIONS OF INTEREST**

For openness, Councillor S Holmes declared an 'other' interest in Agenda items 7.1 and 15, both relating to Lydney Community Centre, in that she was a member of the Community Centre management committee.

3. **OPEN FORUM**

No members of public were present.

4. **MINUTES**

(i) **Extraordinary Meeting of the Council held on 7<sup>th</sup> March 2022**

Minute 4 - Lydney Doctors' Surgeries - It was agreed that the third line of section (iv) of this Minute should be amended to read "...but the Clinical Commissioning Group was awaiting advice from GDoc" rather than vice-versa. Proposed by Councillor Harris and Seconded by Councillor Kemsley and APPROVED with the following Record of Voting: For – 10, Against – 0, Abstention – 1, Absent/Apologies - 4.

(ii) **Annual Meeting of the Council held on 9<sup>th</sup> May 2022**

The Council noted the omission of reference to the Arts Working Group, including the appointment of Councillor Penny as the Lead Councillor. It was agreed to DEFER consideration to allow for the appropriate text to be included.

**Action – Assistant Clerk**

5. **REPORTS**

(i) Councillor Harris reported that, while the NHS had been running Diabetes Awareness Workshops around the county, no workshops appeared to have been held or arranged in the Forest of Dean. It was AGREED to request the Town Clerk and the Health and Social Care Lead Councillors to look into whether any workshops were planned. If not, a letter should be sent explaining the Council's concern as to this omission.

**Action – Town Clerk and Health and Social Care Lead Councillors**

(ii) Councillor Leach reported that the last few Flood Defence meetings had been postponed due to waiting for a major report to be released from Atkins.

# LYDNEY TOWN COUNCIL

## MEETING OF THE COUNCIL – 2022/06/13 – 12

Councillor Leach explained that the report had been delayed in order to include Lakeside Avenue. An agency meeting was being held towards the end of June but Councillor Leach had been advised this was not open to anyone outside of the agencies to attend.

- (iii) Councillor Penny reported that she was hoping to arrange a 'Pop-Up Street Art' during Arts August. A trail map would be produced for residents to follow to see all the different art on display. The event would be available to everyone within Lydney. It was noted that there was no cost to the Council and office input would be kept to a minimum with advertising on website and social media required.
- (iv) Councillor Harris alerted the Council that the wall to the river by Lloyds Chemist had stones dropping and falling away at the base; it was felt that this needed addressing whilst water levels were low. It was AGREED that the Environment Agency and Forest of Dean District Council needed to be notified.

**Action - Town Clerk**

### 6. **FINANCIAL MATTERS/RFO REPORT**

#### 6.1 **Payments**

The Council was aware of an emailed query relating to the £833 cost of the closedown of the accounts by Rialtas. The Clerk had replied that the Office felt the cost was justified because it allowed for independent closedown of the accounts rather than in-house. Also, the cost was not just for the Council; it was shared with the two Trusts. This was accepted and no further questions were raised. The list of Payments was Proposed for approval by Councillor Taylor, Seconded by Councillor Harris and APPROVED with the following Record of Voting: For – 11, Against – 0, Abstention – 0, Absent/Apologies - 4.

#### 6.2 **Income and Expenditure Report/Balance Sheet/Bank Reconciliations/Debit Card Report**

A query relating to the payment made for Wild Flowers and Roundup was raised as the Council had agreed to minimise the use of glyphosates. It was agreed to request a breakdown of the costs and that the Head Groundsman confirm to the Chair of Environment Working Group that less glyosphates were being used. All of the other reports were NOTED.

**Action – Town Clerk**

#### 6.3 **Security of Electronic Payments**

Councillor R Holmes, as Chair of the Finance and Scrutiny Committee, explained that he and Councillor C Harris had been looking into the options for ensuring security of electronic payments. They had not identified an easy system of doing so, but they recommended that Officers set up payments in the bank account in advance, then checked by Councillors prior to payment being made. This had been implemented and was considered to be working well. In view of this report, the Council RESOLVED to accept this new process for the time being, for the relevant Financial Regulations to be updated for the Internal Auditor to be requested to comment. Proposed by Councillor Holmes, Seconded by Councillor Stockham and unanimously APPROVED.

