

LYDNEY TOWN COUNCIL

FINANCE AND SCRUTINY COMMITTEE – 2022/11/21 03

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DRAFT Minutes of the Meeting held in the Council Chambers, Claremont House, High Street
Lydney on Monday 21st November 2022 at 6.00 pm

PRESENT: Councillors R Holmes (Chair), C Harris, T Saunders and C Vaughan
L Addis – Assistant Clerk

1. **APOLOGIES**

Received from S Holmes

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest declared at this meeting.

3. **MINUTES OF PREVIOUS MEETING**

Following a Proposal from Councillor Saunders , the Committee **RESOLVED** that as there were no minutes of the Meeting of the Committee held on 21st July 2022, the grants that were considered from this meeting, be confirmed as a true record. Councillor Harris seconded this proposal. Record of Voting: For – 3, Against – 0, Abstentions 1, Absent/Apologies – 1.

The Grants received for consideration were as follows:

- **Aylburton & Lydney Scout Group** Marquee for centenary year - £970
APPROVED
- **Churches Together in Lydney** Feeding families in the holidays - £300
APPROVED
- **Citizens Advice Bureau (North & West Glos)** Advice service (remote and face to face) - £1500 **REFUSED**
- **Crossroads Care** To open Azelea Day Club in Lydney Community Centre - £1000 **REFUSED**
- **FoD Opportunity Centre** Christmas Grotto at Taurus Crafts - £1000
REFUSED
- **Orchard Trust** Mobility scooter for use by residents of two care homes in Lydney (Morelands and Kimberley Drive) - £1000 **REFUSED**
- **Severnbanks School PFTA** Install ' Cozy Cabin' for use as Outdoor Classroom and as base for 1 to 1 time, support base, meetings etc - £500
DEFERRED
- **The Victoria Centre** Redecorate entrance and install dado rail - £1000
APPROVED

4. **OPEN FORUM**

No members of the public were present.

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5. TO CONSIDER GRANT APPLICATIONS

The Committee was requested to consider five requests for a grant, which had all been circulated along with a copy of the Council's Grants Policy Guidance Sheet:

(i) Lydney Community Centre - £1000 towards a new intruder alarm. Proposed by the Chair and **APPROVED** with the following Record of Voting: Unanimous.

(ii) Primrose Hill C of E Primary Academy - £1000 towards providing an edible landscape for school and community use. The Committee confirmed that the application was from a teacher at the school and not the PTA. Proposed by the Chair and **APPROVED** with the following record of Voting: Unanimous.

(iii) Dean Forest Railway Society - £800 towards the installation of Solar powered lighting at the Middle Forge footpath crossing. Proposed by the Chair and **APPROVED** with the following Record of Voting: Unanimous.

(iv) Lydney Town Hall - £1000 towards a new central heating and hot water boiler. Proposed by the Chair and **APPROVED** with the following record of Voting: Unanimous.

(v) Forest Exiles Cricket Club - £1000 towards creating a permanent artificial base for use as a practise area. **DECLINED** as the Committee advised that the Cricket Club is not based in the Lydney Town Council area and to notify the club to apply to Aylburton Parish Council as a more appropriate means of obtaining funding.

(vi) North and West Gloucestershire Citizens Advice - £1500 towards Advice service (remote and face to face) – **DECLINED** because the Committee noted that this application was received late and was previously declined at the meeting held on 18/7/22.

6. CONTROL MEASURES FOR ELECTRONIC PAYMENT

The Locum Town Clerk has asked for Councillors Harris, Leach, Harley, Saunders, R Holmes and Kemsley to register for online banking (Business) with Lloyds for the Lydney Town Council bank account – will only need to register with this account as it links to the other Council/Trust accounts. Once this has been processed these Councillors will have a card reader and card. The Committee then suggested that Two Councillors will approve payments by coming into the office with their card readers.

7. COUNCILLORS REPORTS

None.

8. FUTURE BUSINESS

The Chair invited members to contact him with suggestions for future business.

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- (i) It was suggested that the Town Council needed to move forward with finding 3 quotes for a new I.T contract, Assistant Clerk to find out end date of current contract.
- (ii) It was agreed that in seeking quotes for a new contractor it would be financially prudent to amalgamate both I.T and website maintenance.
- (iii) The Committee expressed concerns over the recent spate of spam/hacking of email accounts and agreed to investigate costings for Lydney Town Council to adopt a gov.uk email addresses.

9. DATE OF THE NEXT MEETING

Monday 19th December 2022 at 7pm

The meeting closed at 6.51pm

Chair

Date