**Action – Town Clerk**

# LYDNEY TOWN COUNCIL

MEETING OF THE COUNCIL – 2022/06/13 – 13

## 6.4 Bank Debit Card

The Council was requested to consider the Financial and Scrutiny Committee's recommendation that the Scheme of Delegation be amended to allow Officer's debit card limit be increased from £500 to £1,000, with purchases between £1,000 and £5000 requiring prior written approval by two bank signatories. Proposed by Councillor R Holmes, Seconded by Councillor Harris and unanimously APPROVED.

## 6.5 Accounts and Annual Governance and Accountability Return for 2021/22 and Allocation of Surplus Funds

### (i) (a) Annual Governance and Accountability Return 2021/22

The Council was requested to approve the Annual Governance Statement. Councillor Holmes so Proposed, Seconded by Councillor Harris and unanimously APPROVED.

### (b) Accounting Statements for 2021/22

The Council APPROVED the Accounting Statements.

### (ii) Allocation of Surplus Funds

The Council was asked to consider the Financial and Scrutiny Committee's recommendation that the £62,043.97 surplus/unallocated funds left at the end of 2021/22 be added to Earmarked Reserve 345 which the Council had previously agreed to retain for Projects. Councillor R Holmes Proposed this be approved, Seconded by Councillor Harris and unanimously APPROVED.

## 6.6 In-house Audit

The Town Clerk / RFO requested that Councillor R Holmes and two other Councillors attend the in-house audit due in July. Councillors Saunders and Taylor volunteered. It was noted that feedback from previous in-house audits was that the pro-forma could be phrased better/made simpler. It was agreed the pro-forma should be emailed to Councillor Leach for review.

**Action – Finance Assistant**

## 7. GRANTS

### 7.1 Lydney Community Centre Service Level Agreement

*(Councillor S Holmes left the room for the duration of this item of business)*

The Council was requested to consider a Proposal by Councillor R Holmes that the Service Level Agreement with Lydney Community Centre be amended to allow for (a) immediate payment and (b) payment in advance of reporting, rather than the current draft SLA for payment in arrears. Following discussion, this was not Seconded. Councillor Leach Proposed the current draft SLA where payment is made in arrears be approved, Seconded by Councillor Saunders and APPROVED.

*(Councillor S Holmes was invited to re-join the meeting at this point).*

### 7.2 Arrangements for Current Batch of Grant Applications

It was NOTED that the Finance and Scrutiny Committee had agreed to move from considering grant applications twice a year to three times a year, with the dates for the next twelve months being July and November 2022 and February 2023. For the following Council year the dates would switch to June and October 2023 and February 2024.

# LYDNEY TOWN COUNCIL

MEETING OF THE COUNCIL – 2022/06/13 – 14

## 8. EVENTS

### (i) Debrief of events of Queen's Platinum Jubilee

Councillor Saunders gave a debrief of the four-day Jubilee event, general consensus that it went very well and positive feedback has been received. It was noted that no complaints were made via the office. It was reported that 150 people used the Park and Ride train, numbers for Dial-a-Ride have yet to be received. It was noted that there were no recycling facilities during the event and some vendors were using plastic cups. Council wishes to thank Tesco for providing fruit and squash, the Salvation Army for providing water and to Councillors Saunders and S Holmes for all their hard work and time. Council would like to give a vote of thanks to our Town Crier.

### (ii) Updates on progress with other Council Events

The Council NOTED the following events planned for the remainder of 2022:

- Community Event to be held on 3<sup>rd</sup> September at Bathurst Park. The initial plan and budget had been agreed.
- Halloween
- Firework Display – 5<sup>th</sup> November 2022; planning was well underway.
- Remembrance Service and Parade in November
- Christmas Lights Switch on and Parade, Friday 2<sup>nd</sup> December. The Town Hall had been booked.

## 9. 'ABOUT TOWN' NEWSLETTER

9.1 The Council was requested to review the success of the recent May/June edition of the newsletter. It was AGREED that using Royal Mail for distribution had worked well with positive feedback received and that employing Graphics Shack to design the newsletter gave it a much more professional finish.

9.2 The Council was asked to consider increasing future newsletters from 8 to 12 pages, allowing Town Hall and Community Centre to have a full page each and offering limited advertising to offset costs, with local community groups being given priority for advertising space. It was AGREED to request figures for the likely new cost as part of a report back to the Council. Future publication dates remained to be agreed.

**Action – Town Clerk**

## 10. 'LYDNEY FORWARD' – REGENERATION AND COVID RECOVERY PROJECT

(i) River Walk and River Lyd enhancement – Councillors Stockham and Penny had recently surveyed the infrastructure between Forest Road and the by-pass. The next stage would be to look at the infrastructure from the by-pass to the Harbours. Training on the use of Pear Mapping had been booked for July. Councillor Penny was looking at grants that may help towards funding.

(ii) Influencing the development of the Co-op Site – Councillor R Holmes reported that it was no clearer on what is happening regarding the sale of the Co-op. There was an expectation that an announcement would be made in June. Councillor Holmes would review again once this is known.

(iii) Enhancing the appearance of the town centre – Councillor Kemsley reported that local traders felt the opening of Lidl might improve trade; this would be monitored. Councillor Kemsley was looking at available grants. It was noted that Chepstow had done a lot of work on their Town Centre, some of which could be of interest to Lydney.

# LYDNEY TOWN COUNCIL

## MEETING OF THE COUNCIL – 2022/06/13 – 15

- (iv) Implementation of the Accessibility Report – No update received from Councillor Thomas-Brown
- (v) Improving traffic management and public transport facilities – Councillor Stockham would like to do a walk-through the town working with the outcomes of the Accessibility Report which is now available. Council acknowledged the newly planted flower tubs around the town looked good and extended a thank you to the Grounds Team.

### 11. NEIGHBOURHOOD DEVELOPMENT PLAN

The Council was requested to consider a proposal that the NDP Steering Group comprise the Chairs and Vice-Chairs of the Council's Committees and the Town Improvement Sub-Committee as the core working group. Councillor Stockham was nominated to serve as the Chair of the group without opposition. The Vice-Chair would be elected at the first working group meeting. It was noted that Councillors had been invited to attend a Local Development Plan being held on 14<sup>th</sup> June at Forest of Dean District Council offices.

### 12. SECTION 106 FUNDING

No update - Councillor Stockham reported that he was waiting to hear back from the District Council.

### 13. POLICE REPORT

The annual Police statistics report was NOTED. The Council identified that there was no accompanying commentary or details of achievement or focus which would be most welcomed. This feedback would be passed onto the Police.

**Action – Town Clerk**

### 14. TOWN CRIER

The Council was requested to confirm the appointment of Mr Tim Embon as the Town Crier for Lydney including the associated costs, being membership of The Ancient and Honourable Guild of Town Criers, an honorarium and in due course the cost of a bespoke livery and regalia. Mr Embon had initially been appointed for the Jubilee events following a competition held during Easter. This had been very successful and Mr Embon had made a good impression at some other events. The circulated report explained that the first-year cost of joining the Guild would be £50 (£35 subscription plus £15 joining fee), with the Council liable only for the annual subscription in subsequent years. An agreed work programme would be given for events and functions throughout the year with a £300 honorarium being paid. All costs would be taken from the Civic budget. Councillor Harley Proposed this be approved subject to the livery being a more generic 'one-size fits all' with only accoutrements and regalia to be made to measure or commissioned. This was Seconded by Councillor Kemsley and APPROVED with the following Record of Voting: For – 9, Against – 0, Abstentions 2, Absent/Apologies – 4.

**Action – Town Clerk**

### 15. COMMUNITY CENTRE

*(Councillor S Holmes left the room for the duration of this item)*

Council asked to consider nominating the Community Centre as an Asset of Community Value, currently it is leased from County Council with 5 years remaining on the lease. Councillor R Holmes Proposed Community Centre be

# LYDNEY TOWN COUNCIL

MEETING OF THE COUNCIL – 2022/06/13 – 16

added as an Asset of Community Value, Seconded by Councillor Stockham and APPROVED. **Action – Town Clerk**  
(Councillor S Holmes re-joined the meeting at this point)

16. **FREE PARKING DAYS**

The Council was requested to agree dates for the four remaining ‘free parking days’. The following dates were proposed: Saturday 3<sup>rd</sup> September (for the Community Event), Wednesday 7<sup>th</sup> December, Wednesday 14<sup>th</sup> December and Wednesday 21<sup>st</sup> December. It was agreed that the dates should be advertised to raise awareness throughout the community; Officers were requested to arrange for flyers to be given to all local shops to help with advertising. Councillor Kemsley so Proposed, Seconded by Councillor S Holmes and APPROVED with the following Record of Voting: For – 10, Against – 1, Abstentions – 0, Apologies/Absent – 4.

**Action – Assistant Clerk**

17. **LYDNEY HARBOUR**

The Council had received an invitation for all Councillors to attend a meeting of the Lydney Costal Community Team at the Harbour on Tuesday 21<sup>st</sup> June.  
NOTED

18. **RENEWAL OF ALCOHOL EXCLUSION ZONE**

The Council was requested to consider supporting the renewal of the Alcohol Exclusion Zone which applied to Lydney from 2017 and expired in 2020. It was agreed to DEFER in order to request more information on the intended purpose.

**Action – Town Clerk**

19. **APPOINTMENTS TO COMMITTEES AND EXTERNAL BODIES**

It was noted that the Chair of the Town Improvement Sub-Committee was usually occupied by the current Mayor and this had been implemented at the Annual Meeting. Due to Councillor Harley undertaking a lot of ground work towards this during the last 12 months the Mayor proposed that Councillor Harley should remain as Chair. Seconded by Councillor Penny and unanimously APPROVED. No other appointments identified.

20. **COMMITTEE BUSINESS REFERRED TO THE COUNCIL AND REPORTS FROM THE CHAIRS OF COMMITTEES, SUB-COMMITTEES AND WORKING PARTIES AND FROM LEAD COUNCILLORS**

20.1 It was noted that the Friends of the Mesne had donated two adult sized picnic benches and one child size picnic bench for installation adjacent to the Primrose Hill Play Area. The Council would be responsible for future maintenance and repair in the usual way for memorial benches and trees. The locations had been agreed at a site meeting with representatives of the Friends. Councillor Leach Proposed the acceptance of the offer, Seconded by Councillor Penny and unanimously APPROVED.

20.2 Councillor Penny asked the Council to consider agreeing funding a Street Art Workshop in the Recreation Ground. Lydney Recreation Trust had agreed to the event as a landowner, subject to the Council agreeing the cost. Councillor Penny confirmed the artist running the workshop and any associated helpers would be DBS checked. The completed art would be installed along the fence by the Skate Park. Following some debate on the cost, which had risen since the Agenda was

# LYDNEY TOWN COUNCIL

## MEETING OF THE COUNCIL – 2022/06/13 – 17

circulated, Councillor Harley Proposed that the Council provide £1,500 comprising £500 from the Youth budget and £1,000 from the Arts fund (which had been identified as having a budget of £500). This was Seconded by Councillor S Holmes and APPROVED with the following Record of Voting: For – 10, Against – 1, Abstentions – 0, Apologies/Absent – 4

### 21. **TOWN CLERK'S REPORT**

The Town Clerk reported that the Community Public Access Defibrillator on the Football Clubhouse (donated by the District Council in 2021) had disappeared over the previous weekend. The cabinet appeared to have been accessed properly with the code. The Town Clerk would check if this was the result of genuine emergency use and to try and retrieve the machine.

**Action – Town Clerk**

### 22. **CORRESPONDENCE**

- (i) As outlined in Minute 17, the Council had received an invitation for all members to attend the next Lydney Coastal Meeting on 10am Tuesday 21<sup>st</sup> June 2022 at the harbour. NOTED
- (ii) Forest of Dean District Council had written asking the Council to express an interest in its proposal to introduce a Town Centre Management Programme for the four Forest Towns, with each Council contributing towards the cost of a shared Town Centre Manager. The email had been sent on 13<sup>th</sup> June with a deadline for reply by 17<sup>th</sup> June. It was AGREED to express an interest but more information would be needed before approval would be given.

**Action – Town Clerk**

### 23. **DATE OF NEXT MEETING**

Monday 11<sup>th</sup> July 2022, 7pm at Watney Hall, 3 Hill Street, Lydney

## **CLOSED SESSION**

### 24. **MOTION TO EXCLUDE THE PUBLIC AND PRESS**

The Council resolved to continue in 'Closed Session' under the provisions of The Public Bodies (Admission to Meetings) Act 1960 as the following business to be conducted was considered to be of a confidential nature.

*Note:*

*(i) Before the commencement of the next item the Council resolved to suspend Standing Order 3x in order to continue the meeting beyond three hours.*

*(ii) The following Minute is made available to the Public for openness and transparency. Where possible, the Council approves Confidential Minutes with substantially the same content, but with the inclusion of names of individuals or other parties when appropriate. At other times Confidential business (such as legal matters and employment issues) may appear in the Public Minutes only as an Agenda /Minute heading.*

### 25. **STAFF TRAINING**

The Council was asked to consider a request from two members of the Grounds Team that they attend a City and Guilds Level 2 Certificate in Practical Horticulture Skills at Bridgend College in Pencoed, starting September 2022. The

# LYDNEY TOWN COUNCIL

MEETING OF THE COUNCIL – 2022/06/13 – 18

same members of staff had successfully attended the Level 1 course from 2019 – 2021 (interrupted by the Covid pandemic). The Level 2 course would cost £720 per person. The Town Clerk drew attention to the expected cost of travel exceeding the cost of the course, which will be 34 weeks/seven months day-release on Thursday mornings. Councillor Leach Proposed this be approved with the caveats that a Clawback agreement be agreed, to identify if the same course is available closer to hand and the staff car share, this was Seconded by Councillor Kemsley and APPROVED.

The meeting closed at 10.22pm

Chair .....

Date .....



# LYDNEY TOWN COUNCIL

## MEETING OF THE COUNCIL – 2022/06/13 - 19

### APPENDIX 1

13/06/2022		Lydney Town Council Current Year										Page 158
12:24		PRELIMINARY PURCHASE DAYBOOK										User: CEHW
Purchase Ledger for Month No 3				Order by Supplier A/c				Nominal Ledger Analysis				
Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description	
02/06/2022	02451	CONTRACT	ALPHA WEBSITE	ALP001	81.94	0.00	81.94	4170	150	71.94	Renew Domain Name for 5 years	
										10.00	Admin for Renewing Domain name	
05/06/2022	02451D	CONTRACT	ALPHA WEBSITE	ALP001	60.00	0.00	60.00	4170	150	60.00	Archive Files/provide videos	
31/05/2022	0235746	201	COUNTRYWIDE GROUNDS COU		1,234.00	246.80	1,480.80	4450	400	1,234.00	May Grass Cutting	
26/05/2022	164280	JY/36	EQUIPMENT HIRE	EHS001	17.00	3.40	20.40	4640	400	17.00	Disc Cutter for Jubilee Stone	
										-17.00	Disc Cutter for Jubilee Stone	
										342		
										6000	400	
										17.00	Disc Cutter for Jubilee Stone	
01/06/2022	NO NUMBER		FOREST APPAREL	FOR003	100.00	0.00	100.00	4445	300	100.00	Jubilee Mugs	
31/05/2022	1559	CONTRACT	FOUR SEASONS	FOU001	78.00	0.00	78.00	4110	150	78.00	May Office Cleaning	
07/06/2022	7374		GAPTC	GAP001	30.00	0.00	30.00	4060	100	30.00	Clerks the Knowledge LB	
12/05/2022	5557		GRAPHICS SHACK LTD	GRA001	1,477.00	36.00	1,513.00	4100	150	1,447.00	8,000 Newsletters & Artwork	
										30.00	Artwork for Event Banners	
06/06/2022	30	CONTRACT	JOHN HUGHES	HUG001	20.00	0.00	20.00	4110	150	20.00	Cleaning of office windows	
31/05/2022	11478	JY/16/20/22/24/	LIGHT FANTASTIC	LIG001	79.94	15.99	95.93	4445	300	3.71	Stake for Banner	
										4515	400	
										17.10	Step/Garden Tray	
										4510	400	
										13.16	Stake/Shrub Ties	
										4440	300	
										45.97	Brushes/Tape/Hardware/Glue	
										342		
										-45.97	Brushes/Tape/Hardware/Glue	
										6000	300	
										45.97	Brushes/Tape/Hardware/Glue	
19/05/2022	6368		DIAL A RIDE	LYD003	550.00	110.00	660.00	4440	300	550.00	Bus and Driver	
24/06/2022	SI-1110	CONTRACT	MAKINSON	MAK001	57.00	11.40	68.40	4055	100	57.00	May Payroll Charges	
06/06/2022	1119	213	OAKEY	OAK001	190.00	38.00	228.00	4055	100	190.00	Supply Cherry Picker/Driver	
06/06/2022	1233	QUOTE	OAKEY	OAK001	560.00	112.00	672.00	4405	300	140.00	Install Hooks Christmas Lights	
										4405	300	
										140.00	Install Hooks Recharged DFL	
										4440	300	
										140.00	Install Bunting Recharged DFL	
										4440	300	
										140.00	Install Bunting Jubilee	
06/06/2022	25788	CONTRACT	REVILL	REV001	335.50	67.10	402.60	4515	400	335.50	Repairs on Toro	
20/05/2022	29756	CONTRACT	RIALTAS	RIA001	837.00	167.40	1,004.40	4130	150	837.00	Acs Year End Closedown	

13/06/2022		Lydney Town Council Current Year										Page 159
12:24		PRELIMINARY PURCHASE DAYBOOK										User: CEHW
Purchase Ledger for Month No 3				Order by Supplier A/c				Nominal Ledger Analysis				
Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description	
03/06/2022	SM25670	CONTRACT	RIALTAS	RIA001	833.00	166.60	999.60	4130	150	833.00	Accs Annual Support/Licence	
13/05/2022	9303474520	212	SAFETY SHOP	SAF001	320.83	64.17	385.00	4510	400	320.83	Tree Guards	
01/06/2022	22880	200	TATE	TAT001	100.00	20.00	120.00	4130	150	100.00	Exchange Mailbox/Lightmailbox	
20/05/2022	400067774		TINDLE NEWSPAPERS	TIN001	400.00	80.00	480.00	4100	150	200.00	Advert in Paper 18.05.22	
										4440	300	
										200.00	Advert in Paper 18.05.22	
27/05/2022	400068014		TINDLE NEWSPAPERS	TIN001	1,000.00	200.00	1,200.00	4100	150	500.00	Adverts in paper 25/27/5	
										4440	300	
										500.00	Adverts in paper 25/27/5	
25/05/2022	0856 AHW792	208	TRAVIS PERKINS	TRA001	187.36	37.47	224.83	4640	400	187.36	Linear Planter	
										342		
										-187.36	Linear Planter	
										6000	400	
										187.36	Linear Planter	
25/05/2022	0856 AHW919	217	TRAVIS PERKINS	TRA001	96.67	19.33	116.00	4610	400	96.67	Bulk Bag Play Bark	
25/05/2022	0856 AHX322	JY/28	TRAVIS PERKINS	TRA001	47.31	9.46	56.77	4510	400	47.31	Slab/Adhesive	
26/05/2022	9716	EMAIL	WORKSAFELY	WORK001	30.00	0.00	30.00	4185	150	30.00	2 x Pks Gripper Gloves	
<b>TOTAL INVOICES</b>					<b>8,722.55</b>	<b>1,405.12</b>	<b>10,127.67</b>			<b>8,722.55</b>		
					VAT ANALYSISCODE NRS @ 0.00%	399.94	0.00	399.94				
					VAT ANALYSISCODE S @ 20.00%	7,025.61	1,405.12	8,430.73				
					VAT ANALYSISCODE Z @ 0.00%	1,297.00	0.00	1,297.00				
<b>TOTALS</b>					<b>8,722.55</b>	<b>1,405.12</b>	<b>10,127.67</b>					

# LYDNEY TOWN COUNCIL

## MEETING OF THE COUNCIL – 2022/06/13 - 20

### APPENDIX 1

Date Paid	Payee Name	Reference	Amount Paid	Authorized Ref	Transaction Detail
13/06/2022	Expenses for Jubilee Event	BACS	120.00	Town Clerk	Erection of Marquee
13/06/2022	Rosettes	BACS	28.90	Town Clerk	Rosettes for Jubilee Event
13/06/2022	Travel Exp for Judge	BACS	8.55	Town Clerk	Travel Exp for Judge
13/06/2022	Security for Jubilee Event	BACS	200.00	Town Clerk	Security for Jubilee Event
13/06/2022	Lydney Town Band	BACS	100.00	Town Clerk	Donation Playing Jubilee Event
13/06/2022	Springfield Singers	BACS	120.00	Town Clerk	Donation Attend Jubilee Event
<b>Total Payments</b>			<b>577.45</b>		

*AGENDA ITEM 6.1 page 2*

A/C Code	Supplier Name	Balance	Jun 2022	May 2022	Apr 2022	Prior Months	On A/c Pymnts
<b>Ledger No 1, Purchase Ledger</b>							
LYD007	LYDNEY MUSIC	2,408.00	0.00	2,408.00	0.00	0.00	0.00
<b>Total Purchase Ledger No 1</b>		<b>2,408.00</b>	<b>0.00</b>	<b>2,408.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>TOTAL PURCHASE LEDGER BALANCES</b>		<b>2,408.00</b>	<b>0.00</b>	<b>2,408.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>